

Expense Disclosure Reporting Form

Name: **Wendy King, VP Operations & Chief Information Officer**

For the Period: **Jul-14**

Travel, Seminars/Conference and Associated Expenditures									
Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total	
1	11-Aug-14	Calgary	\$8.50						\$8.50
		PROCESSING FEE FOR AIRFARE FOR WENDY KING TO FLY TO CALGARY FOR EMPLOYER VISIT & VP FORUM ON AUGUST 11, 2014.							
2	11-Aug-14	Calgary	\$15.00						\$15.00
		PROCESSING FEE FOR AIRFARE FOR WENDY KING TO FLY TO CALGARY FOR EMPLOYER VISIT & VP FORUM ON AUGUST 11, 2014.							
3									\$0.00
4									\$0.00
5									\$0.00
6									\$0.00
7									\$0.00
8									\$0.00
9									\$0.00
10									\$0.00
								Travel Related	\$23.50

Notes

Non-travel related Expenditures (Business meals, etc...)				
Dates	Purpose	Expense Category	Total	
1				\$0.00
2				\$0.00
3				\$0.00
4				\$0.00
5				\$0.00
6				\$0.00
7				\$0.00
8				\$0.00
9				\$0.00
10				\$0.00
			Non-Travel Related	\$0.00

Notes

Total claimed for reporting period: \$23.50

Travel # /



Printable Version

Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.

UNIGLOBE

Travel

UNIGLOBE Travel

10237-109 Street

Edmonton, AB T5J 1N2

Phone: (780) 424-8310 / 1 800 661-2454

Fax: (780) 420-6141

Office hours - Mon-Fri, 7am - 6pm MST

During regular office hours. Please call 1-800-661-2454.

AFTER HOURS EMERGENCIES: 1-800-787-2912 and quote membership code 3N0G.

If you are having difficulty, please call collect 001 416-928-5404.

Please note-Calls of a non-emergency nature, including flight reconfirmations, may result in a \$35.00 CAD charge

ruwanthiw@uniglobeone.com

Direct Line: EXT7859

Passenger(s):	Gosse/Wendy Jean Mrs Ref: EXECUTIVE	Booking Ref.:	KBQHHT
Invoice No.:	1138769	Agent:	Ruwanthi Warnasuriya
Issue Date:	Wednesday, July 30, 2014	Customer:	101WORCO
Billing:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5	Deliver:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5

• BY BOOKING AIR CANADA YOU HAVE SAVED 44.99

AIR - Monday August 11 2014

Air Canada Flight AC8133 Economy Class

Operated By Operated By

Check In Confirmation:

L7QWKR

Check In With AIR CANADA EXPRESS - JAZZ

Depart:	07:00, Monday, August 11 Edmonton Intl. Airport Edmonton, Alberta, Canada	Arrive:	07:46, Monday, August 11 Calgary Intl. Airport Calgary, Alberta, Canada
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Status:	Confirmed	Booking Code:	G
Equipment:	Canadair Regional Jet	Stops:	Non-stop
Duration:	0 hours 46 minutes	Seat:	02D Confirmed
FF Number:	AC560379059	Meal:	None
ETicket No.:	0145261233043		
Remarks:	You are booked in Flex class		

[Weather](#) [Flight Status \(Up to 3 days prior\)](#) [Dining Reservations](#)

AIR - Monday August 11 2014

Air Canada Flight AC8152 Economy Class

Operated By Operated By

Check In Confirmation:

L7QWKR

Check In With AIR CANADA EXPRESS - JAZZ

Depart:	16:30, Monday, August 11 Calgary Intl. Airport Calgary, Alberta, Canada	Arrive:	17:21, Monday, August 11 Edmonton Intl. Airport Edmonton, Alberta, Canada
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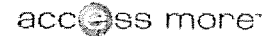
Status:	Confirmed	Booking Code:	G
Equipment:	De Havilland DHC-8-300 Dash 8 / 8Q	Stops:	Non-stop
Duration:	0 hours 51 minutes	Seat:	08D Confirmed
FF Number:	AC560379059	Meal:	None
ETicket No.:	0145261233043		
Remarks:	You are booked in Flex class Turbo propeller plane used on this flight		

Invoice Details

Transaction / Document	Base	Tax	Total
Processing Fee	8.50		8.50
	Form of Payment: CA XXXXXXXXXXXXX		
Processing Fee	15.00		15.00
	Form of Payment: CA XXXXXXXXXXXXX		
Air Canada / 014 5261233043	334.62	74.25	408.87
	Form of Payment: CA XXXXXXXXXXXXX		
Totals:	358.12	74.25	CAD 432.37
Total Charged to Credit Card:			CAD 432.37
Balance Due:			CAD 0.00

credit card charged July 2014 - see July expense report
 credit card charged July 2014 - see July expense report
 credit card charged August 2014 - see August expense report

Invoice No: 1138769



- GST Registration Number 83261 6833 RT0001
- NUMERO DE TPS. 83261 6833 RT0001

If Invoice shows Balance Due please remit payment to:
 Uniglobe One Travel
 #300-1444 Alberni St, Vancouver, BC V6G 2Z4

Airline Conditions of Contract & Other Important Notices: [Click Here](#)