

Expense Disclosure Reporting Form

Name: **Fred Nowicki, Board Member**

For the Period: **Jun-14**

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 May 26/27, 2014	Edmonton	to attend Finance Committee, Board of Directors' meeting and Policy Committee meeting	\$691.15	\$140.00	\$148.90	\$81.00		\$1,061.05
2 9-Jun-14	Calgary	to attend Stirling Lecture		\$219.03		\$13.00		\$232.03
3 12-Jun-14	Edmonton	to attend Annual General Meeting	\$612.40	\$140.00		\$31.00		\$783.40
4 June 15-19,2014	Yellowknife, NWT	to attend AWCBC Congress	\$1,084.91		\$667.80	\$90.00	\$731.25	\$2,573.96
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$4,650.44

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$0.00

Notes

Total claimed for reporting period: \$4,650.44

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Travel Meal Allowance	6/5/2014	01. 05/26/2014 at 06:45 AM to 05/27/2014 at 07:30 PM - Edmonton ~ to attend committee meetings and Board of Directors' meeting.	5/26/2014	5/27/2014	5/26/2014	Meals - May 26(breakfast/lunch/dinner) and May 27 (breakfast/dinner). Lunch provided.	\$81.00	1
Fred Nowicki	Mileage	6/16/2014	01. 06/09/2014 at 06:30 AM to 06/09/2014 at 02:45 PM - Calgary ~ to attend Stirling Lecture	6/9/2014	6/9/2014	6/9/2014	Mileage (447 km) Lethbridge to Calgary r/t	\$219.03	2
Fred Nowicki	Travel Meal Allowance	6/16/2014	01. 06/09/2014 at 06:30 AM to 06/09/2014 at 02:45 PM - Calgary ~ to attend Stirling Lecture	6/9/2014	6/9/2014	6/9/2014	Meals June 9 (lunch)	\$13.00	2
Fred Nowicki	Travel Meal Allowance	6/16/2014	02. 06/12/2014 at 06:45 AM to 06/12/2014 at 07:30 PM - Edmonton ~ to attend the Annual General Meeting	6/12/2014	6/12/2014	6/12/2014	Meals (breakfast/dinner) on June 12th	\$31.00	3
Fred Nowicki	Travel Meal Allowance	6/24/2014	01. 06/15/2014 at 09:45 AM to 06/19/2014 at 03:00 PM - Yellowknife [OoP] Northwest Territories ~ to attend AWCBC Congress	6/15/2014	6/19/2014	6/15/2014	Meals June 16(dinner) and June 18(dinner) and June 19 (breakfast, lunch)	\$90.00	4

Fred Nowicki

Trip # 1

Passenger

Name: **NOWICKI, FRANCIS FREDRICK**

Phone #:

Form of Payment:

Flight Information

FLIGHT	FROM	TO	DEPART	ARRIVE	STATUS
918	Lethbridge (YQL)	Executive Flt Ctr (YEG)	05/26/2014 06:45	08:00	CONFIRMED
829	Executive Flt Ctr (YEG)	Lethbridge (YQL)	05/27/2014 18:05	19:20	CONFIRMED

Fare Summary

Fare	\$558.00
Taxes, Fees and Charges	
Nav Canada Surcharge	\$24.00
Security Fee	\$14.24
Other Charges	\$62.00
Subtotal	\$658.24
GST(100411966RG0001)	\$32.91
Total - CAD	\$691.15
Balance Due	\$0.00

Check-In time is 45 minutes prior to scheduled departure time. Passengers arriving less than 15 minutes prior to scheduled departure time will be denied boarding

****Directions****

Directions to Edmonton Boarding Location

From Highway #2 or the Queen Elizabeth Highway traveling south from Edmonton, take Exit S25 onto Highway 19 West and take the first left turn onto the Airport Service Road and travel 2.1 kilometers and turn right at the first set of lights on 53rd Ave East. Free Parking is located on the South side of 53rd Ave. The Executive Flight Center is located on the North side.

Notes

Terms and Condition

****Fare Information****

- 1) Integra Air flights may be cancelled or changed up to 2 hours prior to flight time. Applicable change/cancellation fees will apply. If changes or cancellations are made less than 2 hrs prior to flight all monies may be forfeit.
 - 2) Changes are subject to a \$50.00+ tax fee and a difference in fare if applicable.
 - 3) Cancellations made on the same day of booking (within 24 hrs of original booking) are fully refundable to original form of payment.
 - 4) Cancellations made after the day of booking are subject to a \$50.00+ tax fee applicable to fare type and the remaining will be placed into a credit file which is valid for 1 year after creation.
 - 5) To cancel a flight after hours please call 403-631-9093.
 - 6) Passengers not showing up for a flight will result in all fares, fees, and taxes being forfeited.
- **Photo ID and Checking In****
- 7) Check in time is 45 minutes prior to departure.
 - 8) Passengers arriving less than 15 minutes prior to scheduled departure time will be denied boarding.
 - 9) Photo ID is required for all passengers over 18 years of age. Proof of age will be required for all infants.
- **Rules of Carriage****
- 10) Public domestic scheduled tariffs are available upon request or at www.integraair.com
 - 11) Integra Air allows 1 pc of checked baggage with a maximum weight of 50lbs. Maximum size for checked baggage is 9"x10"x20" as well as one pc of carry on baggage 13"x10"x10"
 - 12) Excess baggage may be accepted based on aircraft weight and space availability. Excess baggage rates are **\$2.50 / lb for an extra bag or above weight limits for one checked bag of 50lbs.**
- **Extra Information****
- 13) Integra Air can arrange a car rental for you. Please contact our reservation centre at 877-213-8359 for details.
 - 14) Integra Air offers complimentary light snacks and beverages on each flight.
 - 15) Integra Air offers free parking in all locations. Parking stalls in all locations are clearly marked. If the marked Integra Air parking stalls are full, paid parking is available at the



Nowicki
Trip #1

Mr Fred Nowicki

Canada

Room Number: 1506
Arrival Date: 05-26-14
Departure Date: 05-27-14
Page No: 1 of 1
Confirmation No 13979334

INVOICE

Folio No: 182003

05-27-14

Date	Description	Charges	Credits
05-26-14	Room Revenue	139.00	
05-26-14	Destination Marketing Fee - 3%	4.17	
05-26-14	Tourism Levy - 4%	5.73	
05-27-14		XX/XX	148.90
Total		148.90	148.90
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001

Nowicki
Trip #1

Direct Limo Phone (780)446.7799
limodirect@shaw.ca
Airport Flat Rate Service Toll Free 1.877.446.6262
Date May 26.14 Amount \$70.00
From Airport To D.T
GST# 863173662 RT Corporate Accts: Special Rates

Thank you. Please Call Again

Direct Limo Phone (780)446.7799
limodirect@shaw.ca
Airport Flat Rate Service Toll Free 1.877.446.6262
Date May 27.14 Amount \$70.00
From metrix 17th To Airport
GST# 863173662 RT Corporate Accts: Special Rates

Thank you. Please Call Again

*Thank you
Fred*

Nowicki
Trip # 3.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
PARK PLACE SHOPPING CENTER
UNIT J03, 501 1ST AVENUE SOUTH
LETHBRIDGE, AB T1J 4L9
BRANCH: N61108
GST REG# 885101915
PHONE:

TO: MR FRANCIS FREDRICK NOWICKI

LOCATOR : 600113/34378
OUR REF : MGH0007370N
AGENT : MARIANNE HELLAWELL

C O N F I R M A T I O N
STATEMENT OF ACCOUNT

DATE: 22MAY14
PAGE: 1

FOR: MR FRANCIS FREDRICK NOWICKI

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
LETHBRIDGE	EDMONTON INTL	INTEGRA	AI 918	Y	12JUN	6:45A	8:00A		
EDMONTON INTL	LETHBRIDGE	INTEGRA	AI 829	Y	12JUN	6:05P	7:20P		

----- C O S T -----

ITEM	COST	TAX	PAX	NTS	
INTEGRA FLIGHT	448.00	127.65	1	1	575.65
	(INCL	27.41	GST)		
PROFESSIONAL FEES.					35.00
GST ON PROFESSIONAL FEES.					1.75
					<i>TL GST 29.16</i>
**** TOTAL CHARGES					612.40
LESS PREVIOUS PAYMENTS					612.40
**** BALANCE DUE					0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA...TOURIST CARD.
..PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHT BETWEEN 48 TO 72 HOURS PRIOR TO
DEPARTURE.
FOR EMERGENCY AFTER HOURS ASSISTANCE PLEASE CALL OUR TRAVEL
CENTRE AT 1 800 267 8891 WITHIN CANADA AND UNITED STATES OR
CALL COLLECT 715 346 0834 OUTSIDE OF TOLL FREE AREA.
THANK YOU FOR BOOKING WITH MARLIN TRAVEL.
CLIENTS SIGNATURE.....DATE.....
YOU MUST RECONFIRM YOUR FLIGHT PRIOR TO DEPARTURES TO AND
FROM YOUR DESTINATION BETWEEN 12-24 HOURS PRIOR TO YOUR
YOUR FLIGHTS WITH THE AIRLINE OR YOUR TRAVEL AGENT.
YOUR PASSPORTS MUST BE IN PERFECT CONDITION AND VALID
FOR 6 MONTHS AFTER YOUR RETURN FROM DESTINATION

Trip # 3

Fred Nowicki - June 12/14
Taxi fares to/from
Edmonton airport.

Direct Limo Phone (780)446.7799
limodirect@shaw.ca
Airport Flat Rate Service Toll Free 1.877.446.6262
Date June 12, 2014 Amount \$ 70.00
From Airport To 100 AV - 107 ST
GST# 863173662 RT Corporate Accts : Special Rates

Thank you. Please Call Again

Direct Limo Phone (780)446.7799
limodirect@shaw.ca
Airport Flat Rate Service Toll Free 1.877.446.6262
Date June 12, 14 Amount \$ 70.00
From Metrolink To Airport
GST# 863173662 RT Corporate Accts : Special Rates

Thank you. Please Call Again

Nowicki
TRIP # 4

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
PARK PLACE SHOPPING CENTER
UNIT J03, 501 1ST AVENUE SOUTH
LETHBRIDGE, AB T1J 4L9

BRANCH: N61108
GST REG# 885101915
PHONE:

TO: MR FRANCIS FREDRICK NOWICKI

LOCATOR :
OUR REF : MGH0007382N
AGENT : MARIANNE HELLAWELL

C O N F I R M A T I O N
STATEMENT OF ACCOUNT

DATE: 28MAY14
PAGE: 1

FOR: MR FRANCIS FREDRICK NOWICKI

- - - - - I T I N E R A R Y - - - - -

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
LETHBRIDGE	CALGARY	AIR CANADA	7214 G	15JUN	9:55A	10:41A		
		SEAT	4A					
CALGARY	YELLOWKNIFE	AIR CANADA	8223 Q	15JUN	1:55P	3:57P		
		SEAT	8A					
	EXIT SEAT							
YELLOWKNIFE	CALGARY	AIR CANADA	8234 G	19JUN	11:15A	1:22P		
		SEAT	8A					
	EXIT SEAT							
CALGARY	LETHBRIDGE	AIR CANADA	7215 G	19JUN	2:10P	2:54P		
		SEAT	3A					

- - - - - C O S T - - - - -

ITEM	COST	TAX	PAX	NTS	
AIR CANADA FLIGHT	919.00	76.66	1	1	995.66
	(INCL	47.41	GST)		
ADVANCE EXIT SEATS	50.00	2.50	1	1	52.50
	(INCL	2.50	GST)		
PROFESSIONAL FEE					35.00
GST ON PROFESSIONAL FEE					1.75
**** TOTAL CHARGES					1084.91
LESS PREVIOUS PAYMENTS					1084.91
**** BALANCE DUE					0.00

FLZ GST 51.66

Nowicki
Trip # 4

The Explorer Hotel
4825 49Th Ave.
Yellowknife, NT X1A 2R3
P:867-873-3531/F:867-873-2789
operations@explorerhotel.ca

Page 1 of 1

TAX ID: GST 87517 2710

Fred Nowicki

Thks.
Fred

Room	Folio	CheckIn	CheckOut	Balance
328	316265	06/15/2014	06/19/2014	0.00
Master Folio				

Direct Bill:

Date	Room	Description / Voucher	Charges	Credits	Balance
06/15/2014	328	Room Taxable	159.00	0.00	159.00
06/15/2014	328	G S T - 5.000%	7.95	0.00	166.95
06/16/2014	328	Room Taxable	159.00	0.00	325.95
06/16/2014	328	G S T - 5.000%	7.95	0.00	333.90
06/17/2014	328	Room Taxable	159.00	0.00	492.90
06/17/2014	328	G S T - 5.000%	7.95	0.00	500.85
06/18/2014	328	Room Taxable	159.00	0.00	659.85
06/18/2014	328	G S T - 5.000%	7.95	0.00	667.80
06/19/2014	328		0.00	667.80	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sales			636.00
		G S T 5.00%			31.80

Date/Time/Clerk:
19/06/2014 09:18 AM GC

Transaction Type:
Purchase

Reference Number:
1000316265

Account Number:
XXXXXXXXXXXX

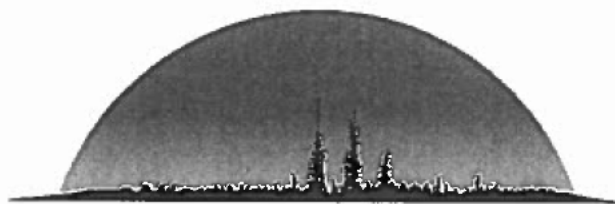
Amount:
667.80

CUSTOMER COPY

GC
19/06/2014 09:18 AM

Thank You For Staying At The Explorer Hotel!
Check our website for Great Rates!
www.explorerhotel.ca

Nowicki
Trip #4



AWCBC
CONGRESS 2014
YELLOWKNIFE, NORTHWEST TERRITORIES

ACATC
CONGRÈS 2014
YELLOWKNIFE, TERRITOIRES DU NORD-OUEST

INVOICE

DATE: May 28, 2014
INVOICE NUMBER: SLS0537
RE: 2014 AWCBC Congress/ Congrès de l'ACATC 2014
TO: Mr. Fred Nowicki
Board Member
Workers' Compensation Board of Alberta
PO Box 2415, 9912 107 Street
EDMONTON AB T5J 2S5

Registration	\$600.00
Dinner Cruise	\$131.25
Total	\$731.25

Please send cheque to:
Workers' Safety and Compensation Commission
Box 8888
Yellowknife, NT X1A 2R3

APPROVED


SIGNATURE
CHAIR, WCB ALBERTA

See attached