

Expense Disclosure Reporting Form

Name: **David Verbicky, VP Operations & Disability Management**

For the Period: **Sep-15**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 28-Sep-15	Calgary	Attend Audit, Finance & Board Mtg Sept 28/29, 2015		\$288.12	\$162.40			\$450.52
1								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$450.52

Notes: No meals

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$450.52

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
David Verbicky	Mileage	9/29/2015	Mileage Edm to Calg & return	9/28/2015	9/29/2015	9/30/2015	Audit, Finance & Board mtg	\$288.12	1

Four Points By Sheraton Calgary Airport
2875 Sunridge Way NE
Calgary, AB t1y7k7
Canada
Tel: 403-648-3180 Fax: 403-648-3179

Dave Verbicky
WCB Alberta

Page Number : 1 Invoice Nbr: 231684
Guest Number: Arrive Date: 28-SEP-15 16:29
Folio ID : EX-A Depart Date: 29-SEP-15 09:00
No. Of Guest: 1
Room Number : 400
Room Rate : 145.00
Club Account:

Tax ID: 829610872 RT0001
Four Points Calgary 29-SEP-15 01:37 DIVYA

Date	Reference	Description	Amount
28-SEP-15	RT400	Room Charge	145.00
28-SEP-15	RT400	GST	7.25
28-SEP-15	RT400	Tourism Levy	5.80
28-SEP-15	RT400	DMF Tax	4.35
29-SEP-15	VI	Visa	-162.40
		** Total Charges	162.40
		** Total Credits	-162.40
		*** Balance	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Amount CAD

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0.00