

Expense Disclosure Reporting Form

Name: Bob Normand, Chair, Board of Directors

For the Period: Feb-14

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Feb 3-5, 2014	Edmonton	Attendance at Board of Directors' meeting and meeting with external party.	\$950.36	\$220.14		\$44.00		\$1,214.50
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$1,214.50

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
			Non-Travel Related
			\$0.00

Notes

Total claimed for reporting period: \$1,214.50

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Bob Normand	Travel Meal Allowance	2/7/2014	01. 02/03/2014 at 04:15 PM to 02/06/2014 at 06:00 PM - Edmonton ~ to attend Board of Directors' meeting and meeting with external party	2/3/2014	2/6/2014	2/3/2014	Meals Feb 3(dinner) and Feb 6 (breakfast/lunch)	\$44.00	1
Bob Normand	Mileage	2/7/2014	01. 02/03/2014 at 04:15 PM to 02/06/2014 at 06:00 PM - Edmonton ~ to attend Board of Directors' meeting and meeting with external party.	2/3/2014	2/6/2014	2/3/2014	Mileage (200 km) Naples to Fort Meyers r/t.	\$98.00	1

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United Confirmation Number

Purchase Summary		
	Original Ticket	New Ticket
1 Adults (age 18 to 64)	624.00 CAD Conversion	487.00 CAD Conversion
Additional Taxes/Fees	107.36 CAD Conversion	109.56 CAD Conversion
Total	731.36 CAD Conversion	596.56 CAD Conversion
Refund	<i>plus change fee</i> 134.80 CAD Conversion	134.80 CAD Conversion
Change fee		219.00 CAD Conversion
Total for Change		219.00 CAD Conversion
<p>The amount of 134.80 CAD Conversion will be refunded to a United Airlines Travel Certificate. <i>(to be used later)</i></p>		
<p>Payment Information</p> <p>Name of Cardholder: Robert J Normand</p> <p>Card Type:</p>		
<p>MileagePlus Members: Upon completion of this itinerary, you will earn up to 5,718 MileagePlus award miles.*</p>		

Flight Details	United Confirmation Number
Mon., Feb. 3, 2014 Fort Myers, FL (RSW) to Denver, CO (DEN)	
<p>Depart: 4:17 p.m. Mon., Feb. 3, 2014 Fort Myers, FL (RSW)</p>	<p>Arrive: 6:36 p.m. Mon., Feb. 3, 2014 Denver, CO (DEN)</p>
<p>Flight Time: 4 hr 19 mn</p>	<p>Flight: UA1579 Aircraft: Boeing 737-800 Fare Class: United Economy (L) Meal: Meals for Purchase No Special Meal Offered.</p>
Mon., Feb. 3, 2014 Denver, CO (DEN) to Edmonton, AB Canada (YEG)	
<p>Change Planes. Connect time in Denver, CO (DEN) is 1 hr 26 mn.</p>	
<p>Depart: 8:02 p.m. Mon., Feb. 3, 2014</p>	<p>Arrive: 10:55 p.m. Mon., Feb. 3, 2014</p>
<p>Flight Time: 2 hr 53 mn</p>	<p>Flight: UA5570 Operated by Skywest Airlines dba United Express.</p>

Trip # 1

Denver, CO (DEN)	Edmonton, AB Canada (YEG)	Travel Time: 8 hr 38 mn	Aircraft: Canadair Regional Jet 700 Fare Class: United Economy (L) Meal: Snacks for Purchase No Special Meal Offered.
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Thu., Feb. 6, 2014 | Edmonton, AB Canada (YEG) to Fort Myers, FL (RSW)

Depart: 6:44 a.m. Thu., Feb. 6, 2014 Edmonton, AB Canada (YEG)	Arrive: 1:11 p.m. Thu., Feb. 6, 2014 New York/Newark, NJ (EWR - Liberty)	Flight Time: 4 hr 27 mn	Flight: UA810 Aircraft: Airbus A319 Fare Class: United Economy (L) Meal: None No Special Meal Offered.
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Change Planes. Connect time in New York/Newark, NJ (EWR - Liberty) is 1 hour 31 minutes.

Depart: 2:42 p.m. Thu., Feb. 6, 2014 New York/Newark, NJ (EWR - Liberty)	Arrive: 5:49 p.m. Thu., Feb. 6, 2014 Fort Myers, FL (RSW)	Flight Time: 3 hr 7 mn Travel Time: 9 hr 5 mn	Flight: UA1587 Aircraft: Boeing 737-800 Fare Class: United Economy (L) Meal: None No Special Meal Offered.
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Traveler(s)

Mr. ROBERTJ NORMAND

Date of Birth: **Gender:**

E-mail Address:
Home Phone:

Seat Assignments: RSW - DEN:
 DEN - YEG:
 YEG - EWR: ---
 EWR - RSW: ---

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Trip #1

Prestige Limousine

10135 - 31 Avenue
Edmonton, Alberta T6N 1C2

463-5000

ADMIN: 463-8500 FAX: 462-2722

THANK YOU/MERCI

Date: 03/02/14 Around/Montant \$ 70.00 Car/Voiture # 816

Driver/Chauffeur: [Signature] 5926 S.T. # 58669314203

From/Del: [Signature] To/R: [Signature]



PLEASE CALL AGAIN
AU PLAISIR DE VOUS REVOIR

Trip #1

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6H-1C2
780-462-3456

Term Id:4502412470241
Plan: 012000
PUNKMHC
Op Id:486761
Card #: XXXXXXXXXX

AIG:6000000041010

APPROVED

AMOUNT	CAD\$47.40
TIP	CAD\$4.74
	=====
TOTAL	CAD\$52.14

Ref. #: C
Auth. #: 006345
Resp. Code: 00
TUR: 4000000000
TST: E800

GST
2.76

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Date: 2014 03 06 Time: 03:10:24
Response: AUTH 006345

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