

Expense Disclosure Reporting Form

Name: Fred Nowicki, Board Member

For the Period: Feb-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 Jan 30-31, 2017	Edmonton	To attend committee meetings and Board of Directors meeting	\$729.29	\$130.00		\$65.00		\$924.29
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$924.29

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$924.29

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Travel Meal Allowance	2/7/2017	01. 01/30/2017 at 04:30 PM to 01/31/2017 at 07:30 PM - Edmonton ~ to attend Policy HR&C committee meetings followed by Board of Directors meeting.	1/30/2017	1/31/2017	1/30/2017	Meals - dinner (Jan 30), breakfast & dinner (Jan 31).	\$65.00	1

Fred Nowicki
Trip # 1



Invoice

NOWICKI/FRANCIS FREDRICK MR	Trip #:
	Booking Date: 09 Jan 17
	Client:
CANADA	Agent:
	File Locator:

PASSENGERS: MR. FRANCIS FREDRICK NOWICKI

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Confirmation #	526.32	32.98	\$0.00	133.24	0.00	692.54 CAD
SERVICE FEES Confirmation # PAID	35.00	1.75	\$0.00	0.00	0.00	36.75 CAD
Total:	561.32	34.73	0.00	133.24	0.00	729.29 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	00800461	01/10/2017	FRANCIS NOWICKI		692.54 CAD
	00800461	01/10/2017	FRANCIS NOWICKI		36.75 CAD
				Total Payment:	729.29 CAD
				Balance Due CAD Currency	0.00 CAD

Destination: YEG

NOWICKI/FRANCIS FREDRICK MR

Trip #: 59015

Booking Date: 09 Jan 17

File Locator:

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
FRANCIS FREDRICK NOWICKI	Not Specified	VALID GOVERNMENT ISSUED PHOTO ID REQUIRED FOR DOME

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Description:	FLIGHTS	Booking Date:	09 Jan 17
Passengers:	FRANCIS FREDRICK NOWICKI	File Locator/Ticket #:	

Airline	Flight	From	Terminal	To	Class/Seat	Stops
	928	LETHBRIDGE		EDMONTON INTL	/	
		30 Jan 17 4:30PM		30 Jan 17 5:45PM		
	829	EDMONTON INTL		LETHBRIDGE	/	
		31 Jan 17 6:05PM		31 Jan 17 7:20PM		

Integra Air flights.

Fred Nowicki
Trip # 1



YELLOW CAB 780.462.3456
edmtaxi.com

GST# _____
Date: Jan 30/17 Amount: 65⁰⁰/100
Driver: B-KUMPK Car#: 796
From: Integrus Air to
To: Metairie
10135-31 Avenue, Edmonton, AB T6N 1C2 WJ &

YELLOW CAB 780.462.3456
edmtaxi.com

GST# _____
Date: 31 Jan/17 Amount: 65.00
Driver: _____ Car#: 796
From: WCB
To: Air Port
10135-31 Avenue, Edmonton, AB T6N 1C2 &