

### Expense Disclosure Reporting Form

Name: **Ron Helmhold, Chief Financial Officer**

For the Period:

**Sep-14**

#### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 22-Sep-14	Calgary, AB	Audit / Finance Committee and Board of Directors meetings		\$288.12	\$177.40			\$465.52
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$465.52</b>

Notes

#### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1 14-Aug-14	Business lunch with external stakeholders	Business meals	\$43.47
2 4-Sep-14	Business lunch with external representative	Business meals	\$48.30
3 25-Sep-14	Aon Risk Management Breakfast Seminar	Parking	\$10.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
<b>Non-Travel Related</b>			<b>\$101.77</b>

Notes

**Total claimed for reporting period: \$567.29**

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Helmhold, Ron	mileage	9/22/2014	Mileage from Edmonton to Calgary and return	9/22/2014	9/22/2014		Audit/Finance Committee Meeting in Calgary	\$288.12	1

Sept 22/23 Committee  
and Board meetings in Calgary

Four Points By Sheraton Calgary Airport  
2875 Sunridge Way NE  
Calgary, AB T1Y7K7  
Canada  
Tel: 403-648-3180 Fax: 403-648-3179

Ron Helmhold  
9925 107th St  
Edmonton, AB T5J 2S5  
Canada

Email:

Page Number : 1 Invoice Nbr: 200936  
Guest Number: 185958 Arrive Date: 22-SEP-14 17:13  
Folio ID : EX-A Depart Date: 23-SEP-14  
No. Of Guest: 1  
Room Number : 206  
Room Rate : 160.00  
Club Account:

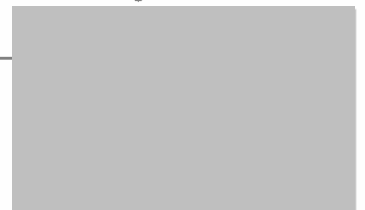
Tax ID:  
Four Points Calgary 23-SEP-14 01:16 JUANITA

Date	Reference	Description	Amount
22-SEP-14	RT206	Room Revenue	160.00
22-SEP-14	RT206	Service Charge	17.40
23-SEP-14	VI	Visa	-177.40
		** Total Charges	177.40
		** Total Credits	-177.40
		*** Balance	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

\$17.40 } 7.25 GST  
5.80 Tourism Tax  
4.35 DMF

Continued on the next page



Four Points By Sheraton Calgary Airport  
2875 Sunridge Way NE  
Calgary, AB t1y7k7  
Canada  
Tel: 403-648-3180 Fax: 403-648-3179

Ron Helmhold  
9925 107th St  
Edmonton, AB T5J 2S5  
Canada

Email:

Page Number : 2 Invoice Nbr: 200936  
Guest Number: 185958 Arrive Date: 22-SEP-14 17:13  
Folio ID : EX-A Depart Date: 23-SEP-14  
No. Of Guest: 1  
Room Number : 206  
Room Rate : 160.00  
Club Account:

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Amount CAD

0.00  
0.00  
0.00  
0.00  
0.00

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As a Starwood Preferred Guest, you could have earned 320 Starpoints for this visit. Please provide your member number or enroll today.

Tell us about your stay. [www.fourpoints.com/reviews](http://www.fourpoints.com/reviews)

THE MARC RESTAURANT  
GROUP LTD.  
9940 106 ST NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2014/09/04  
TIME 9500 12:43:57  
RECEIPT NUMBER  
CB2027295-001-066-010-0

PURCHASE  
AMOUNT \$37.80  
TIP \$5.67  
TOTAL

**\$43.47**

VISA  
A0000000031010  
8780ABE34571209E  
0000008000-E800  
49B92D50811A7C1E  
0000008000-F800

APPROVED

AUTH# 007968 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

*Web Business lunch with  
external stakeholders.*



9940 106 Street  
Edmonton, AB  
780-429-2828  
[www.themarc.ca](http://www.themarc.ca)  
GST#807555859

106 GINGY

Check: 1893 Guests: 2  
Table: 17-1  
09/04/2014 12:12PM

1 POP 3.00  
2 FISH DE JOUR 33.00

Subtotal 36.00  
G.S.T. 1.80  
Total Due **\$37.80**

\*\*PLEASE PAY SERVER\*\*  
Thank You

Business lunch with web external representative.

EARLS RESTAURANTS

# earls

GREAT FOOD GREAT PEOPLE

Earls South Common  
1505 99th St  
Edmonton AB  
T6N 1K5

928 KATELYNE

Tbl 602/1 Chk 7207 Gst 3  
14Aug'14 11:39AM

2 POP @ 3.25	6.50
2 POP REFILL	0.00
1 FIG BRIE CHICKEN	14.50
1 CHAM BERRY/CHK	17.00

Subtotal	40.00
GST Tax	2.00
12:34PM Total	42.00

-- PLEASE PAY YOUR SERVER --

GST # 844654566 RT0001

EARLS #10202 S Edmonton  
1505 - 99 Street  
Edmonton, AB  
T6N 1K5  
780-485-6877

\*\* TRANSACTION RECORD \*\*

Tran. #: 10831  
RUC: Patio  
Table #: 602  
Check #: 7207  
Group #: 1  
Employee #: 928  
Employee Name: KATELYNE

Amount \$42.00  
Tip \$6.00

=====  
TOTAL CAD \$48.00

APPROVED 013416  
00-001 013416  
EA54WS05/EA54WC05  
179001001001  
2014/08/14 12:37:10

TUR: 0000008000  
TSI: F800

Customer Copy

THANK YOU  
Come Again

Sept 25, 2014

- Parking for AOW Risk Management breakfast seminar.

Edmonton City Centre West  
Managed by Advanced Parking

Rcpt# 11447  
09/25/14 09:03 L# 2 A# 12 Txn# 43340  
09/25/14 07:25 In 09/25/14 09:03 Out  
Regular Rate \$ 9.52  
Total Tax \$ 0.48  
Total Fcc \$ 10.00  
CASH PAID \$ 10.00-  
Cash Tender \$ 20.00  
Change Due \$ 10.00  
GST 122014491RT0003