

Expense Disclosure Reporting Form

Name: William P. Ostapek, Secretary & General Counsel

For the Period:

Oct-16

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	8-Sep-16	Calgary		\$25.00				\$25.00
2	9-Sep-16	Ottawa	\$816.33					\$816.33
3	14-Sep-16	Calgary			\$25.00			\$25.00
4	Sept 26-27/16	Calgary			\$279.30			\$279.30
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,145.63

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1	6-Sep-16	Parking to attend business meeting in Edmonton \$4.50
2	7-Sep-16	Parking to attend the Meredith Lecture in Edmonton \$20.00
3	15-Sep-16	Parking to attend the Canadian Bar Association Administrative Law Subsection meeting \$12.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$36.50

Notes

Total claimed for reporting period: \$1,182.13

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
William Ostapek	Mileage	10/3/2016	04. 09/26/2016 at 08:00 AM to 09/27/2016 at 02:30 PM - Calgary ~ Attendance at September Board of Directors meeting in Calgary	9/26/2016	9/27/2016	9/26/2016	Return Mileage - Edmonton to Calgary	\$279.30	4

CBA - National Admin Law Conference



[Printable Version](#)

**Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID **

Office hours - Mon-Fri, 7am - 6pm MST
During regular office hours. Please call 1-800-661-2454.
AFTER HOURS SERVICE: 1-800-787-2912 and quote membership code 3N0G
If you are having difficulty please call collect 001 416-928-5404.
TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>
Calls to the Emergency Line may result in a service charge

UNIGLOBE

Travel

UNIGLOBE Travel (Calgary)
6, 1204-3rd Street SE
Calgary, AB T2G 2S9
Phone: 403-531-2400
Fax: 403-531-2404

calmesupport@uniglobe.ca
Direct Line: 1-877-575-6868

Passenger(s):	Ostapek/William Paul Mr Ref: WCB	Trip Record Locator:	
Invoice No.:		Agent:	CONCUR ONLINE BOOKING
Issue Date:	Friday, September 9, 2016	Customer:	101WORCO01
Billing:	9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5 WORKERS COMPENSATION BOARD - ALBERTA	Deliver:	9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5 WORKERS COMPENSATION BOARD - ALBERTA

• WITH UNIGLOBE YOUR AC CORPORATE DISCOUNT SAVINGS IS 98.22

• ITINERARY CONTAINS SCHEDULE CHANGE

AIR - Thursday November 17 2016

Air Canada Flight AC104 Economy Class Check In Confirmation:

Depart:	08:00, Thursday, November 17 Edmonton Intl. Airport Edmonton, Alberta, Canada	Arrive:	13:54, Thursday, November 17 Ottawa Intl. Airport Ottawa, Ontario, Canada
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Status:	Confirmed		
Booking Code:	G (Economy)		
Equipment:	EMBRAER 190	Stops:	Non-stop
Duration:	3 hours 54 minutes	Seat:	19A Confirmed
FF Number:		Meal:	Food For Purchase

ETicket No.:
Remarks: You are booked in Flex class

[Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

AIR - Saturday November 19 2016

Air Canada Flight AC171 Economy Class Check In Confirmation:

Depart:	17:50, Saturday, November 19 Ottawa Intl. Airport Ottawa, Ontario, Canada	Arrive:	20:13, Saturday, November 19 Edmonton Intl. Airport Edmonton, Alberta, Canada
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Status:	Confirmed		
Booking Code:	G (Economy)		
Equipment:	EMBRAER 190	Stops:	Non-stop
Duration:	4 hours 23 minutes	Seat:	20A Confirmed
FF Number:		Meal:	Food For Purchase

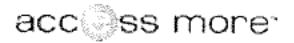
ETicket No.:
Remarks: You are booked in Flex class

[Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

Invoice Details

Transaction / Document	Base	Tax	Total
Air Canada / 014	749.08	67.25	816.33
Totals:	749.08	67.25	CAD 816.33

Total Charged to Credit Card: CAD 816.33
Balance Due: CAD 0.00



- Customer Name: WORKERS COMPENSATION BOARD - AB
 - GST Registration Number 83261 6833 RT0001
 - NUMERO DE TPS. 83261 6833 RT0001
- Airline Conditions of Contract & Other Important Notices: [Click Here](#)



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PLACE FACE UP ON DASH

NO IN AND OUT PRIVILEGES
LOT 264-RICE HOWARD PKDE.

Expiration Date/Time

01:47 PM
SEP 15, 2016

Purchase Date/Time: 11:47am Sep 15, 2016
Total Parking: \$11.43
Total gst: \$0.57
Total Due: \$12.00
Total Paid: \$12.00
Ticket #: 01580262
S/N #:
Setting: Lot 264
Mach Name: Meter 4

Rate: \$12 - 2 Hours
Payment Type: Card

Parking to attend Canadian
Bar Association meeting

GST #887315638RT0006

RECEIPT

NO IN AND OUT PRIVILEGES

Expiration Date/Time: 01:47pm Sep 15, 2016
Purchase Date/Time: 11:47am Sep 15, 2016
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Total Due: \$12.00
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RECEIPT

NO IN AND OUT PRIVILEGES
Impark Lot 360

Stall # 453

Expiration Date/Time

06:00 AM
SEP 08, 2016

Purchase Date/Time: 06:00pm Sep 07, 2016
Total Parking: \$9.52
Total GST: \$0.48
Total Due: \$10.00
Total Paid: \$10.00
Ticket #: 94017601
S/N #:
Setting: Lot 360
Mach Name: Meter 1

Rate: \$10.00-Evening
Payment Type: Card

Parking for Meredith
Lecture (1)

GST #887315638RT0006

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code. CA5%

POF 1st Fl 08/09/16 16:50
Receipt 027450

Short-term parking tkt

08/09/16 09:20
08/09/16 16:50
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received
VISA \$25.00

Parking for Meredith
Lecture - Calgary

Sub Total \$23.81
Tax 5% \$1.19

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st Fl 14/09/16 16:19
Receipt 054154

Short-term parking tkt

14/09/16 08:39
14/09/16 16:19
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received
VISA \$25.00

Parking to attend meeting
at Calgary office

Sub Total \$23.81
Tax 5% \$1.19

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CITY OF EDMONTON

Terminal: 7010w

Zone: 7010

LP - P3 South/East Stairwell

Parking for
Meredith
Lecture (2)

Valid through:

WEDNESDAY 07 SEP 16

3:01 PM

Amount Paid: \$10.00 (GST incl.)

Start Time: 9/7/2016 1:01 PM

Meredith Lecture -
Edmonton

Trn: 84216e74c5e00f1e

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CITY OF EDMONTON

Parking for business
meeting

Zone: 7000

Valid through:

TUESDAY 06 SEP 16

7:54 PM

Amount Paid: \$4.50 (GST incl.)

Start Time: 9/6/2016 5:39 PM

Receipt No: 109