

Expense Disclosure Reporting Form

Name: Pieter Lambooy, VP Operations

For the Period:

Sep-16

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	12-Sep-16	Fort McMurray AB	To attend Policy Consultation meeting	\$332.06	\$25.00			\$357.06
2	14-Sep-16	Calgary AB	To attend Policy Consultation & Industry Task Force (ITF) meetings		\$293.02	\$169.58	\$37.00	\$499.60
3	26-Sep-16	Calgary AB	To attend Board of Directors' meeting			\$144.48		\$144.48
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,001.14

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$1,001.14

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Pieter Lambooy	Travel Meal Allowance	9/19/2016	01. 09/14/2016 at 06:00 AM to 09/15/2016 at 04:30 PM - Calgary ~ ITF meeting Sep 14 and Policy Consultation meeting Sep 15th	9/14/2016	9/15/2016	9/14/2016	Meals: lunch on 14th included, breakfast included with hotel stay morning of 15th	\$37.00	2
Pieter Lambooy	Mileage	9/19/2016	01. 09/14/2016 at 06:00 AM to 09/15/2016 at 04:30 PM - Calgary ~ ITF meeting Sep 14 and Policy Consultation meeting Sep 15th	9/14/2016	9/15/2016	9/14/2016	Drive to Airdrie from Edmonton and then drive from Airdrie to Calgary and then return drive from Calgary to Edmonton	\$293.02	2



eTicket Receipt

Prepared For
LAMBOOY/PIETER MR

RESERVATION CODE	
ISSUE DATE	
ISSUING AGENT	WESTJET WestJet/SSW

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
12Sep16	WESTJET WS 3165 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 7:35am	FORT MCMURRAY AB, CANADA Time 8:39am Terminal MAIN TERMINAL	Fare Family Econo Seat Number 06C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18 Not Valid Before 12SEP16 Not Valid After 12SEP16
12Sep16	WESTJET WS 3246 Operated by: WESTJET ENCORE	FORT MCMURRAY AB, CANADA Time 1:45pm Terminal MAIN TERMINAL	EDMONTON INTL AB, CANADA Time 2:51pm	Fare Family Econo Seat Number 09C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18 Not Valid Before 12SEP16 Not Valid After 12SEP16

Allowances

Baggage Allowance

YEG to YMM - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YMM to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YEG to YMM , YMM to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YMM , YMM to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD
Calculation Line	YEA WS YMM104.00WS YEA104.00CAD208.00END
Fare	CAD 208.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 15.31 XG (GOODS AND SERVICES TAX (GST))
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQ! (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 321.56

Other Charges

SEAT ASSIGNMENT	(YEG-YMM / QTY 1,	CAD 10.00
YMM-YEG / QTY 1)		
Taxes		CAD 0.50
Form of Payment		CREDIT CARD
Total		CAD 10.50
Total Fare and Other Charges		CAD 332.06

Pieter Lambooy

TRIP # 1

Policy Consultation

Sept 12- 2016

Fort McMurray - AB.

GST# R128599776
Edmonton Airports
Edmonton
Tax Code CA5%
POF 2nd Fl 12/09/16 14:37
Receipt 044076
Short-term parking tkt
12/09/16 05:56
12/09/16 14:37
Period 1d0h0'
(Tax) \$25.00
Total \$25.00
Payment Received \$25.00
Sub Total \$23.81
Tax 5% \$1.19

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Name & Address

LAMBOOY, PIETER

Suite 402/NKS
 Arrival Date 9/14/2016 5:49:00 PM
 Departure Date 9/15/2016

CANADA

Adult/Child 1/0
 Room Rate 151.05

Rate Plan:
 HH #
 AL:
 Car:

Folio

Confirmation Number:

9/14/2016

HILTON HONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
9/14/2016	237792	GUEST ROOM	\$151.05
9/14/2016	237792	GST	\$7.78
9/14/2016	237792	TOURISM LEVY	\$6.22
9/14/2016	237792	DMF - DESTINATION MKT LEVY	\$4.53
		BALANCE	\$169.58
EXPENSE REPORT SUMMARY			
		9/14/2016 STAY TOTAL	
		ROOM AND TAX \$169.58	\$169.58
		DAILY TOTAL \$169.58	\$169.58
Total Invoice Amount		\$151.05	\$18.53



ACCOUNT NO
CARD MEMBER NAME
ESTABLISHMENT NO & LOCATION GST# 819960113 RT0001

DATE OF CHARGE	FOLIO NO /CHECK NO
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

Four Points By Sheraton Calgary Airport
2875 Sunridge Way NE
Calgary, AB T1Y 7K7
Canada
Tel: 403-648-3180 Fax: 403-648-3179

Pieter Lambooy
WBC Alberta

Page Number : 1 Invoice Nbr: 260671
Guest Number: Arrive Date: 26-SEP-16 16:36
Folio ID : Depart Date: 27-SEP-16 12:00
No. Of Guest: 1
Room Number : 216
Room Rate : 129.00
Club Account:

Tax ID: 829610872 RT0001
Four Points Calgary 27-SEP-16 02:49 ISAAC

Date	Reference	Description	Amount
26-SEP-16	RT216	Room Charge	129.00
26-SEP-16	RT216	GST	6.45
26-SEP-16	RT216	Tourism Levy	5.16
26-SEP-16	RT216	DMF	3.87
27-SEP-16			-144.48
		** Total Charges	144.48
		** Total Credits	-144.48
		*** Balance	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Amount CAD

Continued on the next page

0.00