

### Expense Disclosure Reporting Form

Name: **Wendy King, VP Operations & Chief Information Officer**

For the Period:

**Dec-13**

#### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	4-Dec-13	Calgary		\$74.30				\$74.30
2	21-Nov-13	Banff		\$208.35	\$457.24			\$665.59
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>								<b>\$739.89</b>

Notes

#### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
<b>Non-Travel Related</b>			<b>\$0.00</b>

Notes

**Total claimed for reporting period: \$739.89**

**Mileage & Per Diem Allowances**

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Wendy King	Mileage	12/10/2013	To attend the Alberta Roadbuilders & Heavy Construction Association meeting/presentation	11/21/2013	11/22/2013	11/21/2013	Mileage from Sherwood Park (home to Banff)	\$208.35	2

Travel # 2



405 Spray Avenue  
P.O. Box 960  
Banff, Alberta Canada T1L 1J4  
T 403 762 2211 F 403 762 5755  
G.S.T. Registration # 84968 1721 RT000

Room : 0661  
Folio # :  
Cashier # : 250236  
Page # : 1 of 1

Group Name Alberta Roadbuilders And Heavy Cons

Alberta Roadbuilders and Heavy Const.  
MS Wendy Gosse  
9925 107St  
Edmonton AB T8H 1Z3  
Canada

Arrival : 11-21-13  
Departure : 11-22-13

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
11-21-13	Package Charge **		577.00	
11-21-13	Tourism Improvement Fee (2%)		4.98	
11-21-13	Alberta Tourism Levy (4%)		10.16	
11-21-13	Room GST (5%)		12.70	
11-21-13	Package GST (5%)		16.40	
<b>Total</b>			<b>621.24</b>	<b>0.00</b>
<b>Balance Due</b>				<b>621.24 *</b>

GST Summary

Room	12.70
F&B	0.00
Other	16.40
<b>Total</b>	<b>29.10</b>

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\*less personal expenses \$164 - total claimed 457.24

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États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived, and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month (18.00% per annum). I have accepted delivery of The Globe and Mail. If I refused, I would have been obliged for a \$3.00 (M&H Fee) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

J'ai accepté la responsabilité du règlement de cette note au cas où la compagnie, l'association ou toute personne désignée ou indiquée ne paierait les comptes en souffrance. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois (18.00% par année). J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu être tenu d'un montant de 1.00\$ pour le hebdo et de 2.00\$ de crédit (Dimanche et jours de participation aux hôtels).

Thank you for choosing to stay with Fairmont Hotels & Resorts  
Merci d'avoir choisi les Hôtels Fairmont

ASSOCIATED CAR... LTD  
101-111 AVI... (190) 209 1111  
EXPERT IN THE PROFESSIONALS

DATE: 08/13/2013  
TIME: 08:35  
TRIP ID: 0821  
LOCATION: 15824101705  
CARD NO: 1530  
CARD TYPE: 4C  
COUNTRY: \*\*/\*\*  
CITY: 611215  
FARE (\$): 35.78  
EXTRA (\$): 8.28  
SUBTL (\$): 35.78

TIP (\$) 5.00

TOTAL (\$) 40.70

SIGNATURE *W. Gasse*

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CUSTOMER'S COPY

Travel #1

IMPARK00020408A  
INT'L AIRPORT SERVICE ROAD  
EDMONTON, AB, T5J2T2  
PID: 0716900000  
GST#: 0000000000000000

TID: 102

SALE

..... [REDACTED] Exp: \*\*/\*\*  
Visa CHIP

12 04 2013 17:51:29 Inv# 39182  
Record#: 020033 Batch#: 330002  
Retrieval#: 00000032

A0000000031010 Visa Credit  
TVR 0000000000 TSI F600

Total: \$33.60

Auth Code: 040009  
APPROVED

Customer copy