



**Date:** July 14, 2025

**Time:** 10:00 am – 11:00 am

**Location:** Hybrid J12125 / Teams meeting

**Participants:** **Committee Co-Chairs**

Adrienne Lozinski, Vice President, Employer Account Services and Claims  
Management Support

Sara Schmidt, Vice President, Client Services & Disability Management

**Employer representatives**

Boris Makale, Civeo

Leighann Poitras, City of Lethbridge

Melanie Bennett, CEDA

Anita Buschlen, Canadian Association of Energy Contractors c/o Precision Drilling

**Worker representatives**

Dewey Funk, United Nurses of Alberta

Ian Hussey, Alberta Federation of Labour

Steve Westcott, United Food & Commercial Workers Union Local 401

**WCB-Alberta representatives**

Marcela Matthew, Vice President, Millard Health & Special Care Services

Ron Goltz, Director, Legal Services

Wanda Stephens, Manager, Policy Development

Michelle Beavington, Senior Policy Specialist, Policy Development

## Meeting minutes

Review of Agenda  
& Introductions

**Summary:**

- Introductions were made. There were no changes or additions to the agenda.

Terms of Reference

**Summary:**

- Wanda invited comments on the draft Terms of Reference which incorporated feedback provided at the last meeting. The draft Terms of Reference was supported.

Current plan and  
consultations

**Summary:**

- Discussion took place on the following topics:
  - Policy 04-10, Housekeeping and home maintenance
  - Policy 01-00, Policy interpretation and application
  - Policy project planning (biennial consultation)



**Action items:**

- WCB will provide PCAG members with examples of how current benefits under Policy 04-10 are used.
- PCAG members will consult their membership and provide formal feedback through the online consultation process.
- Members were interested in understanding the feedback loop/review timing following the implementation of policy changes. A request was made to add policy lifecycle to the next agenda.

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Future meeting  
dates/minutes

**Summary:**

- The next meeting will take place after the current consultation items have closed (likely late October 2025).

**Action items:**

- Wanda will send out a meeting invite.
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