

Reporting of Unprofessional Conduct

Guideline

Employees of the Workers' Compensation Board are required to deal with a variety of external professionals in the course of their employment. Occasionally an employee may become aware of circumstances of unprofessional behaviour that may require reporting of a professional to a Professional Association.

Unprofessional behaviour that may be reported is typically defined by the code of conduct of the respective Association and may include unethical behaviour, negligence, malpractice, fraud or unbecoming conduct. The WCB supports its employees in lodging complaints and will assist them in reporting complaints to an appropriate Association.

Process

- A complaint must be submitted in writing to an immediate supervisor.
- The supervisor will then forward the complaint and all related materials to Management Audit.
- Management Audit working with the Chief Privacy Officer and Legal will determine the appropriateness of the complaint being lodged, ensure that details of the complaint comply with the WC Act and FOIP and deliver the complaint to the appropriate Association.
- Management Audit will keep all complaint records.