

## Expense Disclosure Reporting Form

**Name:** Douglas Mah, Secretary and General Counsel

**For the Period:** June 2013

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	10-Jun-13	Saint John, New Brunswick Return airfare to Saint John, NB for Doug Mah - AWCBC Meetings	\$780.55					\$780.55
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							<b>Travel Related</b>	<b>\$780.55</b>

[Notes](#)

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
			<b>Non-Travel Related</b>
			<b>\$0.00</b>

[Notes](#)

**Total claimed for reporting period: \$780.55**

## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



AIR CANADA 

### Booking Information

Booking Reference: [REDACTED]

#### Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

**Air Canada**  
1-888-247-2262

**Main Contact:**  
Mr Douglas Mah

**Flight Arrivals and Departures**  
1-888-422-7533

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC106	Edmonton, Edmonton Int'l (YEG)	Toronto, Pearson Int'l (YYZ)	0	6hr40	320	Flex, L	F
	07:00	12:44 - Terminal 1					
AC8948 <sup>1</sup>	Toronto, Pearson Int'l (YYZ)	Saint John (YSJ)	0		DH4	Flex, L	
	13:30 - Terminal 1	16:40					
AC8947 <sup>1</sup>	Saint John (YSJ)	Toronto, Pearson Int'l (YYZ)	0	9hr22	DH4	Flex, L	
	12:40	14:07 - Terminal 1					
AC177	Toronto, Pearson Int'l (YYZ)	Edmonton, Edmonton Int'l (YEG)	0		320	Flex, L	F
	16:50 - Terminal 1	19:02					

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:

<sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: Mr Douglas Mah : Adult (16+), Ticket Number:**

Frequent Flyer Prog : **None**

Meal Preference: **None**

Payment Card:

Special Needs: **None**

Seat Selection:

### Purchase Summary

#### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	324.00
Return Flight - Flex	304.00
Surcharges	46.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	53.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	35.66
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.64

Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	<b>780.55</b>
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$780.55</b>
<b>Grand Total</b>	<b>1 adult</b>
Total including travel options, taxes, fees and charges	<b>\$780.55 CAD</b>

## Fare Rules

**Departing Flight** Edmonton (YEG) To Saint John (YSJ) - Flex

**Return Flight** Saint John (YSJ) To Edmonton (YEG) - Flex

- **Changes:**


- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
- **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa, (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

### Links

Manage my booking online: <http://www.aircanada.com/mybookings>  
 Flight Departure & Arrivals: <http://www.aircanada.com/flightstatus>  
 General conditions of carriage: <http://www.aircanada.com/conditionsofcarriage>  
 Information and Services: <http://www.aircanada.com/travelinfo>

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