

Expense Disclosure Reporting Form

Name: **Fred Nowicki, Board Member**

For the Period:

Feb-16

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Feb 1-2, 2016	Edmonton	attendance at Board of Directors' meeting	\$611.65	\$130.00	\$155.32	\$40.00		\$936.97
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$936.97

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$936.97

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Travel Meal Allowance	2/5/2016	01. 02/01/2016 at 04:30 PM to 02/02/2016 at 07:45 PM - Edmonton ~ to attend Board of Directors' meeting.	2/1/2016	2/2/2016	2/1/2016	Meals - Dinner (Feb 1), breakfast (Feb 2). Lunch at WCB.	\$40.00	1

Nowicki Trip #1

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
PARK PLACE SHOPPING CENTER
UNIT J03. 501 1ST AVENUE SOUTH
LETHBRIDGE, AB T1J 4L9
GST Reg#: 885101915
Branch: N61108

To: MR FRANCIS FREDRICK NOWICKI

Date: January 14, 2016
Page: 1/2
Our Reference:

CONFIRMATION STATEMENT OF ACCOUNT

For

MR FRANCIS FREDRICK NOWICKI

Itinerary

Monday, February 01, 2016

Air

INTEGRA AIR Flight: 928 L CLASS
From: LETHBRIDGE 04:30 PM
To: EDMONTON INTL AB 05:45 PM
Stops: 0 Arrival: 01Feb16

Tuesday, February 02, 2016

Air

INTEGRA AIR Flight: 829 L CLASS
From: EDMONTON INTL AB 06:05 PM
To: CALGARY AB 07:20 PM
Stops: 0 Arrival: 02Feb16

Cost

Item	Cost	Tax	
INTEGRA FLIGHT	464.28	110.62	574.90
	(Includes	27.38 GST)	
PROFESSIONAL FEES			35.00
GST ON PROFESSIONAL FEES			1.75
Total Charges:			611.65
Less Previous Payments:			611.65
Balance Due:			0.00

TR GST
29.13.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....



Nowicki Trip #1

Mr Fred Nowicki

Room Number: 0515
Arrival Date: 02-01-16
Departure Date: 02-02-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

02-02-16

Date	Description	Charges	Credits
02-01-16	Room Revenue	145.00	
02-01-16	Destination Marketing Fee - 3%	4.35	
02-01-16	Tourism Levy - 4%	5.97	
02-02-16			155.32
Total		155.32	155.32
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

Now, <ki
Trip # 1

We are pleased to serve you

Date: FEB 1/16 Amount: 65^{XX}₁₀₀
From: Windport
To: Matrix
Unit: LW1 Driver: Doug S

Thank you. Please call again
780-914-4002
GST 882 12-7012

F0001
From YEG
to Matrix.

We are pleased to serve you

Date: FEB 2/16 Amount: 65^{XX}₁₀₀
From: MATRIX
To: Flight Centre
Unit: LW1 Driver: Doug S.

Thank you. Please call again
780-914-4002
GST 882 12-7012

F0002
from Matrix to
YEG