

## Expense Disclosure Reporting Form

**Name:** Ron Helmhold, Chief Financial Officer

**For the Period:** Mar-14

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	12-Mar-14	Balzac, AB		\$265.58				\$265.58
2	15-Apr-14	Edmonton					\$65.00	\$65.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$330.58</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1	10-Jan-14 Business lunch with external party	business meals	\$52.22
2	15-Jan-14 Business lunch with external party	business meals	\$54.58
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
<b>Non-Travel Related</b>			<b>\$106.80</b>

Notes

**Total claimed for reporting period: \$437.38**

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Ron Helmhold	Mileage	3/13/2014	Edmonton/Balzac return	3/12/2014	3/12/2014	3/12/2014	Industry Task Force meeting	\$265.58	1

Institute of Corporate Directors  
2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number 51421

Order Date 3/6/2014



Item	Quantity	Price	Total
Not-for-Profit Risk - Mr Ronald Helmhold, CA, ICD.D When: 4/15/2014 - 4/15/2014 Where: Royal Mayfair Golf Club 8450 Groat Rd NW Edmonton, AB	1	65 00	65 00

Item Total 65 00

Shipping 0 00

Handling 0 00

Tax

Transaction Grand Total 65.00



Send another copy to:  SEND

Thank you! -

CENTURY GRILL  
3975 CALGARY TRAIL  
EDMONTON, AB  
780-431-0303  
GST# 865789382

119 SARAH L

Tbl 41/1 Chk 8218 Gst 2  
Jan10'14 11:55AM  
\*\*\* Reprint \*\*\*

1 SOFT DRINKS 3.50  
1 BEET SALAD 17.00  
1 SALMON 22.00

Subtotal 42.50  
GST 2.13  
Amount Due 44.63

Ladies Night  
Thursday Night After 7PM  
1/2 Price Off Food  
For 3 Or More Ladies  
Make Your Reservation Today!

1/2 Price Wine Wednesdays  
35 Glasses and Bottles  
Sip. Savour. Save.

CENTURY GRILL  
3975 Calgary Trail NW  
Edmonton, AB  
T6E 6S6  
780-431-0303

TX TRANSACTION RECORD

TRAN. #: 21344

RUC: RESTAURANT

Table #: 41

Check #: 8218

Group #: 1

Employee #: 119

Employee Name: SARAH L



Amount 144.63

TIP 17.59

TOTAL CAD 152.22

APPROVED 072199  
00-001 072199  
CHTCB511/CHTCB511  
068001001003  
2014/01/10 13:02:39

TUR: 0000008000  
TS1: P800

Customer Copy

THANK YOU  
Come Again



www.centuryhospitality.com

ALLEGRO ITALIAN KITCHEN  
10011 109 STREET  
EDMONTON AB

DATE 2014/01/15  
TIME 0459 14:56:34  
RECEIPT NUMBER  
006103847-001-219-005-0

PURCHASE  
AMOUNT \$47.46  
TIP \$7.12  
TOTAL

**\$54.58**

DBEA975FCB12BFFB  
0000008000-E800  
5DA9A065C97567DB  
0000008000-F800

APPROVED

AUTH# 090668 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Allegro Italian Kitchen  
10011-109th Street  
Edmonton, Alberta  
780-424-6644

Your GST# 896140894

40 AGA

Check: 1678  
Table: 1-1  
01/15/2014 11:32AM  
Guests: 1

2	CRANBERRY JUICE	6.50
1	DIET	3.25
1	INSALATA DI MARE	20.00
1	RIGATONI DELLA MAMA	15.45

Subtotal 45.20  
G.S.T. 2.26  
**Total Due \$47.46**

\*\*Please Pay Server\*\*