

Expense Disclosure Reporting Form

Name: Wendy King, VP Operations & Chief Information Officer

For the Period: Nov-14

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	10-Nov-14	Calgary, AB	to attend business meeting in Calgary office Dec 10, 2014		\$263.95			\$263.95
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$263.95

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total	
1			\$0.00	
2			\$0.00	
3			\$0.00	
4			\$0.00	
5			\$0.00	
6			\$0.00	
7			\$0.00	
8			\$0.00	
9			\$0.00	
10			\$0.00	
			Non-Travel Related	\$0.00

Notes

Total claimed for reporting period: \$263.95



Printable Version

* IE11 add to 'Compatibility View Settings'

Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.

Office hours - Mon-Fri, 7am - 6pm MST

During regular office hours, Please call 1-800-661-2454.

AFTER HOURS EMERGENCIES: 1-800-787-2912 and quote membership code 3N0G.

If you are having difficulty, please call collect 001 416-928-5404.

TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>

Please note-Calls of a non-emergency nature, including flight reconfirmations, may result in a \$35.00 CAD charge

UNIGLOBE

Travel

UNIGLOBE Travel

10237-109 Street

Edmonton, AB T5J 1N2

Phone: (780) 424-8310 / 1 800 661-2454

Fax: (780) 420-6141

cherylw@uniglobeone.com

Direct Line: EXT7821

Passenger(s):	Gosse/Wendy Jean Mrs Ref: EXECUTIVE	Booking Ref.:	KZODMY
Invoice No.:	1218194	Agent:	Cheryl Woods
Issue Date:	Monday, November 10, 2014	Customer:	101WORCO
Billing:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5	Deliver:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5

• WITH UNIGLOBE YOU RECEIVED YOUR WESTJET CORPORATE DISCOUNT 28.61

AIR - Wednesday December 10 2014

WestJet Flight WS104 Economy Class **Check In Confirmation:**
SNINCC

Depart:	07:45, Wednesday, December 10 Edmonton Intl. Airport Edmonton, Alberta, Canada	Arrive:	08:43, Wednesday, December 10 Calgary Intl. Airport Calgary, Alberta, Canada
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Status:	Confirmed	Booking Code:	G
Equipment:	Boeing 737-700 (winglets)	Stops:	Non-stop
Duration:	0 hours 58 minutes	Seat:	Assigned at Check In
Meal:	None	ETicket No.:	8385831062216

• [Weather](#) • [Flight Status \(*up to 3 days prior\)](#) • [Dining Reservations](#)

AIR - Wednesday December 10 2014

WestJet Flight WS3243 Economy Class **Check In Confirmation:**
SNINCC

Operated By Operated By
Check In With WESTJET ENCORE

Depart:	15:10, Wednesday, December 10 Calgary Intl. Airport Calgary, Alberta, Canada	Arrive:	16:08, Wednesday, December 10 Edmonton Intl. Airport Edmonton, Alberta, Canada
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Status:	Confirmed	Booking Code:	G
Equipment:	De Havilland DHC-8-400 Dash 8Q	Stops:	Non-stop
Duration:	0 hours 58 minutes	Seat:	Assigned at Check In
Meal:	None	ETicket No.:	8385831062216

Remarks: Turbo propeller plane used on this flight

• [Weather](#) • [Flight Status \(*up to 3 days prior\)](#) • [Dining Reservations](#)

Invoice Details

Transaction / Document	Base	Tax	Total
Processing Fee	8.50		8.50
Processing Fee	15.00		15.00
WestJet	142.20	98.25	240.45
Totals:	165.70	98.25	CAD 263.95

Total Charged to Credit Card: CAD 263.95
Balance Due: CAD 0.00

Invoice No: 1218194

access more[®]

• GST Registration Number 83261 6833 RT0001
• NUMERO DE TPS. 83261 6833 RT0001
Airline Conditions of Contract & Other Important Notices: [Click Here](#)