

Expense Disclosure Reporting Form

Name: Wendy King, VP Operations & Chief Information Officer

For the Period:

Feb-18

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	26-Feb-18	To attend Policy Consultation meeting	688.27	59.39				\$747.66
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$747.66

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$747.66



Phone: (780) 424-8310 / 1 800 661-2454
heidih@uniglobeone.com
 Direct Line: 780-229-4174

Passenger(s): Gosse/Wendy
Ref: WCB

Trip Record
Locator:

Invoice No.: 1852740

• WITH UNIGLOBE YOUR WESTJET CORPORATE DISCOUNT SAVINGS IS 72.95

AIR - Friday February 23 2018

WestJet Flight WS238 Flex Class

Check In Confirmation:

Depart: 06:30, Friday, February 23
 Edmonton Intl. Airport
 Edmonton, Alberta, Canada

Arrive: 07:29, Friday, February 23
 Calgary Intl. Airport
 Calgary, Alberta, Canada

Booking Code: B (Flex)

Remarks: You are booked in Flex class

AIR - Friday February 23 2018

WestJet Flight WS3145 Flex Class

Check In Confirmation:

Operated By Westjet Encore

Check In With WESTJET ENCORE

Depart: 16:15, Friday, February 23
 Calgary Intl. Airport
 Calgary, Alberta, Canada

Arrive: 17:11, Friday, February 23
 Edmonton Intl. Airport
 Edmonton, Alberta, Canada

Booking Code: B (Flex)

Remarks: Turbo propeller plane used on this flight
 You are booked in Flex class

Invoice Details

Transaction / Document	Base	Tax	Total
	328.86	98.25	427.11
Totals:	328.86	98.25	CAD 427.11

Total Charged to Credit Card: CAD 427.11
Balance Due: CAD 0.00



Printable Version

**Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID **

Office hours - Mon-Fri, 7am - 6pm MST
During regular office hours, Please call 1-800-661-2454.
AFTER HOURS SERVICE, 1-800-787-2912 and quote membership code 3N0G.
If you are having difficulty, please call collect 001 416-928-5404.
TROUBLES CALLING FROM INTERNATIONAL http://www.howtocallabroad.com
Calls to the Emergency Line may result in a service charge



Travel

UNIGLOBE Travel
10237-109 Street
Edmonton, AB T5J 1N2
Phone: (780) 424-8310 /1 800 661-2454
Fax: (780) 420-6141

krislyn@uniglobeone.com
Direct Line: 780-229-4109

Passenger(s): Gosse/Wendy Trip Record Locator:
Ref: WCB
Invoice No.: 1854620 Agent:
Issue Date: Wednesday, February 14, 2018
Billing: WORKERS COMPENSATION BOARD - Deliver: WORKERS COMPENSATION BOARD -
ALBERTA ALBERTA
9912 107 STREET 9912 107 STREET
PO BOX 2415 PO BOX 2415
EDMONTON AB T5J 2S5 EDMONTON AB T5J 2S5

- WITH UNIGLOBE YOUR WESTJET CORPORATE DISCOUNT SAVINGS IS 72.95
• WITH UNIGLOBE YOUR AC CORPORATE DISCOUNT SAVINGS IS 25.14

AIR - Friday February 23 2018

WestJet Flight WS238 Flex Class Check In Confirmation:

Depart: 06:30, Friday, February 23 Arrive: 07:29, Friday, February 23
Edmonton Intl. Airport Calgary Intl. Airport
Edmonton, Alberta, Canada Calgary, Alberta, Canada
Status: Confirmed
Booking Code: B (Flex)
Equipment: Boeing 737-600 Stops: Non-stop
Duration: 0 hours 59 minutes Seat: 04D Confirmed
Meal: None ETicket No.:
Remarks: You are booked in Flex class

Weather Flight Status (up to 3 days prior) Dining Reservations

AIR - Friday February 23 2018

Air Canada Flight AC8134 Economy Class Check In Confirmation:
Operated By /Air Canada Express - Jazz
Check In With /AIR CANADA EXPRESS - JAZZ

Depart: 09:05, Friday, February 23 Arrive: 09:57, Friday, February 23
Calgary Intl. Airport Edmonton Intl. Airport
Calgary, Alberta, Canada Edmonton, Alberta, Canada
Status: Confirmed
Booking Code: G (Economy)
Equipment: De Havilland Dash 8-400 Turboprop Stops: Non-stop
Duration: 0 hours 52 minutes Seat: 08D Confirmed
Meal: None ETicket No.:
Remarks: Turbo propeller plane used on this flight
You are booked in Flex class

Weather Flight Status (up to 3 days prior) Dining Reservations

MISCELLANEOUS - Monday, August 6**Details**

Departs: Calgary
 Details: HAVE A SAFE AND PLEASANT TRIP

MISCELLANEOUS - Sunday, February 25**Details**

Departs: Edmonton
 Details: PROCESSING FEE

Invoice Details

Transaction / Document	Base	Tax	Total
Air Canada	187.77	37.12	224.89
Totals:	187.77	37.12	CAD 224.89

Total Charged to Credit Card: CAD 224.89 *

Balance Due: CAD 0.00

Fare Rules

- Westjet ticket is not refundable. Changes are permitted for fare difference and taxes.
- Air Canada ticket is non-refundable. Changes more than 60 days from departure are permitted for 25.00 per direction plus any fare difference up to 2 hours prior to departure. Changes within 60 days from departure are permitted for 50.00 per direction plus any fare difference up to 2 hours prior to departure. Same day airport changes prior to departure for 75.00 plus taxes. Aeroplan members earn 100 percent status miles. Advance seat selection is available for no fee. E-Upgrade certificates are permitted. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket. Name changes permitted for 60.00.

Invoice No: 1854620

- Customer Name: WORKERS COMPENSATION BOARD - AB
- GST Registration Number 83261 6833 RT0001
- NUMERO DE TPS, 83261 6833 RT0001

Airline Conditions of Contract & Other Important Notices: [Click Here](#)



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*This airfare was booked incorrectly. The charge of \$224.89 is credited in the next transaction to book the correct flight.

Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.



Travel

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 TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>
 Calls to the Emergency Line may result in a service charge

Passenger(s):	Gosse/Wendy	Trip Record Locator:	
	Ref: WCB		
Invoice No.:	1854980	Agent:	Heidi Hodgkinson
Issue Date:	Thursday, February 15, 2018		
Billing:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5	Deliver:	WORKERS COMPENSATION BOARD - ALBERTA 9912 107 STREET PO BOX 2415 EDMONTON AB T5J 2S5

- WITH UNIGLOBE YOUR WESTJET CORPORATE DISCOUNT SAVINGS IS 72.95
- WITH UNIGLOBE YOUR AC CORPORATE DISCOUNT SAVINGS IS 25.14

AIR - Friday February 23 2018

WestJet Flight WS238 Flex Class **Check In Confirmation:**

Depart:	06:30, Friday, February 23 Edmonton Intl. Airport Edmonton, Alberta, Canada	Arrive:	07:29, Friday, February 23 Calgary Intl. Airport Calgary, Alberta, Canada
Status:	Confirmed		
Booking Code:	B (Flex)		
Equipment:	Boeing 737-600	Stops:	Non-stop
Duration:	0 hours 59 minutes	Seat:	04D Confirmed
Meal:	None	ETicket No.:	
Remarks:	You are booked in Flex class		

[Weather](#) [Flight Status \(up to 3 days prior\)](#) [Dining Reservations](#)

AIR - Friday February 23 2018

Air Canada Flight AC8150 Economy Class **Check In Confirmation:**
 Operated By /Air Canada Express - Jazz
 Check In With /AIR CANADA EXPRESS - JAZZ

Depart:	17:00, Friday, February 23 Calgary Intl. Airport Calgary, Alberta, Canada	Arrive:	17:52, Friday, February 23 Edmonton Intl. Airport Edmonton, Alberta, Canada
Status:	Confirmed		
Booking Code:	V (Economy)		
Equipment:	De Havilland Dash 8-400 Turboprop	Stops:	Non-stop
Duration:	0 hours 52 minutes	Seat:	12D Confirmed
Meal:	None	ETicket No.:	
Remarks:	Turbo propeller plane used on this flight You are booked in Flex class		

[Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

MISCELLANEOUS - Monday, August 6

Details

Departs: Calgary
Details: HAVE A SAFE AND PLEASANT TRIP

MISCELLANEOUS - Friday, February 23

Details

Departs: Calgary
Details: REFUND OF INCORRECT FLIGHT

Invoice Details

Transaction / Document	Base	Tax	Total
Refund /	-187.77	-37.12	-224.89
Air Canada	224.04	37.12	261.16
Totals:	224.04	37.12	CAD 36.27
		Less Credits or Refunds:	CAD -224.89 *
		Total Charged to Credit Card:	CAD 36.27
		Balance Due:	CAD 0.00

Fare Rules

- Westjet ticket is non-refundable. Changes are permitted for fare difference and taxes.
- Air Canada ticket is non-refundable. Changes more than 60 days from departure are permitted for 25.00 per direction plus any fare difference up to 2 hours prior to departure. Changes within 60 days from departure are permitted for 50.00 per direction plus any fare difference up to 2 hours prior to departure. Same day airport changes prior to departure for 75.00 plus taxes. Aeroplan members earn 100 percent status miles. Advance seat selection is available for no fee. E-Upgrade certificates are permitted. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket. Name changes permitted for 60.00.

Invoice No: 1854980

- Customer Name: WORKERS COMPENSATION BOARD - AB
- GST Registration Number 83261 6833 RT0001
- NUMERO DE TPS. 83261 6833 RT0001

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*Credit applied from airfare that was incorrectly booked.

*Other Transportation: Unable to locate taxi receipt for \$34.39

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 2nd Fl 23/02/18 16:34
Receipt 045826

Short-term parking tkt

23/02/18 05:30

23/02/18 16:34

Period 1d0h0'

(Tax) \$25.00

Total \$25.00

Payment Received \$25.00

Sub Total \$23.81

Tax 5% \$1.19