

Expense Disclosure Reporting Form

Name: Erna Ference, Board Member

For the Period:

Jun-15

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 May 25-26, 2015	Edmonton	to attend Board of Directors' meeting and Sterling Lecture	\$260.01	\$166.35	\$155.32	\$29.00		\$610.68
2 June 23-26, 2015	Charlottetown, PEI	to attend the AWCBC Governance Summit	\$796.18	\$163.19	\$701.01	\$18.00		\$1,678.38
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$2,289.06

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1	11-Jun-15 parking fee to attend the Annual General Meeting in Calgary	\$12.60
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$12.60

Notes

Total claimed for reporting period: \$2,301.66

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allow	6/2/2015	01. 05/25/2015 at 12:30 PM to 05/27/2015 at 03:30 PM - Edmonton ~ to attend Board of Directors' meeting dinner for Tim Brower and Sterling Lecture. Note - the expenses are split between another organization as board member also attended other meetings.	5/25/2015	5/27/2015	5/25/2015	Meals - breakfast/lunch (May 26)	\$29.00	1
Erna Ference	Mileage	6/2/2015	01. 05/25/2015 at 12:30 PM to 05/27/2015 at 03:30 PM - Edmonton ~ to attend Board of Directors' meeting dinner for Tim Brower and Sterling Lecture. Note - the expenses are split between another organization as board member also attended other meetings.	5/25/2015	5/27/2015	5/25/2015	Mileage (90km) from Black Diamond to airport	\$44.10	1
Erna Ference	Travel Meal Allow	6/30/2015	01. 06/23/2015 at 06:00 AM to 06/26/2015 at 10:45 PM - Charlottetown PEI [OoP] Prince Edward Island [C/S] ~ to attend AWCBC Governance Summit June 23-26 2015.	6/23/2015	6/26/2015	6/23/2015	Per Diem for 3 days - June 23-26, 2015.	\$18.00	2
Erna Ference	Mileage	6/30/2015	01. 06/23/2015 at 06:00 AM to 06/26/2015 at 10:45 PM - Charlottetown PEI [OoP] Prince Edward Island [C/S] ~ to attend AWCBC Governance Summit June 23-26 2015.	6/23/2015	6/26/2015	6/23/2015	Mileage (180km.) Black Diamond to/from Calgary airport	\$88.20	2

Ference
Trip # 1

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8150 ¹	Calgary (YYC) Mon 25-May 2015 16:00	Edmonton, Edmonton Int'l (YEG) Mon 25-May 2015 16:50	0	0hr50	DH3	Tango, L	
AC8147 ¹	Edmonton, Edmonton Int'l (YEG) Tue 26-May 2015 14:00	Calgary (YYC) Tue 26-May 2015 14:54	0	0hr54	DH3	Tango, L	

changed to May 27 return.

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Erna M Ference : Adult (16+), Ticket Number

Air Canada - Aeroplan :

Meal Preference :

None

Payment Card:

Special Needs:

None

Seat Selection:

None

Purchase Summary

Fare Summary

Passenger Type **Adult**

Air Transportation Charges

Departing Flight - Tango **94.00**

Return Flight - Tango **84.00**

Surcharges **24.00**

Taxes, Fees and Charges

Canada Airport Improvement Fee **60.00**

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) **13.81**

Air Travellers Security Charge (ATSC) **14.25**

Total before options (per passenger) **290.06**

Number of passengers **x 1**

Total with options **290.06**

Travel Insurance (declined) **0.00**

Grand Total - Canadian dollars \$290.06 / 2

Payment Information

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$290.06 (Air Transp. Charges - per ticket)

Ticket number(s):

enRoute City Guide

Edmonton

Total airfare pd. by WCB
(with charge fees) 260.01

GST: 12.38

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest

Ference
Trip#1

From: Air Canada confirmation@aircanada.ca
Subject: Air Canada - 25-May: Calgary - Edmonton (booking ref: L6LTME) - booking modified
Date: May 16, 2015 at 8:01 PM
To:

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk



Booking Information

Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Ms Erna Ference

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and
Departures
1-888-422-7533

Online Services

- [Manage](#) my booking online (view/change my booking; select seats*).
- [Select Seats](#)
- [Maple Leaf Lounge | Meal Vouchers | On My Way](#)
- [Alert me](#) of flight status changes directly to my mobile phone or email.
- [Flight Arrivals & Departures](#) - check online if my flight is on time.
- [Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8142 ¹	Calgary (YYC) Mon 25-May 2015 12:30	Edmonton, Edmonton Int'l (YEG) Mon 25-May 2015 13:22	0	0hr52	DH3	Flex, G	
AC8149 ¹	Edmonton, Edmonton Int'l (YEG) Wed 27-May 2015 15:00	Calgary (YYC) Wed 27-May 2015 15:54	0	0hr54	DH3	Flex, G	

Operated by:

Ference
Trip # 1

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Erna Ference : Adult (16+), Ticket Number

Air Canada - Aeroplan :	Meal Preference :	None
Payment Card:	Special Needs:	None
Seat Selection:		

Additional amount payable and/or refund - Summary

	<u>Additional charges</u>
	<u>Adult</u>
Passenger Type	
Air Transportation Charges	
Air Transportation Charges (including <u>surcharges</u>)	69.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.45
Total Additional Fare	72.45
Extras (Change Fee)	
Change Fee	150.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	7.50
Total Extras (Change Fee)	157.50
Number of passengers	x 1
Total with options	229.95
Grand Total - Canadian dollars	\$229.95 / 2.

Payment

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$72.45
- Air Canada: \$157.50 (Change Fee per ticket)

Ticket number(s):

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

 [Read the complete guide](#)

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex
Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus

Ms Erna Ference

Canada

Guest Name

Room Number: 0514
Arrival Date: 05-25-15
Departure Date: 05-27-15
Page No: 1 of 1

INFORMATION INVOICE

Folio No:

05-27-15

Date	Description	Charges	Credits
05-25-15	Room Revenue	145.00	
05-25-15	Destination Marketing Fee - 3%	4.35	
05-25-15	Tourism Levy - 4%	5.97	
05-26-15	Room Revenue	145.00	
05-26-15	Destination Marketing Fee - 3%	4.35	
05-26-15	Tourism Levy - 4%	5.97	
Total		310.64	0.00
Balance		310.64	

pay 1 nr.
155.32

RECEIPT
Rental Agreement Number: 940169425
Vehicle Number: 32335892

YOUR INFORMATION
FERENCE, ERNA
BUDGET DISC AIR CANADA
PAYMENT METHOD:

YOUR RENTAL
Picked up: YES
Date/Time: MAY 25, 2015 01:33PM
Returned: YES
Date/Time: MAY 27, 2015 02:18PM
Veh Group: Intermediate SUV
Veh Charged: Subcompact
Vehicle: HYUNDAI SANTA FE AWD
Odometer Out: 44969
Odometer In: 45066
Fuel Reading: Full

YOUR VEHICLE CHARGES

1 HRG	50.59
2 DYE	67.44
ADJUSTMENT (M)	134.88
YOUR TIME AND MILEAGE:	30.00
	155.47

YOUR TAXABLE FEES

ST TAX	10.00
*15.60% FEE	25.37
JUST FAC CHARGE	4.00/DY
ENERGY RECOVERY	1.14/DY
VEH LIC FEE	3.75

YOUR SUBTOTAL
TAXABLE SUBTOT 200.01
PST 000% .00

YOUR NON TAXABLE ITEMS

TOTAL CHARGES	210.01
NET CHARGES	210.01
YOUR TOTAL DUE:	0.00

PAID ON VISA
**CONCESSION RECOVERY FEE
WCB pays 105.00 (5. GST)

THANK YOU FOR

10640 100th Ave

RECEIPT
GST NO. R122556194

CALGARY AIRPORT
Economy Lot 415
EXIT No. 11:24
IN: 05/25/15 16:11
OUT: 05/27/15 07:07
DURATION: 2 05:07
PAID: \$ 34.50
(GST INCLUDED)

63
RET. THANK YOU FOR
YOUR VISIT

WCB pays 17.25 (.82 GST)

Calgary International Airport Parkade

w.matrixedmonton.com

*Ference
Trip #2*

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC170	Calgary (YYC) Tue 23-Jun 2015 06:00	Toronto, Pearson Int'l (YYZ) Tue 23-Jun 2015 11:46 - Terminal 1	0	8hr22	321	Tango, L	Y/S F
AC8822 ¹	Toronto, Pearson Int'l (YYZ) Tue 23-Jun 2015 14:15 - Terminal 1	Charlottetown (YYG) Tue 23-Jun 2015 17:22	0		CRJ	Tango, L	
AC7585 ²	Charlottetown (YYG) Fri 26-Jun 2015 17:00	Halifax, Halifax Int'l (YHZ) Fri 26-Jun 2015 17:40	0	8hr45	BEH	Tango, T	
AC1973 ³	Halifax, Halifax Int'l (YHZ) Fri 26-Jun 2015 20:05	Calgary (YYC) Fri 26-Jun 2015 22:45	0		319	Tango, T	Y/S F

**Flight
AC1973:**

This flight is operated by Air Canada rouge. You'll want to [learn more](#) about Air Canada rouge's in-flight services and amenities, as these differ from those of Air Canada.

AIR CANADA  *rouge*

Y/S F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

- Operated by:
¹ Air Canada Express - Jazz
² Air Canada Express - Exploits Valley Air
³ Air Canada rouge

Passenger Information

1: Ms Erna M Ference : Adult (16+), Ticket Number:

Air Canada - Aeroplan :	Meal Preference :	None
Payment Card:	Special Needs:	None
Seat Selection: None		

Purchase Summary

Fare Summary	Adult
Passenger Type	
Air Transportation Charges	
Departing Flight - <u>Tango</u>	268.00
Return Flight - <u>Tango</u>	374.00
<u>Surcharges</u>	46.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	54.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	36.61
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.32
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total before options (per passenger)	796.18
Number of passengers	x 1

Ference Trip #2

From: delta.princeedward@deltahotels.com
Subject: A copy of your bill from the Delta Prince Edward for confirmation number 12123083
Date: June 29, 2015 at 8:19 AM
To:

Dear Mrs Erna Ference,

Attached you will find your bill for your stay from 06-23-15 to 06-26-15.

We do hope you enjoyed your stay at the Delta Prince Edward.

Please contact our Front Desk team if you have any questions by calling 902-566-2222.

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<<https://www.facebook.com/deltahotels>> | Twitter
<<https://twitter.com/DeltaHotelsLtd>> | Google+
<<https://plus.google.com/+deltahotels>> | LinkedIn
<<http://www.linkedin.com/company/delta-hotels>> Privileged/Confidential
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Page: 1 of 1



18 Queen Street, Charlottetown, Prince Edward Island, C1A 4A1
Tel: 902-566-2222 Fax: 902-566-2282

GOVT PEI Workers Compensation Board
Mrs Erna Ference
Canada

Room: 0721
Folio: 175175
Cashier: 170
Arrival: 06-23-15
Departure: 06-26-15

Group: GOVT PEI Workers Compensation Board

Date	Description	Additional Information	Charges	Credits
06-23-15	Room Charge		199.00	
06-23-15	Tourism Accom Levy		5.97	
06-23-15	Room HST		28.70	
06-24-15	Room Charge		199.00	
06-24-15	Tourism Accom Levy		5.97	
06-24-15	Room HST		28.70	
06-25-15	Room Charge		199.00	
06-25-15	Tourism Accom Levy		5.97	
06-25-15	Room HST		28.70	
06-26-15				701.01
HST Summary			Total	701.01
Registration No: 846543619			Balance Due	0.00 CDN
Room 86.10				
F&B 0.00				
Other 0.00				
Total				86.10

RECEIPT - Date 26 June 2015
 From: _____
 To: Airport
 Taxi # 44 Amt. \$ _____
 HST # _____ H.S.T. \$ _____
 Driver: EB Total \$ 14.00
 ISLAND OWNED and OPERATED
 Thanks - We appreciate your business

RECEIPT - Date 902-388-7306
 From: _____
 To: Tom
 Taxi # _____ Amt. \$ _____
 HST # _____ H.S.T. \$ _____
 Driver: 53 Total \$ 15:00
 ISLAND OWNED and OPERATED
 Thanks - We appreciate your business

**Park & Jet
Calgary**

Jun 26 2015 11:01 PM

TRANSACTION RECORD

Card Number : _____
 Account : _____
 Trans Type : PURCHASE
 Amount : \$45.99
 Date : Jun26/15
 Time : 23:01:09

-- IMPORTANT --
 Retain This Copy For Your Records

*** Customer Copy ***

Ference Trip # 2.

*Non-travel related
Trip # 2*

RECEIPT

Expiration Date/Time

**12:05 PM
JUN 11, 2015**

Purchase Date/Time: 10:05am Jun 11, 2015
 Total Parking: \$12.00
 Total FEDERAL: \$0.60
 Total Due: \$12.60
 Total Paid: \$12.60
 Ticket #: 00085326
 S/N #: 500012260464
 Setting: Lot 179
 Mach Name: Lot 179-3

Rate: 2 HOURS
 Payment Type: Card

Auth #: 061870

GST REG #102466000

PARKING RECEIPT