

## Expense Disclosure Reporting Form

**Name:** Guy Kerr, President & CEO

**For the Period:** Apr-14

### Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1								\$0.00
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							<b>Travel Related</b>	<b>\$0.00</b>

### Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Expense Category	Total
1 March 17/14	McKay CEO Forum - Edmonton (held at WCB offices)	food	\$458.25
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
			<b>Non-Travel Related</b>
			<b>\$458.25</b>

Notes

**Total claimed for reporting period: \$458.25**



ARAMARK Canada Ltd  
 Box 950 Station "U"  
 Toronto, Ontario, M8Z 5Y7  
 Phone: 416 255 1331  
 Fax: 416 255 4285

**WCB**  
 PO Box 2415  
 9912 - 107 Street  
 Edmonton, AB  
 T5J 2S5  
 Attention: Finance Department

**INVOICE/FACTURE**

COMPONENT <b>2855</b>	CLIENT <b>Accounts Payable</b>		
NUMÉRO DE L'UNITÉ	MONTH <b>03</b>	DAY <b>26</b>	YEAR <b>2014</b>
INVOICE NUMBER <b>2855-021913</b>	MOIS <b>03</b>	JOUR <b>26</b>	ANNÉE <b>2014</b>
NUMÉRO DE FACTURE	<b>458.25</b>		

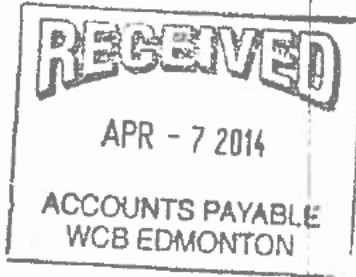
**TERMS**

**CONDITIONS**



INVOICE NUMBER  
 NUMÉRO DE FACTURE **2855-021913**

DESCRIPTION	QUANTITY QUANTITÉ	PRICE PRIX	AMOUNT MONTANT
March 2014			
03/17/2014 MC #1389 Request # 402-16, CC # 116 Catering - Guy Kerr			180 75
03/17/2014 MC #1390 Request # 402-17, CC # 116 Catering - Guy Kerr			277 50



G S T / H S T REGISTRATION: ARAMARK Canada Ltd R 134071117  
 REGISTRE T P S / T V H ARAMARK Canada Ltee

G S T REGISTRATION: ARAMARK Canada Ltd 1015259198TQ001  
 REGISTRE T V Q ARAMARK Canada Ltee

Subtotal 458 25  
 G S T / H S T 0 00  
 T P S / T V H  
 PROV SALES TAX 0 00  
 TAXE DE VENTE PROV  
**Total 458 25**

Please Make Cheque Payable to: ARAMARK Canada Ltd.  
 S.V.P., faire le chèque payable à: ARAMARK Canada Ltee.



# CATERING SERVICE FORM

NO. 402-16

INVOICE NUMBER

CATERING SERVICE PROVIDER:

**WCB Edmonton Jarvis Catering, 9912 107th St, Edmonton, AB T5J 2S5**

NAME OF ORGANIZATION

**WCB**

DELIVERY

**03/17/2014 8:00 AM**

BUILDING

NO OF GUESTS

**Company 14****Non-Company 0****Total 14**

EVENT NAME

**Jarvis**

ORDER STATUS

**Received**

REQUESTER

**Special Order**

PHONE

LOCATION OF EVENT

APPROVED BY

**Guy Kerr****1389**

FLOOR

BILLING

**116**

EVENT PURPOSE

MISC

\*\*\*\*\*

MENU

SERVICE NOTES

	Unit Price	Qty	Subtotal	Tax	Total
Fresh and Healthy Fruit and Fibre Loaf	\$ 2.95	8	\$ 23.60	\$ 0.00	\$ 23.60
Fruit Tray	\$ 4.00	9	\$ 36.00	\$ 0.00	\$ 36.00
Coffee	\$ 16.95	1	\$ 16.95	\$ 0.00	\$ 16.95
Bottled Water	\$ 2.00	14	\$ 28.00	\$ 0.00	\$ 28.00
Provide granola for yogurts	\$ 0.50	14	\$ 7.00	\$ 0.00	\$ 7.00
Rye bread with peanut butter	\$ 0.95	8	\$ 7.60	\$ 0.00	\$ 7.60
Simply Juice Asst.	\$2.60	14	\$ 36.40	\$ 0.00	\$ 36.40
Individual yogurt	\$1.80	14	\$ 25.20	\$ 0.00	\$ 25.20

SPECIAL DELIVERY INSTRUCTIONS

EVENT PRICE

	SUBTOTAL	TAX	TOTAL
MENU TOTAL	\$ 180.75	\$ 0.00	\$ 180.75
ADMINISTRATIVE CHARGES	\$ 0.00	\$ 0.00	\$ 0.00
ADDITIONAL CHARGES/ DISCOUNTS	\$ 0.00	\$ 0.00	\$ 0.00
ADJUSTED TAX	\$ 0.00		\$ 0.00
TOTAL			\$ 180.75
LESS DEPOSIT			
PLEASE PAY THIS AMOUNT			

—IMPORTANT—

Please Note: Prices and specifications are an estimate only and may not include taxes, delivery, and other charges or discounts. NOTE: Any administrative charge that appears on the catering service form is not intended to be a tip, gratuity, or service charge for the benefit of employees.

CUSTOMER'S SIGNATURE - ACKNOWLEDGMENT OF SERVICES



# CATERING SERVICE FORM

NO. 402-17

INVOICE NUMBER

CATERING SERVICE PROVIDER: **WCB Edmonton Jarvis Catering, 9912 107th St., Edmonton, AB T5J 2S5**

NAME OF ORGANIZATION <b>WCB</b>	DELIVERY <b>03/17/2014 11:30 AM</b>
BUILDING <b>Jarvis</b>	NO OF GUESTS <b>Company 13 Non-Company 0 Total 13</b>
EVENT NAME <b>Special Order</b>	ORDER STATUS <b>Fulfilled</b>
REQUESTER [REDACTED]	PHONE [REDACTED]
LOCATION OF EVENT [REDACTED]	APPROVED BY <b>Guy Kerr</b>
FLOOR	
BILLING <b>116</b>	
EVENT PURPOSE	
MISC *****	

MENU	Unit Price	Qty	Subtotal	Tax	Total
Premium Sandwich Basket	\$ 6.25	20	\$ 125.00	\$ 0.00	\$ 125.00
Market Greens	\$ 2.75	9	\$ 24.75	\$ 0.00	\$ 24.75
Soup du Jour	\$ 3.45	13	\$ 44.85	\$ 0.00	\$ 44.85
Coffee	\$ 16.95	1	\$ 16.95	\$ 0.00	\$ 16.95
Bottled Water	\$ 2.00	13	\$ 26.00	\$ 0.00	\$ 26.00
Tea- Herbal	\$ 1.35	5	\$ 6.75	\$ 0.00	\$ 6.75
Cheese Tray	\$ 4.15	8	\$ 33.20	\$ 0.00	\$ 33.20

SPECIAL DELIVERY INSTRUCTIONS	EVENT PRICE			
	SUBTOTAL	TAX	TOTAL	
Set up as build your own with only healthy bread choices (to include tuna, egg, and selection of cold meats)Vegetable florentine soup without bunsWheat crackers for cheese tray	MENU TOTAL	\$ 277.50	\$ 0.00	\$ 277.50
	DELIVERY CHARGES	\$ 0.00	\$ 0.00	\$ 0.00
	ADDITIONAL CHARGES/ DISCOUNTS	\$ 0.00	\$ 0.00	\$ 0.00
	ADJUSTED TAX	\$ 0.00		\$ 0.00
	TOTAL			\$ 277.50
	LESS DEPOSIT PLEASE PAY THIS AMOUNT			

**—IMPORTANT—**  
Please Note: Prices and specifications are an estimate only and may not include taxes, delivery, and other charges or discounts.

CUSTOMER'S SIGNATURE - ACKNOWLEDGMENT OF SERVICES

