

**Expense Disclosure Reporting Form**

Name: **Grace Thostenson, Chair, Board of Directors**

For the Period:

**May-19**

**Travel, Seminars/Conference and Associated Expenditures**

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 28-Apr-19	Edmonton	To attend Board Committee and Board of Directors Meeting		\$306.00	\$342.78	\$75.00		\$723.78
2 22-May-19	Edmonton	To attend Board Committee and Board of Directors Retreat & Meeting		\$316.20	\$179.63	\$22.00		\$517.83
3 23-May-19	Yellowknife	To attend AWCBC Governance Summit	\$542.06				\$995.00	\$1,537.06
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$2,778.67</b>

Notes

**Non-travel related Expenditures (Business meals, etc...)**

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$0.00</b>

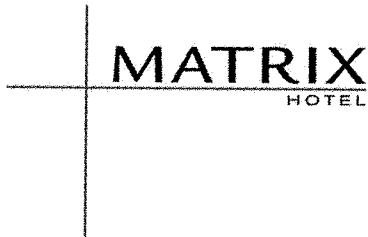
Notes

**Total claimed for reporting period: \$2,778.67**

## Expense Disclosure Reporting Form

### Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Thostenson, Grace	Mileage	5/10/2019	01. 04/28/2019 at 04:00 PM to 04/30/2019 at 04:30 PM - Edmonton ~ Attend WCB Board Committee and Board of Directors meetings	4/28/2019	4/30/2019	4/28/2019	Travel from Calgary to Edmonton / return April 28 & 30, 2019 (600kms)	\$306.00	1
Thostenson, Grace	Meal Allowance	5/10/2019	01. 04/28/2019 at 04:00 PM to 04/30/2019 at 04:30 PM - Edmonton ~ Attend WCB Board Committee and Board of Directors meetings	4/28/2019	4/30/2019	4/28/2019	Meal allowance & Per Diem April 28-30, 2019 (2 per diem, 1 breakfast & 2 dinners)	\$75.00	1
Thostenson, Grace	Mileage	5/27/2019	01. 05/21/2019 at 08:30 AM to 05/22/2019 at 03:30 PM - Edmonton ~ Finance Committee and Board Meetings / Retreat May 21 & 22	5/21/2019	5/22/2019	5/22/2019	Mileage from Calgary to Edmonton and return - 620 kms	\$316.20	2
Thostenson, Grace	Meal Allowance	5/27/2019	01. 05/21/2019 at 08:30 AM to 05/22/2019 at 03:30 PM - Edmonton ~ Finance Committee and Board Meetings / Retreat May 21 & 22	5/21/2019	5/22/2019	5/22/2019	1 lunch May 22 and 1 per diem	\$22.00	2



**Grace Thostenson**

Room No. :  
 Arrival : 04-28-19  
 Departure Date : 04-30-19  
 Folio No. :

Company Name:  
 Group Name:

Conf. No. :  
 P.O. No. :

**INFORMATION INVOICE**

Date	Description	Charges	Credits
04-28-19	Room Revenue	160.00	
04-28-19	Destination Marketing Fee	4.80	
04-28-19	Tourism Levy	6.59	
04-29-19	Room Revenue	160.00	
04-29-19	Destination Marketing Fee	4.80	
04-29-19	Tourism Levv	6.59	
04-30-19			342.78
<b>Total Charges</b>		342.78	
<b>Total Credits</b>			342.78
<b>Balance</b>			<b>0.00</b>

**MATRIX**  
HOTEL

**Grace Thostenson**

Room No. :  
Arrival : 05-21-19  
Departure Date : 05-22-19  
Folio No. :

Company Name:  
Group Name:

Conf. No. :  
P.O. No. :

**INFORMATION INVOICE**

Date	Description	Charges	Credits
05-21-19	Room Revenue	160.00	
05-21-19	Destination Marketing Fee	4.80	
05-21-19	Room GST	8.24	
05-21-19	Tourism Levy	6.59	
05-21-19			179.63
		<b>Total Charges</b>	179.63
		<b>Total Credits</b>	179.63
		<b>Balance</b>	<b>0.00</b>



eTicket Receipt

Prepared For  
THOSTENSON/GRACE MS

RESERVATION CODE	
ISSUE DATE	23May19
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
10Jun19	WESTJET WS 3359  Operated by: WESTJET ENCORE	CALGARY INTLAB, CANADA  Time 09:55	YELLOWKNIFE NT, CANADA  Time 12:28	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before 10JUN19 Not Valid After 10JUN19
13Jun19	WESTJET WS 3194  Operated by: WESTJET ENCORE	YELLOWKNIFE NT, CANADA  Time 19:10	CALGARY INTLAB, CANADA  Time 21:47 9:47 pm	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before 13JUN19 Not Valid After 13JUN19

Allowances

<p><b>Baggage Allowance</b> YYC to YZF - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none"> <li>30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</li> <li>50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</li> </ol> <p>YZF to YYC - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none"> <li>30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</li> <li>50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</li> </ol> <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p><b>Carry On Allowances</b> YYC to YZF, YZF to YYC - 1 Piece (WS - WESTJET)</p> <p><b>Carry On Charges</b> YYC to YZF, YZF to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
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## Payment/Fare Details

Form of Payment	CREDIT CARD - I CAD 271.06
	CREDIT CARD - WESTJET DOLLARS : X CAD 271.00
Fare Calculation Line	YYC WS YZF182.00WS YYC224.00CAD406.00END
Fare	CAD 406.00
Taxes/Fees/Carrier-Imposed Charges	CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 23.31 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 50.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.50 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 542.06

GST: \$23.31  
 \$2.50  
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 \$25.81

### Positive identification required for airport check in

#### Notice:

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



Grace Thostenson

**Payment Details:**

Invoice No.	Reference	Amount Paid
23-May-2019		CAD 1165.00

**Order: I**      **Invoice:**      **Order Date:** Thursday, May 23, 2019 9:37 PM ET

Description	Unit Price	Quantity	Amount
AWCBC 2019 Governance Summit Delegate ✓	CAD 900.00	1	CAD 900.00
Gala Dinner and Entertainment	CAD 75.00	1	CAD 75.00
Strong Interpretation - Guided Tour	CAD 95.00	1	CAD 95.00
Strong Interpretation - Guided Tour	CAD 95.00	1	CAD 95.00
<b>Order Total</b>			<b>CAD 1,165.00</b>

Board member reimbursed for portion of registration - \$995.00

Due upon receipt

Please make cheque payable to:

Association of Workers' Compensation Boards of Canada  
 40 University Avenue, Suite 1007 Toronto, ON M5J 1T1