

## Expense Disclosure Reporting Form

**Name:** Grace Thostenson, Board Member

**For the Period:** Jul-15

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	June 23-26, 2015	Charlottetown, PEI to attend the AWCBC Governance Summit	\$946.01	\$50.88	\$934.68	\$93.23		\$2,024.80
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							<b>Travel Related</b>	<b>\$2,024.80</b>

Notes

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		<b>Non-Travel Related</b>
		<b>\$0.00</b>

Notes

**Total claimed for reporting period: \$2,024.80**

Thostenson  
Trip #1

**Grace Thostenson**

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** May-17-15 8:44 PM  
**To:** Grace Thostenson  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

**Booking Confirmation**

Your reservation code is \_\_\_\_\_ Main contact: Ms Grace Thostenson  
E-mail: \_\_\_\_\_  
Phone Num: \_\_\_\_\_

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the following details as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some specific regulations you should be aware of before you leave.

**Guest**

Ms. Grace Thostenson      Flight      Calgary (YYC)-Halifax (YHZ), Charlottetown (YYG)-Calgary (YYC)  
WestJet FF  
Ticket Number  
Seat

**Air Itinerary Details**

WS226 WestJet	Calgary, CA Sat 20 Jun, 2015 10:00 AM	Halifax, CA Sat 20 Jun, 2015 05:51 PM	Fare type: Econo Non-stop
WS673 WestJet	Charlottetown, CA Sun 28 Jun, 2015 06:34 PM	Calgary, CA Sun 28 Jun, 2015 11:11 PM	Fare type: Econo Stops: 1

**Fare breakdown**

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 639.00	CAD 46.00	CAD 103.51	CAD 788.51	x 1	CAD 788.51
						Total airfare: CAD 788.51

**Tax details**

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 36.46
RC	Harmonized Sales Tax (HST)	CAD 2.80
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 50.00
		Total taxes: CAD 103.51

**Fare family benefits**

YYC-YHZ: Econo Seat Sale Benefits

Airfare total  
946.01. 1

Fare 788.51 plus seat fee (105)  
plus baggage check 52.50.



PAYMENT RECEIPT / RECU DE PAIEMENT

Thostenson  
Tip #1

Name/Nom  
THOSTENSON/GRACE

PNR

Date  
19JUN15

Time/Heure  
10:40AM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
SEAT FEE	\$50.00	2.50	52.50
	\$50.00	2.50	52.50

Total (CAD)  
THOSTENSON/GRACE  
\$50.00 \$2.50

GST/TPS No. 866112535  
QST/TVQ No. 1202807956 TQ0001



PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom  
THOSTENSON/GRACE

PNR

Date  
27JUN15

Time/Heure  
6:34PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
SEAT FEE	\$50.00	2.50	52.50
	\$50.00	2.50	52.50

Total (CAD)  
THOSTENSON/GRACE  
\$50.00 \$2.50

GST/TPS No. 866112535  
QST/TVQ No. 1202807956 TQ0001

Thostenson  
Trip #1

AMT: CAD 26.25

CPN A/L FLT CLS DATE BRDOFF  
1 WS 226 20JUN YYCYHZ

QTY	COD	ITEM/SVC	COST	TAX	TOTAL
01	212	FIRST BAG FEE	25.00	0.00	25.00

COST : CAD 25.00

1.25XG

TOTAL: CAD 26.25

ISSUED IN CONNECTION WITH

EXB - EXCESS BAGGAGE

ISSUED:27JUN15 CTY:YYG STA:34400310

NAME: THOSTENSON/GRACE MS

AMT: CAD 26.25

CPN A/L FLT CLS DATE BRDOFF  
1 WS 673 28JUN YGYHC

QTY	COD	ITEM/SVC	COST	TAX	TOTAL
01	212	FIRST BAG FEE	25.00	0.00	25.00

COST : CAD 25.00

1.25XG

TOTAL: CAD 26.25

ISSUED IN CONNECTION WITH

Kind Regards,

Leah | Experience Support | Distribution  
1.877.429.1541 | E: [FacilitationTeam@westjet.com](mailto:FacilitationTeam@westjet.com)

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7/15/2015

*Thostenson*  
*Trip #1*

# DELTA

PRINCE EDWARD

18 Queen Street, Charlottetown, Prince Edward Island, C1A 4A1  
Tel: 902-566-2222 Fax: 902-566-2282

GOVT PEI Workers Compensation Board  
Ms Grace Thostenson

Room: 0925 *FTL ROOM*  
Folio: 175334 *Charge*  
Cashier: 43 *\$934.68*  
Arrival: 06-22-15  
Departure: 06-28-15

Canada

Group: GOVT PEI Workers Compensation Board

*Single room charge*

*199 plus tourism levy and HST*

Date	Description	Additional Information	Charges	Credits
06-22-15	Room Charge		219.00	
06-22-15	Tourism Accom Levy		6.57	
06-22-15	Room HST		31.58	
06-23-15	Room Charge		219.00	
06-23-15	Tourism Accom Levy		6.57	
06-23-15	Room HST		31.58	
06-24-15	Room Charge		219.00	
06-24-15	Tourism Accom Levy		6.57	
06-24-15	Room HST		31.58	
06-25-15	Room Charge		219.00	
06-25-15	Tourism Accom Levy		6.57	
06-25-15	Room HST		31.58	
06-26-15	Room Charge		219.00	<i>x Additional nights - personal travel</i>
06-26-15	Tourism Accom Levy		6.57	
06-26-15	Room HST		31.58	
06-27-15	Room Charge		219.00	<i>x</i>
06-27-15	Tourism Accom Levy		6.57	
06-27-15	Room HST		31.58	
06-28-15	Parking - Self		17.00	
06-28-15	Parking - HST		2.38	
06-28-15				

*233.67*  
*x 4 nights*  
*(FTL HST for 4 nights = 126)*

*19.38 parking for 1,562.28 one night*

HST Summary		Total	1,562.28	1,562.28
Registration No	846543619			
Room	189.48			
F&B	0.00			
Other	2.38			
<b>Total</b>	<b>191.86</b>			
		<b>Balance Due</b>	<b>0.00 CDN</b>	

*Claimed*  
*4 NTS = 934.68*  
*parking 19.38*

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges

Dinner  
June 26

Thostenson  
Trip #1

PIATTO PIZZERIA + ENOT  
45 QUEEN ST C1A7Z9  
CHARLOTTETOWNPE  
20236307  
GW2023630702

\*\*\*\*\*  
Piatto Pizzeria Charlottetown  
45 Queen Street  
Charlottetown PE  
Tel. 902 892 0909  
\*\*\*\*\*  
06/26/15 7:30 PM  
Table 89 Order #33568  
Server 56 Miles Manage  
\*\*\*\*\*

|||| PURCHASE ||||  
06-26-2015 19:36:30  
Acct # C  
Exp Date Card Type  
Name: GRACE THOSTENSON

1 Cesare Salad 8.00  
WITH PIZZA  
1 Pizza of the Week 17.00

Trace # 1955  
Inv. # 1978  
Auth # 066695 RRM 001337036

Taxable: 50.00  
Sub-total: 50.00  
HST: 7.00

# 25.00  
3.50 TAX  
-----  
# 28.50  
5.13 TIP  
-----  
# 33.63

Purchase \$57.00  
Tip \$10.00  
Total \$67.00

Total Due: 57.00

( 00 ) APPROVED-THANK YOU

Interested in tasting new wines? Sign up  
online to be added to our mailing list,  
and we'll let you know of upcoming dates  
for our monthly wine tastings!

Retain this copy for your  
records  
Customer copy

Grazie!

HST # 801717844

June 28

ASSOCIATED CAB ALTA LTD  
387 - 41 AVE NE (483) 299-1111  
INSIST ON THE PROFESSIONALS

Taxi  
fare  
from  
Calgary  
airport  
to  
home.

DATE: 2015/06/29  
PICK-UP TIME: 23:46  
DROP-OFF TIME: 00:02  
TRIP ID: f  
LOCATION:  
CAR NUMBER:  
DRIVER:  
CARD TYPE:  
CARD:  
EXPIRY:  
AUTH:

FARE (\$): 26.51  
EXTRA (\$): 8.01  
SUBTTL (\$): 26.51

TIP (\$): 5.00

TOTAL (\$): 31.50

SIGNATURE: \_\_\_\_\_

END ONLINE TAXI BOOKING VISIT

The Merchantman Pub  
 23 Queen Street  
 HST#891764086 RT0001  
 892-9150

Dinner June 22

MERCHANTMAN PUB  
 23 QUEEN ST  
 CHARLOTTETOWN, PE  
 CIAA42  
 9028929150

Thostenson  
 Trip #1

Server: Treena 204  
 Table 18/2  
 Guests: 2  
 Seared Scallops 26.00  
 Subtotal 26.00  
 Tax 3.64  
 Total 29.64  
 Balance Due \$ 29.64

Thank you for joining us!!  
 Please Pay Your Server

Merchant ID: 5735566  
 Term ID: 015 Ref #: 027

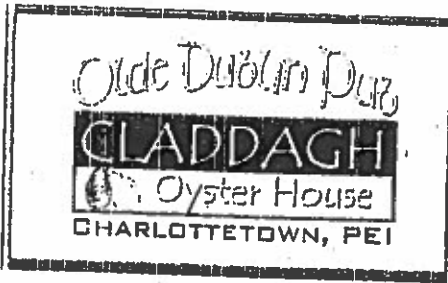
Sale

Entry Method: Chip

06/22/15 20:25:34  
 Inv #: 000027 Appr Code: 06323S  
 Apprvd Batch#: 173001  
 Amount: \$ 29.64  
 Tip: \$ 4.45  
 Total: \$ 34.09

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher).  
 Retain this copy for statement verification.

Lunch June 23



Server: Meagan 239  
 Table: 6/1  
 Guests: 2  
 1/2 Steak Special 6.99  
 \$1 Happy Hour Oyster (12 @1.00) 12.00  
 6 Scallops 11.94  
 Subtotal 49.35  
 Tax 6.91  
 Total 56.26  
 Balance Due \$ 56.26

THANK YOU VERY MUCH  
 PLEASE COME AGAIN!!  
 Text #Join to 902-270-1132  
 For VIP Deals and Contests  
 PLEASE PAY YOUR SERVER  
 H.S.T. #845181320RT0001

CLADDAGH OYSTER  
 HOUSE AND OLD  
 131 SYDNEY STREET  
 CHARLOTTETOWN PE  
 CIA1G5  
 9028926992

SALE

Server #: 000239  
 MID: 5735043  
 TID: 028 REF#: 00000018  
 Batch #: 058  
 06/23/15 16:21:31  
 APPR CODE: 03112S  
 MASTERCARD  
 AMOUNT \$56.26  
 TIP \$10.13  
 TOTAL \$66.39

plus  
 1/2 11.97  
 \$18.96  
 \$ 2.65 TAX  
 \$ 21.61  
 \$ 3.90 TIP  
 \$ 25.51

APPROVED

THANK YOU  
 PLEASE COME AGAIN

CUSTOMER COPY