

Expense Disclosure Reporting Form

Name: Erna Ference, Board Member

For the Period:

Nov-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	Nov 27-28, 2017	Edmonton	To attend Policy, Audit, Finance committee meetings and Board of Directors' meeting.	\$445.46	\$220.87	\$269.49	\$66.00	\$1,001.82
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,001.82

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$1,001.82

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allowance	11/30/2017	01. 11/26/2017 at 09:15 PM to 11/28/2017 at 07:30 PM - Edmonton ~ to attend Policy/Audit/Finance committee meetings and Board of Directors' meeting.	11/26/2017	11/28/2017	11/26/2017	Meals - Breakfast (Nov 27/28), Lunch (Nov 28), Dinner (Nov 27), no dinner Nov 28, returned on earlier flight.	\$66.00	1
Erna Ference	Mileage	11/30/2017	01. 11/26/2017 at 09:15 PM to 11/28/2017 at 07:30 PM - Edmonton ~ to attend Policy/Audit/Finance committee meetings and Board of Directors' meeting.	11/26/2017	11/28/2017	11/26/2017	Mileage (180 km) for travel from Black Diamond to/from Calgary airport	\$91.80	1



Booking Confirmation

Booking Reference: XXXXXXXXXXXX

Date of issue: 26 Nov, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday
26 Nov, 2017

21 15
Calgary
Calgary Intl (YYC) AB



22 07
Edmonton
Edmonton Intl (YEG) AB



AC8158

0hr52
Economy V
Operated by Air Canada Express -
Jazz | C400

Passengers

Erna M Ference **Seats**
Ticket Number
Air Canada - Aeroplan



Purchase summary

Amount paid: \$227.98		1 adult
Tax information		
GST/HST no. 10009 2287 RT0001	Base Fare	168.00
\$10.86	Surcharges	12.00
	Goods and Services Tax - Canada no. 100092287 RT0001	10.86
	Air Travelers Security Charge	7.12
	Airport Improvement Fee - Canada	30.00
	Total airfare and taxes before options	\$227.98
	GRAND TOTAL (Canadian dollars)	\$227.98



Booking Confirmation

Booking Reference:

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- Depart

Economy Tango

Tuesday
28 Nov 2017

18 30
Edmonton
Edmonton Intl (YEG) AB



19 24
Calgary
Calgary Intl (YYC) AB



0hr54
Economy V
Operated by Air Canada Express -
Jazz | Q400

Passengers

Erna M Ference **Seats**

Air Canada - Aeroplan

Purchase summary

Tax information
GST/HST no. 10009 2287 RT0001
\$10.36



Base Fare 158.00
Surcharges 12.00



Goods and Services Tax - Canada no. 100092287 RT0001 10.36
Air Travellers Security Charge 7.12
Airport Improvement Fee - Canada 30.00

Total airfare and taxes before options **\$217.48**

GRAND TOTAL (Canadian dollars) **\$217.48**

1 adult

Ference Trip # 1



Receipt for Wingate By Wyndham Edmonton Airport, Leduc

26 Nov 2017 - 27 Nov 2017

Itinerary

Booked Items

Hotel: Wingate By Wyndham Edmonton Airport

7120 Sparrow Drive, Leduc, ABT9E 8A5

Check-in: 26/11/2017 | Check-out: 27/11/2017, 1 room | 1 night

Cost Summary

Booked Date: 26 Nov 2017

Room Price **C\$108.81**

1 night **C\$96.25**

Taxes & Fees **C\$12.56**

GST 4.81

Traveller Information

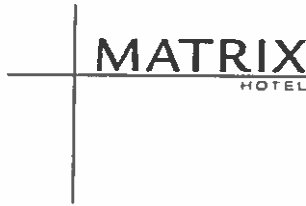
Erna Ference

Room 1: Room, 1 King Bed, Non Smoking

Total: **C\$108.81**
Collected by Expedia

Paid: **C\$108.81**

All prices quoted in CAD.



Ference Trip #1

Erna Ference

Room Number: 1501
Arrival Date: 11-27-17
Departure Date: 11-28-17
Page No: 1 of 1

INFORMATION INVOICE

Date	Description	Charges	11-28-17 Credits
11-27-17	Room Revenue	150.00	
11-27-17	Destination Marketing Fee - 3%	4.50	
11-27-17	Tourism Levy - 4%	6.18	
11-28-17			160.68
Total		160.68	160.68
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G S T #105631154 RT 0008

Ference Trip #1

Dollar Thrifty Automotive Group Canada Inc.
Edmonton International Airport 1000 Airp
Edmonton, AB T9E0V3
Phone: (877) 283-0898
Fax:

RA#:
Renter: ERNA FERENCE

Rented: 11/26/17 22.00 YEG
Returned: 11/28/17 13.28 YEG
Unit#: 2066553 Class: FCAR
Odom Out: 21,486 In: 21,487
Kilometers Driven 1

----- C H A R G E S -----
Regular: Overtime Hour .00
Regular: Daily 84.00
Net T&M 84.00

Energy Recovery Fee .88
Veh Lic Fee and Air Tax Rec 3.56
Premium Location Charge - Y 13.80
Customer Facility Charge 11.00
Goods and Service Tax YEG 5.66
Subtotal of Other Charges 34.90

Total Charges 118.90

Payment 118.90
Total Deposits/Payments 118.90

Net Due 0.00

Rental/Gas
TTL GST 6.14

How was your experience?
We'd like your feedback.

a. Visit thriftyrentalsurvey.com
b. Enter Access Code: 0889316

We value your opinion and
Look forward to your feedback.

ESSO

ROCKY MOUNTAIN ESSO & CAR WASH
411 AIRPORT ROAD
EDMONTON INTERNATIONAL AIR, AB T9E 0V5

ESSO EXPRESS PAY

2017-11-28 13:22:51

TRANS #: 044230
STATION#: 00303401
GST #: R879098507

PUMP 1
EREG \$ 10.17
9.697L AT \$1.049/L

GST INCLUDED \$ 0.48

TOTAL \$ 10.17

TYPE: PURCHASE

INVOICE NO: TFH47846
AUTH:

01 APPROVED - TH
ANK YOU 027

VERIFIED BY PIN

LOYALTY: NO

YOU COULD HAVE
EARNED 10 ESSO EXTRA
POINTS. YOUR FIRST
REWARD STARTS AT 150