

Expense Disclosure Reporting Form

Name: **Douglas R. Mah, Secretary & General Counsel**

For the Period: **Nov-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Sep-14	Calgary	to attend meetings of Board of Directors, Audit Committee & Finance Committee		\$147.00	\$177.40	\$6.00		\$330.40
2 16-Oct-14	Calgary	to attend business meeting in Calgary office	\$505.31	\$80.00				\$585.31
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$915.71

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$915.71

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Douglas Mah	Travel Meal Allowance	11/5/2014	09/23/2014 at 05:00 PM - Calgary ~ Attend Audit 01. 09/22/2014 at 09:00 AM to 09/23/2014 at 05:00 PM - Calgary ~ Attend Audit Committee Finance Committee and Board of Directors' meetings at Calgary	9/22/2014	9/23/2014	9/22/2014	per diem allowance	\$6.00	1
Douglas Mah	Mileage	11/5/2014	office	9/22/2014	9/23/2014	9/22/2014	Drive from Edmonton to Calgary	\$147.00	1

Four Points By Sheraton Calgary Airport
2875 Sunridge Way NE
Calgary, AB T1Y7K7
Canada
Tel: 403-648-3180 Fax: 403-648-3179

Mr Douglas Mah

Page Number : 1 Invoice Nbr: 200968
Guest Number: 185960 Arrive Date: 22-SEP-14 16:47
Folio ID : EX-A Depart Date: 23-SEP-14
No. Of Guest: 1
Room Number : 421
Room Rate : 160.00
Club Account:

Tax ID: 829610872 RT0001
Four Points Calgary 23-SEP-14 01:16 JUANITA

Date	Reference	Description	Amount
22-SEP-14	RT421	Room Revenue	160.00
22-SEP-14	RT421	Service Charge	17.40
23-SEP-14	VI	Visa	-177.40
		** Total Charges	177.40
		** Total Credits	-177.40
		*** Balance	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

2



Air Canada - 16-Oct: Edmonton - Calgary (booking ref: KF4ZH5)
 Air Canada
 to:
 douglas.mah
 10/14/2014 11:26 AM
 Hide Details

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)

Booking Information

Booking Reference: **KF4ZH5**

Customer Care

Air Canada
 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures
 1-888-422-7533

Main Contact:
 Mr Douglas R Mah

Online Services

- [Manage](#) my booking online (view/change my booking; select seats*).
- [Select Seats](#)
- [Maple Leaf Lounge | Meal Vouchers | On My Way](#)
- [Alert me](#) of flight status changes directly to my mobile phone or email.
- [Flight Arrivals & Departures](#) - check online if my flight is on time.
- [Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8147 ¹	Edmonton, Edmonton Int'l (YEG) Thu 16-Oct 2014 14:00	Calgary (YYC) Thu 16-Oct 2014 14:50	0	0hr50	DH4	Flex, V	
AC8164 ¹	Calgary (YYC) Thu 16-Oct 2014 19:30	Edmonton, Edmonton Int'l (YEG) Thu 16-Oct 2014 20:22	0	0hr52	DH3	Flex, V	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Douglas R Mah : Adult (16+), Ticket Number: 0142140130162

Frequent Flyer Prog : **None**

Meal Preference : **None**

Payment Card: _____ Special Needs: **None**
 Seat Selection: **None**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - <u>Flex</u>	154.00
Return Flight - <u>Flex</u>	154.00
<u>Surcharges</u>	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.31
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	426.56
Number of passengers	x 1
Total airfare, taxes and options	426.56
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$426.56

Payment Information


Credit/Debit Card Amount paid: **\$426.56**
 The following charges (tax inclusive) will appear on your credit or debit card statement:
 Air Canada: \$426.56 (Airfare - per ticket)

Ticket number(s): 0142140130162

enRoute City Guide

Calgary

Calgary grew up fast through successive energy booms, so it still feels a lot like a small prairie town - albeit a small prairie town with more than a million people that's now Western Canada's engine of commerce...

 [Read the complete guide](#)

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

Return Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.

AIR CANADA
AIRPORT FEE RECEIPT
TICKET NO: 0142140130162
NAME: MAH/DOUGLASMR
DATE OF ISSUE: 16OCT2014

PNR RECLOC:
ISSUED BY :

COUPON 1 OF 1
KF4ZH5
YYCMN



	AMOUNT	GST	HST	QST	TOTAL
SAME DAY CHANGE FEE	75.00	03.75	00.00	00.00	78.75
AC8160 16OCT YYCYEG - SAME DAY CHANGE					
GRAND TOTAL	75.00	03.75	00.00	00.00	78.75

FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

PRESTIGE CABS 780.462.4444

GST# _____

Date: 16-10/14 Amount: 86

Driver: _____ Car#: 917

From: E-AP

To: Home

10135-31 Avenue, Edmonton, AB T6N 1C2