

Expense Disclosure Reporting Form

Name: Ron Helmhold, Chief Financial Officer

For the Period: Dec-17

Expense Disclosure Reporting Form									
Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees		Total
1	12-Dec-17	Calgary	To attend meetings in Calgary office	\$261.71	\$61.00				\$322.71
2									\$0.00
3									\$0.00
4									\$0.00
5									\$0.00
6									\$0.00
7									\$0.00
8									\$0.00
9									\$0.00
10									\$0.00
								Travel Related	\$322.71

Notes

Non-travel related Expenditures (Business meals, etc...)		
Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		Non-Travel Related
		\$0.00

Notes

Total claimed for reporting period: \$322.71



eTicket Receipt

Prepared For
HELMHOLD/RONALD J MR

RESERVATION CODE	
ISSUE DATE	06Nov17
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
12Dec17	WESTJET WS 242	EDMONTON INTL AB, CANADA Time 7:30am	CALGARY INTL AB, CANADA Time 8:29am	Seat Number 05D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18UG Not Valid Before 12DEC17 Not Valid After 12DEC17
12Dec17	WESTJET WS 3145	CALGARY INTL AB, CANADA Time 4:15pm	EDMONTON INTL AB, CANADA Time 5:11pm	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18UG Not Valid Before 12DEC17 Not Valid After 12DEC17

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	
Fare Calculation Line	YEA WS YYC73.00WS YEA73.00CAD146.00END
Fare	CAD 146.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 12.21 XG (GOODS AND SERVICES TAX (GST))
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 256.46

Other Charges

SEAT ASSIGNMENT # 8388215994659 (YEG-YYC / QTY 1)	CAD 5.00
Taxes	CAD 0.25
Form of Payment	
Total	CAD 5.25
Total Fare and Other Charges	CAD 261.71

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will

GST Airfare 12.21
 Seat .25

 12.46

Parking - Edm airport

GST# R128599776

Edmonton Airports

Can T5J 2T2 Edmonton
Tax Code CAS%

POF 1st Fl 12/12/17 16:08
Receipt

Short term parking tkt

HL No.
12/12/17 06:15
12/12/17 16:08
Period 1d0h0'

(Tax) ----- \$25.00

Total \$25.00

\$25.00

Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

Taxi Calgary Airport to
Calgary office

ALLIED

BLACK

LIMO & TAXI

Try our **ON-DEMAND** Taxi app
Connecting you Directly with your Driver



alliedblack.com

Driver ACN Date 12-12-17

Car # 149 Amount \$36.00

GST Included # _____

Other Transportation totals \$61.00

Parking at Edmonton Airport \$25.00
Taxi \$36.00