

Expense Disclosure Reporting Form

Name: Erna Ference, Board of Directors

For the Period: Jun-13

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 May 27/28, 2013	Edmonton	to attend Board of Directors' meeting		\$196.98	\$144.61	\$22.00		\$363.59
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$363.59

[Notes](#)

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Non-Travel Related			\$0.00

[Notes](#)

Total claimed for reporting period: \$363.59

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allow	6/7/2013	01. 05/27/2013 at 06:00 PM to 05/28/2013 at 05:00 PM - Edmonton ~ to attend Board of Directors' meeting and Policy Committee meeting.	5/27/2013	5/28/2013	5/27/2013	Meal allowance May 27	\$22.00	1
Erna Ference	Mileage	6/7/2013	01. 05/27/2013 at 06:00 PM to 05/28/2013 at 05:00 PM - Edmonton ~ to attend Board of Directors' meeting and Policy Committee meeting.	5/27/2013	5/28/2013	5/27/2013	Mileage (402) Black Diamond to Edmonton o/w.	\$196.98	1



Trip # 1
May 27 / 28.

Ms Erna Ference

Room Number: 0908
Arrival Date: 05-27-13
Departure Date: 05-28-13
Page No: 1 of 1
Confirmation No: [REDACTED]

Canada

INFORMATION INVOICE

Folio No: [REDACTED]

05-28-13

Date	Description	Charges	Credits
05-27-13	Room Revenue	135.00	
05-27-13	Destination Marketing Fee - 3%	4.05	
05-27-13	Tourism Levy - 4%	5.56	
05-28-13	XXXXXXXXXXXX		144.61
Total		144.61	144.61
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001