

Expense Disclosure Reporting Form

Name: Erna Ference, Board Member

For the Period:

Apr-16

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 Apr 12, 2016	Edmonton	To attend Finance and Audit Committee meetings	\$118.78	\$96.39		\$34.00		\$249.17
2 Apr 25-26, 2016	Edmonton	To attend Board of Directors' meeting		\$360.15	\$155.32	\$34.00		\$549.47
3 Apr 25, 2016	Regina	Registration for Erna Ference to attend AWCBC Governance Summit					\$800.00	\$800.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$1,598.64

[Notes](#)

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		Non-Travel Related
		\$0.00

[Notes](#)

Total claimed for reporting period: \$1,598.64

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allowance	4/26/2016	01. 04/12/2016 at 07:30 AM to 04/22/2016 at 01:30 PM - Edmonton ~ to attend Finance & Audit Committee meetings. Travel costs shared with another organization.	4/12/2016	4/22/2016	4/12/2016	Meals Apr 12 (breakfast/dinner)	\$34.00	1
Erna Ference	Mileage	4/26/2016	01. 04/12/2016 at 07:30 AM to 04/22/2016 at 01:30 PM - Edmonton ~ to attend Finance & Audit Committee meetings. Travel costs shared with another organization.	4/12/2016	4/22/2016	4/12/2016	Mileage (180km, WCB pays 50%) to/from Calgary airport	\$44.10	1
Erna Ference	Travel Meal Allowance	4/29/2016	01. 04/25/2016 at 05:30 PM to 04/26/2016 at 04:00 PM - Edmonton ~ to attend Board of Directors' meeting.	4/25/2016	4/26/2016	4/25/2016	Meals - Apr 25 (dinner) and Apr 26 (breakfast)	\$34.00	2
Erna Ference	Mileage	4/29/2016	01. 04/25/2016 at 05:30 PM to 04/26/2016 at 04:00 PM - Edmonton ~ to attend Board of Directors' meeting.	4/25/2016	4/26/2016	4/25/2016	Mileage (735 km.) Black Diamond to Edmonton r/t	\$360.15	2

Farance
Trip #1

- Manage my booking online (view/change my booking; select seats*)
- Select Seats
- Maple Leaf Lounge | Meal Vouchers | On My Way
- Alert me of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures - check online if my flight is on time.
- Check-in online and print my boarding pass.

* Can my booking be changed online

Flight Itinerary

Flight	From	To	Stop	Duration	Airline	Fare Type	Class
AC81 30'	Calgary (YYC) Tue 12-Apr2016 07:30	Edmonton, Edmonton Int'l (YEG) Tue 12-Apr2016 08:20	0	0hr50	DH4	Tango, K	
AC81 43'	Edmonton, Edmonton Int'l (YEG) Fri 15-Apr2016 12:40	Calgary (YYC) Fri 15-Apr2016 13:35	0	0hr55	DH3	Tango, K	

Operated by:
Air Canada Express - Jazz

Passenger Information

Air Canada - Aeroplan :	Meal Preference :	None
Payment Card:	Special Needs:	None
Seat Selection:	None	

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	59.00
Return Flight - Tango	69.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	11.31 (5.65)
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	237.56
Number of passengers	x 1
Total with options	237.56
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$237.56 (118.78)

ALL
Costs split with
another organization.

Payment Information

Credit/Debit Card Amount paid: \$237.56

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$237.56 (Air Transp. Charges - per ticket)

Ference Trip #1



Vehicle Rentals | Sales | Leasing

Renter

Ference, Erna
PO Box 309
Black Diamond, AB T0L 0H0

The Driving Force Inc.
8336 Sparrow Crescent
Leduc, AB T9E 8B7
(780) 980-2672
Fax: (780) 980-2674
Toll Free: (800) 936-9353
www.drivingforce.ca

CONF: NEXP1F7C53

Branch	88	Invoice No.	01043428
Vehicle No.	00130082	Mid Size Car	
Description	2016 Mazda Mazda3 GS 4dr Sdn Auto GS		
VIN	3MZBM1V75GM256020		
License No.	L34921	Colour	White
Date and Time Out	Apr12/16 08:37		
Date and Time In	Apr15/16 11:29		
Return to	Edmonton Airprt		

Kms Out	6,758
Kms In	6,865
Kms Driven	107
Kms Allowed (Max 2 Weeks)	Unlimited
Km Rate Over Allowed	
Kms Charged	

Rental Charges	
Hours	2 @ \$7.80 = \$15.60
Days	3 @ \$23.83 = \$71.49

Other Charges	
Customer Facility Charge	\$16.00
Concession Fee Recovery	\$11.76

DRIVING FORCE LEDUC
8450 SPARROW DRIVE
LEDUC, AB
T9E 7G4
780-990-2672

RETURN

Vehicle from Driving Force only. In no event shall the Renter, the Driving Force Car, Inc., and Customer hereby releases the Renter from any and all liability in connection with the use of this vehicle.

Vehicle was not used by anyone not specifically named in this agreement.

Please initial here

Batch # 562
04/15/16
Inv/Tkt #: 1043428
APPR CODE:
Trace: 7

10:29:54

MESSAGES

LOSS DAMAGE WAIVER

The Loss Damage Waiver (LDW) relieves the renter of financial responsibility in the event of a motor vehicle accident or theft of the rental vehicle. If the renter is in violation of the conditions of the rental agreement, the LDW is void. Damage due to neglect or abuse is not covered.

AMOUNT \$379.41

APPROVED

THANK YOU / MERCI

CUSTOMER COPY

(LDW)

By signing below, the renter acknowledges and agrees to pay the amount of the Loss Damage Waiver (LDW) as stated in the rental agreement. The renter is responsible for the amount of the LDW listed below PER OCCURRENCE. The renter is responsible for the amount of the LDW listed below PER OCCURRENCE. The renter is responsible for the amount of the LDW listed below PER OCCURRENCE.

Renter's Signature: _____

X DECLINED

silver Declined Damage

RECEIPT
GST NO. R122556194

CALGARY AIRPORT
Economy Lot

EXIT No. 115

IN: 04/12/16 08:46

OUT: 04/15/16 11:53

DURATION: 3 08: 07

PAID: \$ 48.43

(GST INCLUDED)

REF. THANK YOU FOR YOUR VISIT

YYC

YYC

I am authorized as the Renter, or by this contract, and I acknowledge the amount by the Terms and Conditions Agreement.

Renter authorizes DF to use unsignage defined in Section 7 on the reverse of the time of rental.

Renter's Signature ON FILE

Driving Force

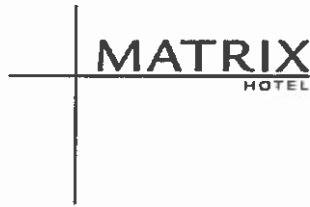
Car rental 40.19 for WCB.

Parking 12.10 for WCB.

Billing Information	
Rental Charges	\$87.09
LDW	\$0.00
Other Charges	\$27.76
GST # R102214632 (5%)	\$5.74

Total Charges	\$120.59
Deposit taken	\$500.00
Refunded	- \$379.41

Payment Information	
	\$500.00
	- \$379.41



Ference
Trip # 2

Ms Erna Ference

Room Number: 0410
Arrival Date: 04-25-16
Departure Date: 04-26-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

04-28-16

Date	Description	Charges	Credits
04-25-16	Room Revenue	145.00	
04-25-16	Destination Marketing Fee - 3%	4.35	
04-25-16	Tourism Levy - 4%	5.97	
04-26-16			155.32
Total		155.32	155.32
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G S T. #866344302 RT 0001

*Trip #3
FERENCE*



AWCBC 2016 Governance Summit: Registration Confirmation
Erna Ference
to:

04/25/2016 01:33 PM
Hide Details
From: "Erna Ference"
To:
Please respond to

General Options

Name: Erna Ference
Email:
Title: Board Member
Organization: WCB Alberta
Address: 9925-107 Street
Edmonton, Alberta T5J 2S5
Number of People Registered: 1
Display Name on Attendees Page: Yes
Event Title: AWCBC 2016 Governance Summit
Location:

Canada
Phone:
Date:
Time:

Current Registration Details

Erna Ference

Agenda Items

Registration Item	Cost
Governance Summit Registration	CAD 800.00

Sessions

Date and Time	Session	Cost
	Meredith Cup Golf Tournament Gala Dinner -	CAD 85.00 *

Paid by board member.

Order Summaries

Order

Date	Type	Invoice #	Amt Ordered	Amt Paid	Amt Due
04/25/2016 3:32 PM ET	online order		CAD 885.00	CAD 885.00	CAD 0.00
Total:			CAD 885.00	CAD 885.00	CAD 0.00

Payment Details

Details

Date	Type	Reference #	Amt Paid
04/25/2016			CAD 885.00

* -\$85 personal expense
WCB reimbursed

= \$800.00 5/27/2016