

## Expense Disclosure Reporting Form

**Name:** Keith Serre, Board Member

**For the Period:** Mar-19

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	6-Mar-19	Airdrie	To attend Industry Task Force (ITF) Association Meeting					\$35.70
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$35.70</b>

Notes:

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1	10-Apr Institute of Corporate Directors (ICD) seminar	\$63.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$63.00</b>

Notes

**Total claimed for reporting period: \$98.70**

## Expense Disclosure Reporting Form

### Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Keith Serre	Mileage	Mach 6	ITF Meeting in Airdrie	3/6/2019	3/6/2019	3/6/2019	Mileage to Airdrie from Calgary, return (70Km)	\$35.70	1

