

Expense Disclosure Reporting Form

Name: **Fred Nowicki, Board Member**

For the Period: **Sep-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 18-Sep-14	Calgary	to attend Meredith Lecture		\$225.40				\$225.40
2 Sep 22-23, 2014	Calgary	to attend Audit & Finance committee meetings and Board of Directors' meeting.		\$234.22	\$177.40			\$411.62
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$637.02

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$637.02

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Mileage	9/30/2014	01. 09/18/2014 at 10:00 AM to 09/18/2014 at 05:30 PM - Calgary ~ to attend Meredith Lecture at Calgary office.	9/18/2014	9/18/2014	9/18/2014	Mileage (460 km.) Lethbridge to Calgary r/t	\$225.40	1
Fred Nowicki	Mileage	9/30/2014	02. 09/22/2014 at 09:00 AM to 09/23/2014 at 03:45 PM - Calgary ~ to attend Audit/Finance Committee meetings and Board of Directors' meeting.	9/22/2014	9/23/2014	9/22/2014	Mileage (478 km.) Lethbridge to Calgary office r/t	\$234.22	2

Four Points By Sheraton Calgary Airport
2875 Sunridge Way NE
Calgary, AB T1Y 7K7
403-648-3180
<http://www.starwoodhotels.com/fourpoints/index.html>



Nowicki, Fred	Page Number	Invoice Nbr	200950
9925 107th St	Guest Number	Arrive Date	09-22-2014 11:12
Edmonton, AB T5J 2S5	Folio ID	Depart Date	09-23-2014 11:58
	No. Of Guest	Agent	MANDEEP
	Room Number		
	Time	09-26-2014 09:28	

Duplicate Invoice

Tax Identification 829610872 RT0001

Date	Reference	Description	Charges/Credits
09-22-2014	RT306	Room Revenue	\$177.40
09-23-2014	VI		\$-177.40
		** Total	\$0.00
		** Balance	\$0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Room 160. ✓
Service Charge 17.40
(Taxes) (GST 7.25)
Tourism 5.80
DMF 4.35