

Expense Disclosure Reporting Form

Name: Ivana Niblett, Board Member

For the Period: Feb-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	29-Jan-19	Edmonton To attend HR&G & Board of Directors meetings & CEO retirement dinner	\$105.00	\$28.66	\$171.39	\$19.00		\$324.05
2	25-Feb-19	To attend Board Committee & Board meeting	\$313.16					\$313.16
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$637.21

[Notes](#)

Non-travel related Expenditures (Business meals, etc...)

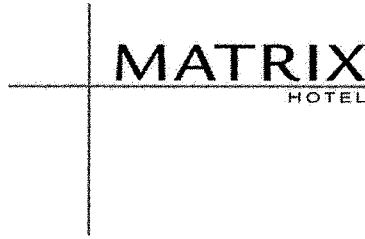
Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		Non-Travel Related
		\$0.00

[Notes](#)

Total claimed for reporting period: \$637.21

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Ivana Niblett	Travel Meal Allowance	2/7/2019	01. 01/29/2019 at 06:00 AM to 01/30/2019 at 05:00 PM - Calgary to Edmonton ~ Attend HR&G and Board meetings and CEO Retirement dinner in Edmonton	1/29/2019	1/30/2019	1/29/2019	Breakfast Jan 29 + per diem	\$19.00	1



**Ivana Niblett
Canada**

Room No.
Arrival : 01-29-19
Departure Date : 01-30-19
Folio No.
Conf. No.
P.O. No. :

Company Name:
Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
01-29-19	Room Revenue	160.00	
01-29-19	Destination Marketing Fee	4.80	
01-29-19	Tourism Levy	6.59	
01-29-19	Visa		171.39
		Total Charges	171.39
		Total Credits	171.39
		Balance	0.00

ELECTRONIC MISCELLANEOUS DOCUMENT 1 WESTJET
X----- AUDIT COUPON ** ELECTRONIC **
WESTJET 30JAN19 21000184 CA ** MISCELLANEOUS **
*Z YEG 4DP /EDMONTON INTL AB ** DOCUMENT **
NIBLETT/IVANA MS 1 *****
NOT VALID FOR TRANSPORT
D/FINANCIAL IMPACT
F
01 ESE EARLY SHOW ECONO 100.00 XDGILR/WS

CAD 100.00
XGA 5.00
NA
NA
CAD 105.00

Additional cost to change flight schedule

GST 833 250210 RT0001



Park2Go Value Valet Calgary
2121 100 AVENUE NE
Calgary, AB T3J 3N5
403-532-4844

Ticket #
Park2Go Ticket
Terminal
Reservation #
Rate 6 - Other Discount/Coupon rat
Open Date 01/29/19 07:21
Close Date 01/30/19 16:56
Timespan 1 dy, 9 hrs, 35 mins

Cashier ID 2021
Date 01/30/19 16:56
Customer
Name NIBLETT, IVANA
Vehicle
License
Lot Location

PARKING CHARGES

Days 2
\$ 29.91
Discount - WESTJET CUSTOM 15.000% \$ 4.49-
Subtotal \$ 25.42
Airport Access Fee \$1.880 flat \$ 1.88
GST 5.000% \$ 1.36

Parking Total \$ 28.66
Grand Total \$ 28.66

PAYMENTS

01/30/19 16:56 \$ 28.66

TTID:
Auth:

Tip Valet + _____

Total = _____

X _____

Thank you for your business!



eTicket Receipt

Prepared For
NIBLETT/VANA MS

RESERVATION CODE	
ISSUE DATE	25Feb19
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
	WESTJET	CALGARY INTL AB, CANADA		Seat Number 04D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before Not Valid After
	Operated by: WESTJET ENCORE	Time 07:00	Time 07:53	
	WESTJET	CALGARY INTL AB, CANADA		Seat Number 04D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis Not Valid Before Not Valid After
	Operated by: WESTJET ENCORE	Time 16:00	Time 16:55	

Allowances

Baggage Allowance YYC to 0 Pieces WESTJET Prices of additional baggage pieces: 1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters 2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters to YYC - 0 Pieces WESTJET Prices of additional baggage pieces: 1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters 2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC Carry On Allowances YYC to YEG , YEG to YYC - 1 Piece (WS - WESTJET) Carry On Charges YYC to YEG , YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier
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Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD :)
Fare Calculation Line	YYC WS \ 16.00WS YYC86.00CAD182.00END
Fare	CAD 182.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 11.01 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 294.26

Other Charges

SEAT ASSIGNMENT #	(YYC-1	CAD 18.00
QTY 1	YC/QTY 1)	
Taxes		CAD 0.90
Form of Payment		
Total		CAD 18.90
Total Fare and Other Charges		CAD 313.16

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy.