

## Expense Disclosure Reporting Form

Name: **Bob Normand, Board Chair**

For the Period: **Mar-13**

### Travel, Seminars/Conference and Associated Expenditures

| Date of expense | Destination | Purpose | Airfare | Other Transportation | Accommodation | Meals (includes per diem allowances) | Seminar / Conference / Registration fees | Total         |
|-----------------|-------------|---------|---------|----------------------|---------------|--------------------------------------|------------------------------------------|---------------|
| 1               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 2               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 3               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 4               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 5               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 6               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 7               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 8               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 9               |             |         |         |                      |               |                                      |                                          | \$0.00        |
| 10              |             |         |         |                      |               |                                      |                                          | \$0.00        |
|                 |             |         |         |                      |               |                                      | <b>Travel Related</b>                    | <b>\$0.00</b> |

[Notes](#)

### Non-travel related Expenditures (Business meals, etc...)

| Dates                     | Purpose                                                                                            | Expense Category | Total          |
|---------------------------|----------------------------------------------------------------------------------------------------|------------------|----------------|
| 1                         | 4-Apr-13 Registration fee for attendance at Institute of Corporate Directors Governance session in | Seminar          | \$68.25        |
| 2                         |                                                                                                    |                  |                |
| 3                         |                                                                                                    |                  |                |
| 4                         |                                                                                                    |                  |                |
| 5                         |                                                                                                    |                  |                |
| 6                         |                                                                                                    |                  |                |
| 7                         |                                                                                                    |                  |                |
| 8                         |                                                                                                    |                  |                |
| 9                         |                                                                                                    |                  |                |
| 10                        |                                                                                                    |                  |                |
| <b>Non-Travel Related</b> |                                                                                                    |                  | <b>\$68.25</b> |

[Notes](#)

**Total claimed for reporting period: \$68.25**



INSTITUTE  
OF CORPORATE  
DIRECTORS

602-40 University Ave  
Toronto, ON M5J 1T1

# RECEIPT

Invoice No. [REDACTED]

Sold To: Mr Bob Normand

Ship To: Mr Bob Normand

| Account No.                                                                                                       | Purchase Order No.                                                                                                                                                     | Order Date | Order Number   | Terms           | Invoice Date |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|-----------------|--------------|
| [REDACTED]                                                                                                        |                                                                                                                                                                        | 03/15/2013 | [REDACTED]     | Upon Receipt    | 04/04/2013   |
| Qty                                                                                                               | Description                                                                                                                                                            | Unit Price | Extended Price |                 |              |
| 1                                                                                                                 | Social Media and Risk<br>Edmonton Chapter Breakfast Session<br><br>04/04/2013 - 04/04/2013<br>Edmonton, AB<br><br>EDBK130404/REG<br>Edmonton Chapter Breakfast Session | 65.00      | 65.00          |                 |              |
| Line Item Total                                                                                                   | Other                                                                                                                                                                  | Tax        | Subtotal       | Amount Received | Amount Due   |
| 65.00                                                                                                             |                                                                                                                                                                        | 3.25       | 68.25          | 68.25           | 0.00         |
| Total GST/HST:3.25<br>Total PST/QST:0.00<br>GST Remittance Number:12179 8201<br>QST Remittance Number: 1204855478 |                                                                                                                                                                        |            |                |                 |              |