

Expense Disclosure Reporting Form

Name: Alex McPherson, Board Member

For the Period: Oct-15

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Sep 28-29, 2015	Calgary	To attend Board of Directors' meeting in Calgary office.		\$284.20	\$162.40			\$446.60
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$446.60

Notes: No meals

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		Non-Travel Related
		\$0.00

Notes

Total claimed for reporting period: \$446.60

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Alex McPherson	Mileage	10/5/2015	01. 09/28/2015 at 01:00 PM to 09/29/2015 at 03:30 PM - Calgary ~ to attend Board of Directors' meeting in the Calgary office.	9/28/2015	9/29/2015	9/28/2015	Mileage (580 km) Edmonton to Calgary r/t	\$284.20	1

Mcperson
Trip #1

Four Points By Sheraton Calgary Airport
2875 Sunridge Way NE
Calgary, AB T1Y7K7
Canada
Tel: 403-648-3180 Fax: 403-648-3179



Alex Mcpherson
WCB Alberta

Page Number : 1 Invoice Nbr : 231688
Guest Number :
Folio ID : A
Arrive Date : 28-SEP-15 16:11
Depart Date : 29-SEP-15 12:39
No. Of Guest : 1
Room Number : 415
Club Account :

Tax ID : 829610872 RT0001
Four Points Calgary 01-OCT-15 14:51

Date	Time	Reference	Description	Charges/Credits (CAD)
28-SEP-15	01:22	RT415	Room Charge	145.00
28-SEP-15	01:22	RT415	GST	7.25
28-SEP-15	01:22	RT415	Tourism Levy	5.80
28-SEP-15	01:22	RT415	DMF Tax	4.35
29-SEP-15	12:39			-162.40

** Total Charges 162.40
** Total Credits -162.40
*** Balance 0.00