

## Expense Disclosure Reporting Form

**Name:** Wendy King, VP Operations & Chief Information

**For the Period:**

**Nov-17**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	9-Nov-17	New York	To attend the IIEB meeting on October 25-26, 2017		\$1,243.88		\$619.70	\$1,863.58
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$1,863.58</b>

Notes:

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1	29-Nov-17 Business lunch with external stakeholder	\$31.44
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$31.44</b>

Notes:

**Total claimed for reporting period: \$1,895.02**

# < Payment



Step 6 of 7

YEG ⇌ JFK  
Oct 25 - Oct 27

\$1243.88  
CAD



## Booking summary

[Modify](#)

Edmonton, AB (YEG) to New York (John F Kennedy), NY (JFK)

Depart: Wed Oct 25, 2017 - 6:30 AM

Arrive: Wed Oct 25, 2017 - 5:02 PM

^ Flight details

Edmonton, AB (YEG) → Calgary, AB (YYC)

Flight: WS 238

Operated by: WESTJET

Depart: Wed Oct 25, 2017 6:30 AM

Arrive: Wed Oct 25, 2017 7:20 AM

Duration: 50m

Aircraft: Boeing 737-600

3h 5m Connection layover

Calgary, AB (YYC) → New York (John F Kennedy), NY (JFK)

Flight: WS 1680

Operated by: WESTJET

Depart: Wed Oct 25, 2017 10:25 AM

Arrive: Wed Oct 25, 2017 5:02 PM

Duration: 4h 37m

Aircraft: Boeing 737-800

New York (John F Kennedy), NY (JFK) to Edmonton, AB (YEG)

Depart: Fri Oct 27, 2017 - 6:00 PM

Arrive: Fri Oct 27, 2017 - 11:53 PM

^ Flight details

New York (John F Kennedy), NY (JFK) → Calgary, AB (YYC)

Flight: WS 1681

Operated by: WESTJET

Depart: Fri Oct 27, 2017 6:00 PM

Arrive: Fri Oct 27, 2017 9:17 PM

Duration: 5h 17m

Aircraft: Boeing 737-800

1h 42m Connection layover

Calgary, AB (YYC) → Edmonton, AB (YEG)

Flight: WS 187

Operated by: WESTJET

Depart: Fri Oct 27, 2017 11:05 PM

Arrive: Fri Oct 27, 2017 11:53 PM

Duration: 48m

Aircraft: Boeing 737-700

### Price summary

✓ Air Transportation Charges (ATC)	\$1068.00
∧ Taxes, fees and charges	\$175.88
Passenger Civil Aviation Security Service Fee United States of America	\$7.01
Air Travellers Security Charge (ATSC)	\$12.10
Airport Improvement Fee (AIF)	\$30.00
Transportation Tax United States of America	\$45.04
APHIS User Fee - Passengers United States of America	\$4.95
Passenger Service Charge United States of America	\$5.63
Goods and Services Tax (GST)	\$55.51
Immigration User Fee United States of America	\$8.76
Customs User Fee United States of America	\$6.88
✓ Seats (Including taxes)	\$0.00

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**Total due:** **\$1243.88**  
Including taxes and fees CAD

Close

THE LONDON NYC  
 151 W 54TH STREET  
 NEW YORK, NY 10019  
 United States of America  
 TELEPHONE 212-307-5000 • FAX 212-765-6530  
 Reservations  
 www.hilton.com or 1 800 HILTONS

WENDY KING

Room No: H 439  
 Arrival Date: 11/30/2017 12:00:00 AM  
 Departure Date: 11/30/2017 12:00:00 AM  
 Adult/Child:  
 Cashier ID: ABBL  
 Room Rate:  
 AL:  
 HH #  
 VAT #  
 Folio No/Che

UNITED STATES OF AMERICA

THE LONDON NYC 12/6/2017 9:41:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
11/30/2017	GUEST ROOM [XFR FR GRP MASTER ACCENTURE LEADERSHIP MEETING RCPT C - 10/26/2017]	ABBL	122029	\$419.00		
11/30/2017	STATE TAX [XFR FR GRP MASTER ACCENTURE LEADERSHIP MEETING RCPT C - 10/26/2017]	ABBL	122029	\$37.19		
11/30/2017	CITY TAX [XFR FR GRP MASTER ACCENTURE LEADERSHIP MEETING RCPT C - 10/26/2017]	ABBL	122029	\$24.62		
11/30/2017		ABBL	122034		(\$480.81)	
**BALANCE**						\$0.00

\$480.81 US = \$619.70 CAD

OCT 25

MANOR CAFE  
10109 125 STREET  
EDMONTON AB

CARD  
CARD TYPE MASTERCARD  
DATE 2017/11/29  
TIME 6916 12:03:22  
CLERK ID 5  
RECEIPT NUMBER  
C82034992-001-092-002-0

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PURCHASE  
AMOUNT \$26.20  
TIP \$5.24  
TOTAL

**\$31.44**  
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**APPROVED**

01-027

THANK YOU

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IMPORTANT - RETAIN THIS  
COPY