

## Expense Disclosure Reporting Form

**Name:** **Tim Brower, Board Member**

**For the Period:** **Oct-14**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Sept 22-23, 2014	Calgary	to attend Board of Directors' meeting		\$326.34	\$177.40	\$54.68		\$558.42
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$558.42</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
<b>Non-Travel Related</b>			<b>\$0.00</b>

Notes

**Total claimed for reporting period: \$558.42**

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Tim Brower	mileage	10/14/2014	01. 09/22/2014 at 04:00 PM to 09/23/2014 at 03:30 PM - Calgary ~ to attend Board of Directors' meeting.	9/22/2014	9/23/2014	9/22/2014	Mileage (666 km) St. Albert to Calgary r/t	\$326.34	1

Brower  
Trip #1

Four Points By Sheraton Calgary Airport  
2875 Sunridge Way NE  
Calgary, AB T1Y7K7  
Canada  
Tel: 403-648-3180 Fax: 403-648-3179

Tim Brower  
Canada  
Email:

Page Number : 1  
Guest Number: 185949  
Folio ID : EX-A  
No. Of Guest: 1  
Room Number : 321  
Room Rate : 160.00  
Club Account:

Invoice Nbr: 200958  
Arrive Date: 22-SEP-14 19:11  
Depart Date: 23-SEP-14

Tax ID: 829610872 RT0001  
Four Points Calgary 23-SEP-14 01:16 JUANITA

Date	Reference	Description	Amount
22-SEP-14	RT321	Room Revenue	160.00
22-SEP-14	RT321	Service Charge	17.40
23-SEP-14			-177.40
		** Total Charges	177.40
		** Total Credits	-177.40
		*** Balance	0.00

*GST on room 7.25*

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

Brower Trip #1

\*\*\*\*\*  
CHECK # 198571      DATE 9/22/14  
TABLE # 39      TIME 8:34PM  
\*\*\*\*\*

RIC'S LOUNGE AND GRILL  
N.E  
2875 SUNRIDGE WAY NE  
CALGARY AB

-- RIC'S LOUNGE : Janica --

Claim for  
43.50  
(2.07 GST)  
(9.11 tip)

ITEMS ORDERED      AMOUNT  
1 10OZ NY STRIP      33.75  
1 ADD SAUT SHROOMS      4.75  
1 ADD GRAVY      2.00

1 SODA      3.00

TTL 43.50

\*\*\*\*\*

SUBTOTAL      73.25  
GST      3.66

-----  
TOTAL DUE      76.91  
-----

ACCOUNT TYPE  
DATE      2014/09/22  
TIME      6470 20:40:03  
RECEIPT NUMBER  
C06B46261-001-021-011-0

PURCHASE  
AMOUNT      \$76.91  
TIP      \$15.38  
TOTAL

\$92.29

36C55C1B15E10E4B  
0000008000-E800  
D91DCEC09E17C387

APPROVED

AUTH# 204004      00-001  
THANK YOU

CARDHOLDER COPY

Name \_\_\_\_\_

Tip \_\_\_\_\_ Total \_\_\_\_\_

Rcom \_\_\_\_\_

Signature \_\_\_\_\_

Now we serve Sunday Brunch  
from 10.30am to 1.30pm  
Ask your server for details!!!

TTL.  
54.69