

Expense Disclosure Reporting Form

Name: **Fred Nowicki, Board Member**

For the Period: **Nov-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Oct 20-21, 2014	Edmonton	to attend Audit & Finance Committee meetings.		\$504.70	\$148.90	\$63.00		\$716.60
2 Oct 28-30, 2014	Edmonton	to attend Board of Directors' Retreat and Board of Directors meeting.		\$505.68	\$297.80	\$69.00		\$872.48
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,589.08

Notes

Non-travel related Expenditures (Business meals, etc...)

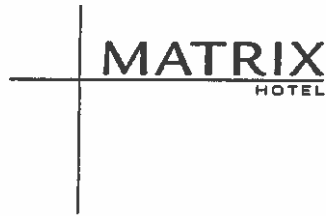
Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$1,589.08

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Travel Meal Allowance	11/3/2014	01. 10/20/2014 at 10:00 AM to 10/21/2014 at 05:30 PM - Edmonton ~ to attend Audit & Finance Committee meetings.	10/20/2014	10/21/2014	10/20/2014	Lunch/Dinner (Oct 20) and breakfast/lunch (Oct 21).	\$63.00	1
Fred Nowicki	Mileage	11/3/2014	01. 10/20/2014 at 10:00 AM to 10/21/2014 at 05:30 PM - Edmonton ~ to attend Audit & Finance Committee meetings.	10/20/2014	10/21/2014	10/20/2014	Mileage (1030 km.) Lethbridge to Edmonton r/t	\$504.70	1
Fred Nowicki	Travel Meal Allowance	11/5/2014	01. 10/28/2014 at 10:00 AM to 10/30/2014 at 06:45 PM - Edmonton ~ to attend Board of Directors' retreat and board meeting.	10/28/2014	10/30/2014	10/28/2014	Meals - lunch/dinner (Oct 28) and dinner (Oct 30)	\$69.00	2
Fred Nowicki	Mileage	11/5/2014	01. 10/28/2014 at 10:00 AM to 10/30/2014 at 06:45 PM - Edmonton ~ to attend Board of Directors' retreat and board meeting.	10/28/2014	10/30/2014	10/28/2014	Mileage (1032 km) Lethbridge to Edmonton r/t	\$505.68	2



Nowicki
Trip # 1

Mr Fred Nowicki

Room Number: 0804
Arrival Date: 10-20-14
Departure Date: 10-21-14
Page No: 1 of 1
Confirmation No 16210331

INFORMATION INVOICE

Folio No:

Date	Description	Charges	Credits
			10-21-14
10-20-14	Room Revenue	139.00	
10-20-14	Destination Marketing Fee - 3%	4.17	
10-20-14	Tourism Levy - 4%	5.73	
10-21-14			148.90
Total		148.90	148.90
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G S T. #105631154 RT 0001

Mr Fred Nowicki

Room Number: 0506
 Arrival Date: 10-28-14
 Departure Date: 10-30-14
 Page No: 1 of 1
 Confirmation No 16210332

INFORMATION INVOICE

Folio No: 196814

10-30-14

Date	Description	Charges	Credits
10-28-14	Room Revenue	139.00	
10-28-14	Destination Marketing Fee - 3%	4.17	
10-28-14	Tourism Levy - 4%	5.73	
10-29-14	Room Revenue	139.00	
10-29-14	Destination Marketing Fee - 3%	4.17	
10-29-14	Tourism Levy - 4%	5.73	
10-30-14			297.80
Total		297.80	297.80
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0001