

## Expense Disclosure Reporting Form

**Name:** **Roxy Shulha-McKay, VP Employee & Corporate Services**

**For the Period:**

**Sep-16**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 Sep 26-27,2016	Calgary	To attend Audit & Finance Committee and Board of Directors meetings		\$301.84	\$144.48			\$446.32
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$446.32</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$0.00</b>

Notes

**Total claimed for reporting period: \$446.32**

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Roxy Shulha-McKay	Mileage	Sep 28/2016	01. 09/26/2016 at 07:30 AM to 09/27/2016 at 04:00 PM - Calgary ~ Travel to Calgary and return for Audit / Finance Committee and Board Meeting	Sep 26/2016	Sep 27/2016	Sep 26/2016	Mileage for travel from home in Sherwood Park to Calgary WCB office and return	\$301.84	1

Four Points By Sheraton Calgary Airport  
2875 Sunridge Way NE  
Calgary, AB T1Y 7K7  
Canada  
Tel: 403-648-3180 Fax: 403-648-3179

Roxy Shulha-McKay  
WBC Alberta

Page Number : 1 Invoice Nbr: 260692  
Guest Number: Arrive Date: 26-SEP-16 16:13  
Folio ID : Depart Date: 27-SEP-16  
No. Of Guest: 1  
Room Number : 509  
Room Rate : 129.00  
Club Account:

Tax ID: 829610872 RT0001  
Four Points Calgary 27-SEP-16 02:49 ISAAC

Date	Reference	Description	Amount
26-SEP-16	RT509	Room Charge	129.00
26-SEP-16	RT509	GST	6.45
26-SEP-16	RT509	Tourism Levy	5.16
26-SEP-16	RT509	DMF	3.87
27-SEP-16	AX	American Express	-144.48
		** Total Charges	144.48
		** Total Credits	-144.48
		*** Balance	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Amount CAD

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0.00