

Expense Disclosure Reporting Form

Name: **Bob Normand, Board Chair**

For the Period: **Nov 1-30, 2012**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Dec 5-7, 2012	Edmonton	Flight to attend Stakeholder Rates meeting	\$740.59					\$740.59
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$740.59

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$740.59

Trip # 1

Done

Normand Family

From: Air Canada <confirmation@aircanada.ca>
Sent: October-19-12 6:16 PM
To:
Subject: Air Canada - 05-Dec: [redacted] Myers - Edmonton (booking ref: PUCWGV)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.

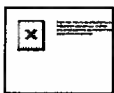
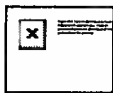
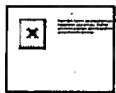


Hotels in Edmonton

Why book your hotel stay at aircanada.com?

From (per night) From (per night) From (per night)

\$200 CAD **\$151** CAD **\$129** CAD



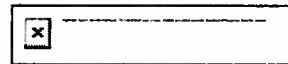
The Sutton Place Hotel - Edmonton:

Delta Edmonton Centre Suite Hotel:

Edmonton Hotel and Conv Centre:



- **Lowest price** guaranteed
- Great choice of hotels
- **Aeroplan Mile offer** exclusive to aircanada.com



Hotels provided by WWTMS.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: **PUCWGV**

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Robert J Normand

et

Online Services

Manage my booking online (view/change my booking; select seats*).

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

*Airfare to attend
Stakeholder Rates Meeting
Dec 6/12.
in Edmonton.*



Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

If you haven't already done so, **we strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.**

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC2385 ¹	Fort Myers, Southwest Florida Regional (RSW) Wed 05-Dec 2012 06:07	Houston, G.Bush Intercon (IAH) Wed 05-Dec 2012 07:45 - Terminal C	0	10hr17	738	<u>Tango Plus, L</u>	
	Flight AC2385 is operated by United Airlines. Please check in directly at the United Airlines counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
AC2427 ¹	Houston, G.Bush Intercon (IAH) Wed 05-Dec 2012 08:51 - Terminal C	Calgary (YYC) Wed 05-Dec 2012 12:24	0		738	<u>Tango Plus, L</u>	
	Flight AC2427 is operated by United Airlines. Please check in directly at the United Airlines counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
AC8144 ²	Calgary (YYC) Wed 05-Dec 2012 13:30	Edmonton, Edmonton Int'l (YEG) Wed 05-Dec 2012 14:24	0		DH3	<u>Tango Plus, L</u>	
AC2258 ¹	Edmonton, Edmonton Int'l (YEG) Fri 07-Dec 2012 06:23	Houston, G.Bush Intercon (IAH) Fri 07-Dec 2012 11:46 - Terminal E	0	8hr27	739	<u>Tango Plus, K</u>	
	Flight AC2258 is operated by United Airlines. Please check in directly at the United Airlines counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
	Terminal change at Houston (IAH).						
AC2384 ¹	Houston, G.Bush Intercon (IAH) Fri 07-Dec 2012 13:35 - Terminal C	Fort Myers, Southwest Florida Regional (RSW) Fri 07-Dec 2012 16:50	0		739	<u>Tango Plus, K</u>	



Flight AC2384 is operated by United Airlines. Please check in directly at the United Airlines counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by:

¹ United Airlines

² Air Canada Express - Jazz

Passenger Information

1: Mr Robert J Normand : Adult (16+), Ticket Number: 0142113626537-38

Air Canada - Aeroplan :	Meal Preference :	None
Payment Card: xxxx-xxxx-xxxx	Special Needs:	None
Seat Selection: None		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u>	355.27
Return Flight - <u>Tango Plus</u>	269.97
<u>Surcharges</u>	14.76

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	25.00
U.S.A Transportation Tax	33.52
U.S Agriculture Fee	5.02
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.25
U.S Passenger Facility Charge	3.01
U.S.A Immigration User Fee	7.03
<u>Air Travellers Security Charge (ATSC)</u>	12.71
September 11 Security Fee	7.53
U.S. Federal Customs Fee	5.52
Total airfare and taxes before options (per passenger)	740.59
Number of passengers	1
Grand Total - Canadian dollars	\$740.59

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$740.59 (Airfare - per ticket)

Ticket number(s): 0142113626537-38

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...



Read the complete guide