

Expense Disclosure Reporting Form

Name: Erna Ference, Board Member

For the Period: May-15

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 April 29-30, 2015	Edmonton	to attend Board of Directors' meeting.	\$229.16	\$142.80	\$155.32	\$30.00		\$557.28
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$557.28

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$557.28

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allowance	5/15/2015	01. 04/29/2015 at 10:15 PM to 04/30/2015 at 11:15 PM - Edmonton ~ to attend Board of Directors' meeting.	4/29/2015	4/30/2015	4/29/2015	Meals - dinner	\$30.00	1
Erna Ference	Mileage	5/15/2015	01. 04/29/2015 at 10:15 PM to 04/30/2015 at 11:15 PM - Edmonton ~ to attend Board of Directors' meeting.	4/29/2015	4/30/2015	4/29/2015	Black Diamond to YYC r/t (180km)	\$88.20	1

Ference Trip #1

Airfare

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8162 ¹	Calgary (YYC) Wed 29-Apr 2015 22:15	Edmonton, Edmonton Int'l (YEG) Wed 29-Apr 2015 23:06	0	0hr51	DH3	Tango, L	
AC8167 ¹	Edmonton, Edmonton Int'l (YEG) Thu 30-Apr 2015 22:25	Calgary (YYC) Thu 30-Apr 2015 23:16	0	0hr51	DH3	Tango, L	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Ms Erna M Ference : Adult (16+), Ticket Number:			
Air Canada - Aeroplan		Meal Preference :	None
Payment Card:		Special Needs:	None
Seat Selection:	None		

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - <u>Tango</u>	60.00
Return Flight - <u>Tango</u>	60.00
<u>Surcharges</u>	24.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.91
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total before options (per passenger)	229.16
Number of passengers	x 1
Total with options	229.16
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$229.16

RECEIPT
GST NO. R122556194

Airport Parking

EXIT No. 4103
IN: 04/29/15 21:23
OUT: 04/30/15 23:31
DURATION: 1 02: 08
PAID: \$ 54.60
(GST INCLUDED)

REF. 14
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

Payment Information

Credit/Debit Card amount paid: **\$229.16**
The following amount (tax inclusive) will appear on your credit card or debit card statement:
• Air Canada: \$229.16 (Air Transp. Charges - per ticket)

Ticket number(s):

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest



Ference Trip # 1

Ms Erna Ference

Room Number: 0910

Canada

Arrival Date: 04-29-15

Departure Date: 04-30-15

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Guest Name

INFORMATION INVOICE

Folio No:

04-30-15

Date	Description	Charges	Credits
04-29-15	Room Revenue	145.00	
04-29-15	Destination Marketing Fee - 3%	4.35	
04-29-15	Tourism Levy - 4%	5.97	
Total		155.32	0.00
Balance		155.32	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001