

## Expense Disclosure Reporting Form

**Name:** **Guy Kerr, President & CEO**

**For the Period:**

**Mar-17**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	8-Mar-17	Airdrie, AB	To attend Industry Task Force (ITF) meeting	\$277.29				\$277.29
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$277.29</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$0.00</b>

Notes

<b>Total claimed for reporting period:</b>	<b>\$277.29</b>
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# UNIGLOBE Travel

Phone: (780) 424-8310 / 1 800 661-2454

[tracyb@uniglobeone.com](mailto:tracyb@uniglobeone.com)

Direct Line: 780-229-4106

**Passenger(s):** Kerr/Guy Mr  
**Ref:** WCB

**Trip Record**  
**Locator:**

**Invoice No.:**

- WITH UNIGLOBE YOUR WESTJET CORPORATE DISCOUNT SAVINGS IS 37.91
- ORIGINAL TRAVELLERS NAME
- NEW TRAVELLERS NAME GUY KERR
- AMOUNT OF ORIGINAL CREDIT 197.46
- TICKET VALUE PRIOR TO CREDIT 380.25

**AIR - Wednesday March 8 2017****WestJet Flight WS104 Economy Class****Check In Confirmation:**

**Depart:** 07:45, Wednesday, March 8  
Edmonton Intl. Airport  
Edmonton, Alberta, Canada

**Arrive:** 08:42, Wednesday, March 8  
Calgary Intl. Airport  
Calgary, Alberta, Canada

**Booking Code:** Q (Economy)**Remarks:** You are booked in econo class**AIR - Wednesday March 8 2017****WestJet Flight WS917 Economy Class****Check In Confirmation:**

**Depart:** 14:15, Wednesday, March 8  
Calgary Intl. Airport  
Calgary, Alberta, Canada

**Arrive:** 15:05, Wednesday, March 8  
Edmonton Intl. Airport  
Edmonton, Alberta, Canada

**Booking Code:** Q (Economy)**Remarks:** You are booked in econo class**CREDIT - Thursday, March 9****Details****Departs:** Edmonton**Details:**

ORIGINAL TRAVELER NAME  
ORIGINAL INVOICE  
TICKET AMOUNT 197.46

**CREDIT - Thursday, March 9**

**Details**

**Departs:** Edmonton  
**Details:** AMOUNT TO BE COLLECTED 266.79

**MISCELLANEOUS - Thursday, March 9****Details**

**Departs:** Edmonton  
**Details:** WESTJET SEAT FEE

**Invoice Details**

<b>Transaction / Document</b>	<b>Base</b>	<b>Tax</b>	<b>GST/HST</b>	<b>Total</b>
Westjet Seat Fee	5.00		0.25	5.25
Westjet Seat Fee	5.00		0.25	5.25
	202.66	59.13	5.00	266.79
<b>Totals:</b>	212.66	59.13	5.50	CAD 277.29
			<b>Total Charged to Credit Card:</b>	CAD 277.29
			<b>Balance Due:</b>	CAD 0.00