

## Expense Disclosure Reporting Form

Name: **Grace Thostenson, Board Member**

For the Period:

**Apr-18**

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 April 16-17, 2018	Edmonton	To attend HR&G and Policy Committee meetings and Board of Directors' meeting		\$303.96	\$171.39	\$68.00		\$543.35
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
<b>Travel Related</b>							<b>\$543.35</b>	

[Notes](#)

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
<b>Non-Travel Related</b>		<b>\$0.00</b>

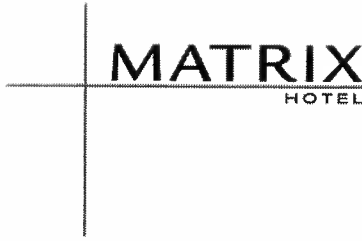
[Notes](#)

**Total claimed for reporting period: \$543.35**

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Grace Thostenson	Travel Meal Allowance	4/20/2018	01. 04/16/2018 at 06:30 AM to 04/17/2018 at 03:15 PM - Edmonton ~ to attend HR&G/Policy committee meetings and Board of Directors' meeting.	4/16/2018	4/17/2018	4/16/2018	Meals - breakfast/dinner (Apr 16) and breakfast/lunch (Apr 17)	\$68.00	1
Grace Thostenson	Mileage	4/20/2018	01. 04/16/2018 at 06:30 AM to 04/17/2018 at 03:15 PM - Edmonton ~ to attend HR&G/Policy committee meetings and Board of Directors' meeting.	4/16/2018	4/17/2018	4/16/2018	Mileage (596 km) Calgary to Edmonton r/t.	\$303.96	1

Thostenson  
Trip # 1  
April 16/17



**Grace Thostenson**

Room No. : 1607  
Arrival : 04-16-18  
Departure Date : 04-17-18  
Folio No. :

**Canada**

Conf. No. :  
P.O. No. :

Company Name: WCB Workers' Compensation Board  
Group Name:

**INVOICE**

Date	Description	Charges	Credits
04-16-18	Room Revenue	160.00	
04-16-18	Destination Marketing Fee	4.80	
04-16-18	Tourism Levv	6.59	
04-17-18			171.39
		<b>Total Charges</b>	171.39
		<b>Total Credits</b>	171.39
		<b>Balance</b>	<b>0.00</b>

Merchant ID  
Transaction ID  
Approval Code  
Approval Amount

Credit Card #  
Capture Method Manual  
Transaction Amount 171.39