

Expense Disclosure Reporting Form

Name: **Roxy Shulha-McKay, VP Employee & Corporate Services**

For the Period: **Nov-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1								\$0.00
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$0.00

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1 13-Nov-14	Registration fee for Institute of Corporate Directors meeting	Seminar	\$65.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
			Non-Travel Related
			\$65.00

Notes

Total claimed for reporting period: \$65.00



Order Confirmation
 admin
 to:

11/04/2014 09:14 AM

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Institute of Corporate Directors

2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number 61330
Order Date 11/4/2014
Order Total 164.75
Payment Method
Name on Card

Qty	Item	Price	Total
1	NFP Governance: Contemplation of the ALS Icebucket Challenge - Ms Roxy Shulha-McKay, ICD.D When: 11/13/2014 - 11/13/2014 Where: Royal Mayfair 9450 Groat Rd NW Edmonton, AB	65.00	65.00
1	NFP Governance: Contemplation of the ALS Icebucket Challenge - When: 11/13/2014 - 11/13/2014 Where: Royal Mayfair 9450 Groat Rd NW Edmonton, AB	95.00	95.00
Item Total			160.00
Shipping			0.00
Handling			0.00
GST			4.75
Transaction Grand Total			164.75

*paid for another staff who is not a member

GST for the \$95 non-member fee

GST# 12179 8201

QST# 12048 55478

Institute of Corporate Directors
 2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number 61330

Order Date 11/4/2014

Payment Method

Name on Card

Item	Quantity	Price	Total
NFP Governance: Contemplation of the ALS Icebucket Challenge - Ms Roxy Shulha-McKay, ICD D When: 11/13/2014 - 11/13/2014 Where: Royal Mayfair 9450 Groat Rd NW Edmonton, AB	1	65 00	65 00
NFP Governance: Contemplation of the ALS Icebucket Challenge - When: 11/13/2014 - 11/13/2014 Where: Royal Mayfair 9450 Groat Rd NW Edmonton, AB	1	95 00	95 00

* staff-non member fee

Item Total	160 00
Shipping	0 00
Handling	0 00
GST	4 75
Transaction Grand Total	164.75

*GST for non-member fee