

Name: Ron Helmhold, Chief Financial Officer

For the Period:

Mar-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	6-Mar-19	Airdrie						\$245.82
		To attend Industry Task Force (ITF) Association Meeting		\$245.82				\$245.82
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$245.82

Notes:

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total	
1	11-Mar-19	Business lunch with external stakeholder	\$48.59
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$48.59

Notes

Total claimed for reporting period: \$294.41

Expense Disclosure Reporting Form

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Ron Helmhold	Mileage	3/6/2019	ITF Meeting in Airdrie	3/6/2019	3/6/2019	3/6/2019	Mileage from Edmonton to Airdrie, return (482 Kms)	\$245.82	1

Business lunch with external representative.

March 11/19

BLUE PLATE DINER
10145 104TH ST
EDMONTON AB

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10145 - 104 STREET
EDMONTON, ALTA
GST# 872662309 RT0001
www.blueplatediner.ca

DATE 2019/03/11
TIME 1726 12:32:27
CLERK ID 68
INVOICE #
RECEIPT NUMBER

68 JW

Check: 5222 Guests: 2
Table: 9-1
03/11/2019 11:48AM

PURCHASE
AMOUNT \$42.25
TIP \$6.34
TOTAL

2 Cobb Salad 32.00
1 Latte 4.25
1 *coffee 4.00

SUBTOTAL 40.25
GST (5%) 2.01
Rounding -0.01
TOTAL DUE \$42.25

\$48.59

Breakfast - Lunch - Dinner
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APPROVED

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THANK YOU

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