

Expense Disclosure Reporting Form

Name: **Wendy King, Sr. VP, Operations & Innovation**

For the Period:

Sep-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 11-Sep-19	Airdrie	To attend Industry task Force (ITF) meeting		282.54				\$282.54
2 16-Sep-19	Calgary	To attend Board and Committee meetings*			\$156.06	49.27		\$205.33
3 29-Sep-19	Prince Edward Island	To attend AWCBC 2019 Staff Learning Symposium	\$872.30					\$872.30
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,360.17

Notes

*Carpooled with Roxy Shulha-Mckay

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1 10-Sep-19	Parking to attend Gartner Leadership event	\$10.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$10.00

Notes

Total claimed for reporting period: \$1,370.17

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Wendy King	Mileage	9/13/2019	1 . 09/11/2019 at 08:00 AM to 09/11/2019 at 04:30 PM - Airdrie AB ~ To attend the ITF meeting	9/11/2019	9/11/2019	9/11/2019	Mileage (554 kms) from home to Airdrie and back.	\$282.54	1



Step 3 of 7 v

Round trip
Edmonton (YEG) To Charlottetown (YYG)

Sun. Sep. 29 - Sun. Oct. 6

Adults 1

Total: 872.30 CAD v

Price summary

Air Transportation Charges (ATC)	\$756.00
Adult - Base fare x 1	\$710.00
Other ATC	\$46.00
Taxes, fees and charges	\$116.30
Air Travellers Security Charge (ATSC)	\$14.25
Harmonized Sales Tax (HST)	\$4.04
Airport Improvement Fee (AIF)	\$58.00
Goods and Services Tax (GST)	\$40.01
Total	872.30 CAD

Feedback

Review or add details for each guest on this booking:

All fields are required unless otherwise stated.

Adult - Mrs. Wendy Gosse

Guest details

Title
Mrs. v

First name
Wendy

Middle name (optional)

Last name
Gosse

Optional

Sheraton Cavalier Hotel Calgary
 2620 32 Avenue N.E.
 Calgary, AB T1Y 6B8
 Canada
 Tel: 403-291-0107 Fax: 403-291-2834



Wendy King
 WO2210 - Workers Compensation Board Sep

Page Number : 1
 Guest Number : 1514563
 Folio ID :
 Arrive Date : 16-SEP-19 15:44
 Depart Date : 17-SEP-19 07:13
 No. Of Guest : 1
 Room Number : 633
 Marriott Bonvoy Number :

Tax Invoice

Tax ID : GST- r100846435
 Sheraton Caval YYCSC SEP-17-2019 07:13 GARY

Date	Reference	Description	Charges (CAD)	Credits (CAD)
16-SEP-19	6436	Room Service	49.27	
16-SEP-19	RT633	Room Chrg - Grp - Government	139.00	
16-SEP-19	RT633	GST	7.16	
16-SEP-19	RT633	ALberṡa TL Tax	5.73	
16-SEP-19	RT633	DMF	4.17	
17-SEP-19	MC			-205.33

Meal - \$49.27
Room - \$156.06
 Total \$205.33

Cavalier Enterprises

POS Guest Check Reproduction

Date: 9/16/2019
 Report Group: Sheraton Cavalier Calgary
 Stores Reporting: 100%

Sheraton Cavalier Calgary			
Server:	ROOM SERVICE	Table:	633
Opened at:	9/16/19 7:25 PM	Check:	276436
Closed at:	9/16/19 7:56 PM	Guests:	1
<i>Items Sold:</i>			
7:25 PM	1	AVOCADO TOAST	12.00
7:25 PM	1	HOUSE SALAD	12.00
7:25 PM	1	Add Chicken to Sld	5.00
7:25 PM	1	RS POP BOTTLE	3.50
7:25 PM	1	Room Service Charge	2.50
<i>Tax:</i>			
		GST	2.02
<i>Subtotal:</i>			
		Subtotal:	37.02
<i>Payments:</i>			
		ROOM	37.02
		Tip:	7.00
		Autogratiuity:	5.25
Other Activity:		\$Total \$49.27	0.00

Welcome to Lot 493
BELL TOWER PARKADE
MANAGED BY
IMPARK
RECEIPT C1

ENTRY TIME:
09/10/19 17:48
EXIT TIME:
09/10/19 20:03
PARK-DUR.: HRS:MIN
0:02:15
AMOUNT:
\$ 10.00

KIND OF PAYMENT:

REF. 68
GST No.88731563^QRT
C 3

THANK YOU FOR
PARKING WITH US