

## Expense Disclosure Reporting Form

Name: **Ivana Niblett, Board Member**

For the Period:

**Mar-20**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	3-Mar-20	Calgary						
2		To attend an Institute of Corporate Directors (ICD) event		\$59.25				\$59.25
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$59.25</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$0.00</b>

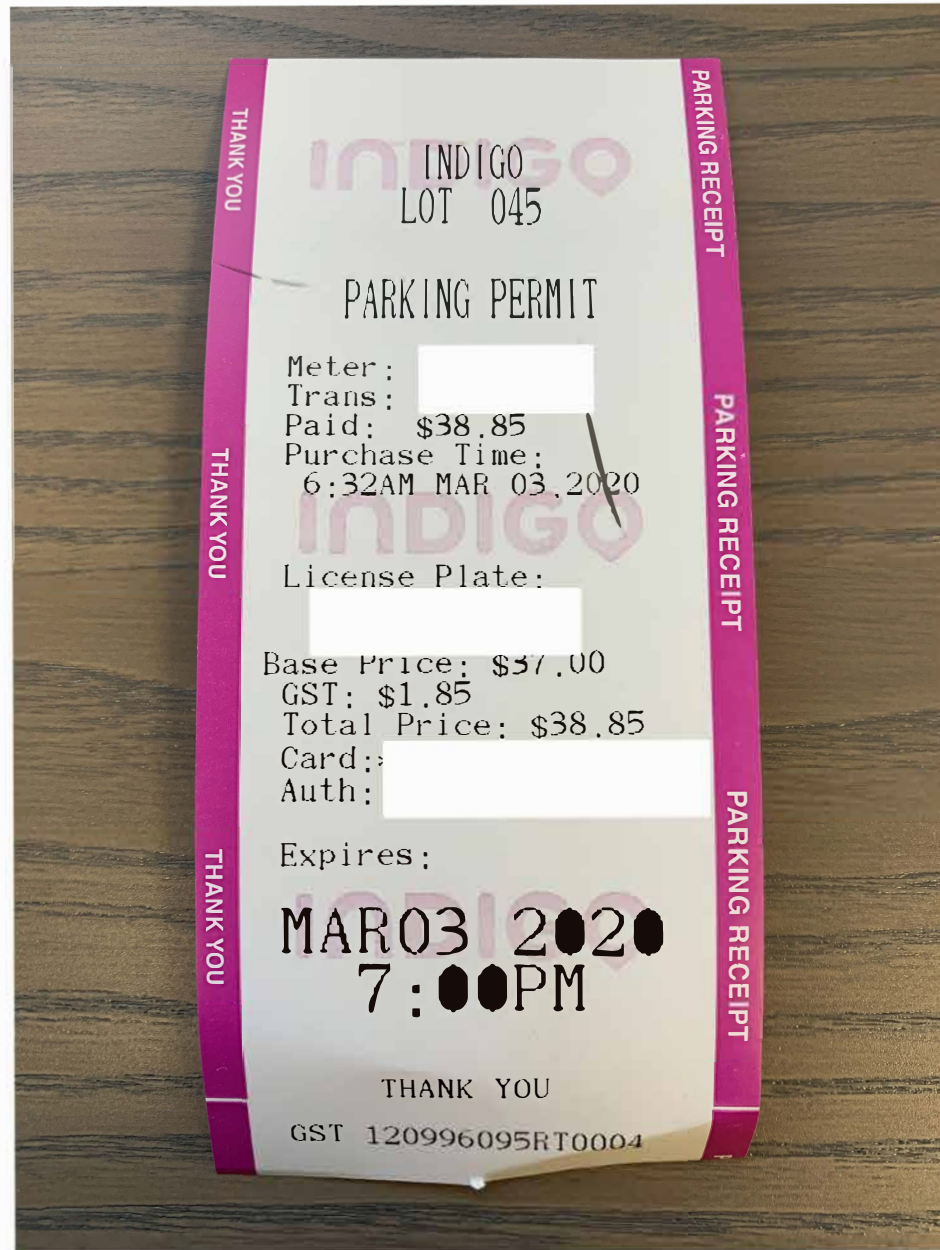
Notes

**Total claimed for reporting period: \$59.25**

# Expense Disclosure Reporting Form

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Ivana Niblett	Mileage	3/4/2020	01. 03/03/2020 at 06:00 AM to 03/03/2020 at 09:50 AM - Calgary [C/S] ~ Attend ICD's Calgary Chapter breakfast event "Culture in the Boardroom"	3/3/2020	3/3/2020	3/3/2020	Mileage - 40 kms total roundtrip - from home to event venue and return.	\$20.40	1



Other transportation - \$38.85 parking + \$20.40 mileage = \$59.25