

Expense Disclosure Reporting Form

Name: **Grace Thostenson, Board Member**

For the Period: **May-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 April 28/29, 2014	Edmonton	to attend HR&C Committee meeting and Board of Directors' meeting.		\$292.04	\$156.06	\$63.00		\$511.10
2 May 26/27, 2014	Edmonton	to attend Board of Directors' meeting followed by Policy Committee meeting.		\$294.00	\$148.90	\$50.00		\$492.90
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,004.00

Notes

Non-travel related Expenditures (Business meals, etc...)

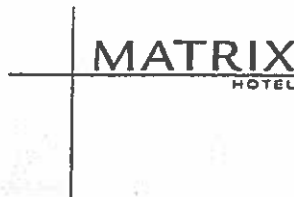
Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$1,004.00

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Grace Thostenson	Travel Meal Allowance	5/16/2014	01. 04/28/2014 at 07:00 AM to 04/29/2014 at 04:30 PM - Edmonton ~ to attend HR&C Committee meeting and Board of Directors' meeting	4/28/2014	4/29/2014	4/28/2014	Meals Apr 28 (lunch and dinner) and Apr 29 (breakfast and lunch).	\$63.00	1
Grace Thostenson	Mileage	5/16/2014	01. 04/28/2014 at 07:00 AM to 04/29/2014 at 04:30 PM - Edmonton ~ to attend HR&C Committee meeting and Board of Directors' meeting	4/28/2014	4/29/2014	4/28/2014	Mileage (596 km) Calgary to Edmonton r/t	\$292.04	1
Grace Thostenson	Travel Meal Allowance	5/29/2014	01. 05/26/2014 at 03:00 PM to 05/27/2014 at 03:00 PM - Edmonton ~ to attend Board of Directors' meeting.	5/26/2014	5/27/2014	5/26/2014	Meals May 26(dinner) and May 27(breakfast/lunch)	\$50.00	2
Grace Thostenson	Mileage	5/29/2014	01. 05/26/2014 at 03:00 PM to 05/27/2014 at 03:00 PM - Edmonton ~ to attend Board of Directors' meeting.	5/26/2014	5/27/2014	5/26/2014	Mileage (600 km) Calgary to Edmonton r/t	\$294.00	2



Thostenson
Trip #1

Ms Grace Thostenson

Room Number: 0802
Arrival Date: 04-28-14
Departure Date: 04-29-14
Page No: 1 of 1
Confirmation No: 13582830

Canada

INVOICE

Folio No: 179066

04-29-14

Date	Description	Charges	Credits
04-28-14	Room Revenue	139.00	
04-28-14	Destination Marketing Fee - 3%	4.17	
04-28-14	Tourism Levy - 4%	5.73	
04-28-14	Room GST - 5%	7.16	
04-29-14	XXXXXXXXXXXX	XX/XX	156.06
Total		156.06	156.06
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001

Thostenson
TRIP # 2

Ms Grace Thostenson

Canada

Room Number: 1212
 Arrival Date: 05-26-14
 Departure Date: 05-27-14
 Page No: 1 of 1
 Confirmation No 13979330

INVOICE

Folio No: 182036

05-27-14

Date	Description	Charges	Credits
05-26-14	Room Revenue	139.00	
05-26-14	Destination Marketing Fee - 3%	4.17	
05-26-14	Tourism Levy - 4%	5.73	
05-27-14	XXXXXXXXXX XX/XX		148.90
Total		148.90	148.90
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001