



**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Douglas Mah	Travel Meal Allowance	12/10/2015	01. 11/26/2015 at 04:30 AM to 11/28/2015 at 10:00 PM - Ottawa [OoP] Ontario [C/S] ~ Attend Canadian Bar Association Administrative Law Conference	11/26/2015	11/28/2015	11/26/2015	01. 11/26/2015 at 04:30 AM to 11/28/2015 at 10:00 PM - Ottawa [OoP] Ontario [C/S] ~ Attend Canadian Bar Association Administrative Law Conference	\$12.00	1



The Westin Ottawa  
 11 Colonel By Drive  
 Ottawa, ON K1N 9H4  
 Canada  
 Tel: 613-560-7000 Fax: 613-234-5396

# WESTIN®

HOTELS & RESORTS

Douglas Mah

Page Number : 1 Invoice Nbr : 195378  
 Guest Number :  
 Folio ID :  
 Arrive Date : 26-NOV-15 13:22  
 Depart Date : 28-NOV-15 12:31  
 No. Of Guest : 1  
 Room Number : 2221  
 Club Account :

Tax Invoice

Tax ID : 811719848RT0001

The Westin Ottawa 28-NOV-15 12:40 VALEMAR7

Date	Reference	Description	Charges (CAD)	Credits (CAD)
26-NOV-15	RT2221	Room	219.00	
26-NOV-15	RT2221	Tax-HST Rooms	28.47	
26-NOV-15	RT2221	Destination Marketing Program	6.57	
26-NOV-15	RT2221	Dest Marketing Program HST	0.85	
26-NOV-15	RT2221	Room Upgrade Fee	20.00	
26-NOV-15	RT2221	Tax-HST Rooms	2.60	
26-NOV-15	RT2221	Destination Marketing Program	0.60	
26-NOV-15	RT2221	HST DMP	0.08	
27-NOV-15	RT2221	Room	219.00	
27-NOV-15	RT2221	Tax-HST Rooms	28.47	
27-NOV-15	RT2221	Destination Marketing Program	6.57	
27-NOV-15	RT2221	Dest Marketing Program HST	0.85	
27-NOV-15	RT2221	Room Upgrade Fee	20.00	
27-NOV-15	RT2221	Tax-HST Rooms	2.60	
27-NOV-15	RT2221	Destination Marketing Program	0.60	
27-NOV-15	RT2221	HST DMP	0.08	
28-NOV-15	VI	Visa		-556.34

Continued on the next page

*CBA Admin Law Corp.*



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 Ottawa, ON K1N 9H4  
 Canada  
 Tel: 613-560-7000 Fax: 613-234-5396

# WESTIN®

## HOTELS & RESORTS

Douglas Mah

Page Number	:	2	Invoice Nbr	:	195378
Guest Number	:				
Folio ID	:				
Arrive Date	:	26-NOV-15	13:22		
Depart Date	:	28-NOV-15	12:31		
No. Of Guest	:	1			
Room Number	:	2221			
Club Account	:				

** Total	556.34	-556.34
*** Balance	0.00	

Amount (CAD)

0.00  
 0.00  
 0.00  
 0.00  
 0.00

KIDS EAT WELL AT WESTIN - Discover kids' meals that are as delicious as they are nutritious with the Westin Eat Well Menu for Kids, developed with Superchefs(TM) to make kids and parents happy. Learn more at [westin.com/eatwell](http://westin.com/eatwell)  
 Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

*CBA Admin Law Conf.*

Job #

**BLUELINE** RECEIPT FOR CAB FARE  
*Taxi Hotel → Airport (Ottawa)*


Amount 40.00 Date 2015, 11, 28

From \_\_\_\_\_

To Avy B/A

Cab No. 269 Driver H.M

H.S.T. Included in meter fare



GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
 Tax CodeCA5%

POF 1st F1 28/11/15 20:49  
 Receipt 010053

Short-term parking tkt  
 DL - No. 080766  
 26/11/15 05:53  
 29/11/15 05:52  
 Period 3d0h0'  
 (Tax) \$75.00

Total \$75.00

Payment Received  
 MC \$75.00

Type: Swiped

Sub Total \$71.43  
 Tax 5% \$3.57

*CBA Admin Law Conf.  
 Airport Parking*

*CBA Admin Law mtg.*

WELCOME TO LOT4  
 BELL TOWER PARKADE  
 MANAGED BY  
 ADVANCED PARKING  
 RECEIPT C2

ENTRY TIME:  
 10/20/15 11:50  
 EXIT TIME:  
 10/20/15 13:21  
 PARK-DUR.: HRS:MIN  
 0:01:31  
 AMOUNT:  
 \$ 12.00

KIND OF PAYMENT:  
 MASTERCARD

REF.  
 GST No.122014491RT  
 THANK YOU FOR  
 PARKING WITH US