

Expense Disclosure Reporting Form

Name: **Roxy Shulha-McKay, VP Employee & Corporate Services**

For the Period:

Jun-15

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 June 3/2015	Calgary	to attend WCB Annual General Meeting on June 11	\$35.70	\$153.00				\$188.70
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$188.70

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$188.70

ST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

OF 2nd Fl 11/06/15 13:4
Receipt 092497

Short-term parking tkt

L - No. 007206

11/06/15 06:46

12/06/15 06:45

Period 1d0h0'

(Tax) \$25.00

Total \$25.00

Payment Received \$25.00

Merch: 82005340013

Auth: 020915

Type: Swiped

Sub Total \$23.81
Tax 5% \$1.17

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1T2

TERMINAL ID: 314-652 073
MERCHANT ID: 43276651
VEHICLE ID: 1366
DRIVER ID: 8874
GST ACCOUNT #: 871461133
TRIP NUMBER: 3316551
PASSENGERS: 1

06/11/2015
START: 11:46 END: 12:06
DISTANCE: 195.00 RATE: 1

FARE AMOUNT: \$ 36.19

TAX AMOUNT: \$ 1.81

FEE AMOUNT: \$ 5.00

TOTAL : \$ 43.00

APPROVAL NUMBER : 013025

PASSENGER COPY

THANK YOU
(403) 259-9999
WWW.THECHECKERGROUP.COM



ALLIED UNION SOCIATED
307 41 AVENUE NW T2E2N4
CALGARY AB
21640631

TEXT PURCHASE 1111

06-11-2015 09 56 03

Exp Date Card Type MC

Name ROYANA SHOLHA MCHAY

ADDRESS 000041010 MasterCard

Trace # 790904

FV2164063105

Inv. # 4032

Auth # 066395 RRR 001003877

Purchase \$15.00

Tip \$10.00

Total \$25.00

(00) APPROVED-THANK YOU

Retain this copy for your
Records
Customer copy

103-259-9555
www.calixtime.com

Mrs. Roxana Shulha
McKay

Flight

Edmonton (YEG)-Calgary (YYC), Calgary (YYC)-Edmonton (YEG)

Ticket
Number

TN8382107637471

Seat

YEG-YYC: 8C;YYC-YEG: 6C

Air Itinerary Details

WS104
WestJet

Edmonton, CA
Thu 11 Jun, 2015 08:15 AM

Calgary, CA
Thu 11 Jun, 2015 09:03 AM

Fare type: Econo
Non-stop

WS3396
Operated by WESTJET ENCORE

Calgary, CA
Thu 11 Jun, 2015 01:00 PM

Edmonton, CA
Thu 11 Jun, 2015 01:53 PM

Fare type: Econo
Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 149.00	CAD 24.00	CAD 86.61	CAD 259.61	x 1	CAD 259.61

Total airfare: CAD 259.61

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 12.36
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00

Total taxes: CAD 86.61

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Seats

Regular seat	WS 104 YEG - YYC Seat 8C Mrs Roxana Shulha McKay	CAD 5.00 + CAD 0.25 Tax
Regular seat	WS 3396 YYC - YEG Seat 6C Mrs Roxana Shulha McKay	CAD 5.00 + CAD 0.25 Tax

Total Seats: CAD 10.50

Total

Charged to Travel Bank:	CAD 223.91	★
Charged to MASTERCARD	CAD 35.70	
Charged to MASTERCARD	CAD 10.50	
Total	CAD 270.11	

WestJet offers

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - o [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - o [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - o [Seat selection](#) (How it works, changing your seat and more)
 - o [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
 - o [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and

★ See May 2015 Expense Disclosure - airfare \$313.16 flight was changed - \$223.91 was

credited to travel bank (313.16 - 75 service charge - 14.25 security charge = 223.91), 10.50 was credited to PCard so an additional \$35.70 was charged for the new flight.