

## Expense Disclosure Reporting Form

**Name:** **Marcela Matthew, VP Worker Health & Wellness**

**For the Period:**

**Jun-18**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 June 26-27, 2018	Calgary	To attend Funding Policy Stakeholder Consultation Session	\$405.56	\$66.90	245.87			\$718.33
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							<b>Travel Related</b>	<b>\$718.33</b>

**Notes:**

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		<b>Non-Travel Related</b>
		<b>\$0.00</b>

**Notes**

**Total claimed for reporting period: \$718.33**



## eTicket Receipt

**Prepared For**  
MATTHEW/MARCELA MRS

RESERVATION CODE	
ISSUE DATE	15Jun18
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
ISSUING AGENT LOCATION	CAMBRIDGE BAY NU, CANADA

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
<b>26Jun18</b>	WESTJET WS 3140  Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA  Time 6:00pm	CALGARY INTL AB, CANADA  Time 6:55pm	Seat Number 04C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before 26JUN18 Not Valid After 26JUN18
<b>27Jun18</b>	WESTJET WS 3145  Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA  Time 4:15pm	EDMONTON INTL AB, CANADA  Time 5:07pm	Seat Number 09C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before 27JUN18 Not Valid After 27JUN18

## Allowances

<b>Baggage Allowance</b> YEG to YYC - 0 Pieces WESTJET Prices of additional baggage pieces: 1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters 2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters YYC to YEG - 0 Pieces WESTJET Prices of additional baggage pieces: 1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters 2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC <b>Carry On Allowances</b> YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET) <b>Carry On Charges</b> YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier
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## Payment/Fare Details

Form of Payment	CREDIT CARD -
Fare Calculation Line	YEA WS YYC139.00WS YEA139.00CAD278.00END
Fare	CAD 278.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 15.81 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 395.06

## Other Charges

SEAT ASSIGNMENT # QTY 1, YYC-YEG / QTY 1)	(YEG-YYC /	CAD 10.00
Taxes		CAD 0.50
Form of Payment		CREDIT CARD - 9400
Total		CAD 10.50
Total Fare and Other Charges		CAD 405.56

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)

- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

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If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

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[Important Legal Notices](#)



Courtyard Courtyard Calgary Airport

2500 48th Avenue NE  
Calgary, AB T3J 4V8  
T 403.238.1000

M. Matthew

Room: 622

Room Type:

Number of Guests: 1

Rate: \$219.00

Clerk:

Arrive: 26Jun18

Time: 08:19PM

Depart: 27Jun18

Time:

Folio Number:

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Date	Description	Charges	Credits
26Jun18	Room Charge	219.00	
26Jun18	GST room 869470898RT0002	11.28	
26Jun18	Tourism Levy	9.02	
26Jun18	Dmf	6.57	
27Jun18			245.87
	<i>Amount: 245.87</i>		
		<b>Balance:</b>	<b>0.00</b>

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ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1058

**SALE**

MID: 4189233  
TID: JU189233      REF#: 00000011  
Batch #: 072      SEQ: 072001001011  
06/26/18      20:17:08

**AMOUNT**      \$27.90  
**TIP**      \$5.00  
**TOTAL**      \$32.90

00 - APPROVED - 001

THANK YOU

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

POF 1st Fl 27/06/18 17:15  
Receipt 054339

Short-term parking tkt

DL -  
26/06/18 16:32  
27/06/18 17:15  
Period 1d1h0'  
(Tax)      \$34.00

Total      \$34.00

Payment Received      \$34.00

Sub Total      \$32.38  
Tax      5%      \$1.62