

**THE WORKERS' COMPENSATION BOARD**  
**MEETING OF THE BOARD OF DIRECTORS**  
**MINUTES**

**DATE:** February 23, 2010

**PLACE:** The Workers' Compensation Board  
12th Floor Board Room  
Jarvis Building  
9925 - 107 Street  
Edmonton, Alberta

**TIME:** 8:00 a.m.

**BOARD MEMBERS**

David Carpenter, Chair  
Guy Kerr, President & Chief Executive Officer \*  
Timothy Brower, Member (by teleconference)  
James Kallal, Member  
Fauzia Lalani, Member  
Richard Mirasty, Member  
Bob Nicolay, Member  
Bob Normand, Member (by teleconference)  
Mia Norrie, Member  
Donald Oborowsky, Member  
Norbert Van Wyk, Member

**SECRETARIAT**

Douglas R. Mah, Secretary and General Counsel \*

**ALSO PRESENT**

Ron Helmhold, Chief Financial Officer \*  
Wendy King, Vice President, Disability & Information Management \*  
Roxy Shulha-McKay, Vice President, Employee & Corporate Services \*  
Sheila Szabo, Executive and Board Liaison \*

\* excused for items 6(e)(ii) and 9

The Chair called the meeting to order at 8:00 a.m.

1. **Agenda**

The agenda as distributed was approved.

2. (a) **Minutes of the Meeting of January 26, 2010**

**MOTION**  
2010/02/05

It was moved that,

"The minutes of the meeting of January 26, 2010 be hereby adopted."

CARRIED

(b) **Website Summary of the January 26, 2010 Meeting**

The website summary of the January 26, 2010 meeting was accepted as amended.

(c) **Action Required List**

The action required list was received for information.

(d) **2010 Meetings and Activities Schedule**

The meetings and activities schedule was received for information.

3. **Business Arising from the Minutes of January 26, 2010**

There was no business arising from the minutes of the January 26, 2010 meeting.

4. **Report of the Chair**

The Chair reported on the following:

- he is awaiting a meeting with the new Minister of Alberta Employment and Immigration
- he is now commencing individual board member interviews
- member Bob Nicolay is appointed to the Governance and Human Resource and Compensation Committees

5. **Report of the President**

The President reported on the following:

**Current Issues**

- developments arising from the October 21, 2009 incident
- economy and its effect on the WCB's business
- retirement of Fred Dunn as Auditor General and the appointment of Merwan Saher as interim Auditor General

**Government Relations**

- briefed the Board of Directors on interactions with the new Minister and his staff
- compliance with the *Alberta Public Agencies Governance Act*
- presumptive status for firefighters' cancer

**External Communications**

- Industry Task Force meeting in March
- Labour Coalition meeting held in February

**Other Issues**

- Institute of Work and Health study on a comparison between Canadian and California compensation systems
- reconsideration process at the Appeals Commission

The Chief Financial Officer reviewed the financial results to January 31, 2010.

**6. Committee Chair Reports****(a) Policy Committee****(i) Policy 04-02, Part II, Addendum A, Allowance Rates**

The topic summary and attachment were received for information.

**(ii) Unclaimed Payments and Credits**

**MOTION**  
2010/02/06

It was moved that,

"The Board of Directors approve the draft of a new policy, Policy 01-06, *Unclaimed Payments and Credits*.

The proposed policy provides direction on how WCB-Alberta will deal with payments and credits owed to workers, employers, and other individuals or businesses when WCB is unable to locate the person or business. In brief, the policy provides that:

- the WCB will make reasonable efforts to locate the individual, employer, or business;
- if unable to locate, the WCB will retain the payment or credit indefinitely, pending further contact; and
- once located and, at the WCB's discretion, identity and lawful right to the money is

confirmed, the WCB will pay the amounts owed, without interest.

**Effective Date:** March 1, 2010, applying to all unclaimed payments and credits, regardless of the date on which the monies became payable.”

CARRIED

(iii) **2010 Policy Development Plan**

The topic summary and attachments were received for information

(b) **Audit Committee**

The committee had nothing to report.

(c) **Finance Committee**

The committee had nothing to report.

(d) **Governance Committee**

The committee had nothing to report.

(e) **Human Resource and Compensation Committee**

The committee chair provided a report.

(i) **2010 Corporate Objectives and Performance Measures – Final**

**MOTION**  
2010/02/07

It was moved that,

"The Board of Directors approve the final 2010 corporate objectives and performance measures.”

CARRIED

The Chair excused senior management from the meeting for item 6(e)(ii).

(ii) **2010 President and CEO Goals and Objectives**

**MOTION**  
2010/02/08

It was moved that,

"The Board of Directors approve the 2010 President and CEO's goals and objectives and performance award targets.”

CARRIED

Abstention: B. Normand

7. **New Business**

There was no new business.

8. **Meeting Evaluation**

The members completed the meeting effectiveness self-assessment form.

The Chair excused senior management from the meeting for item 9.

9. **In Camera**

The Board of Directors held an *in camera* session.

There being no further business, the meeting ended at 10:00 a.m.

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**CHAIR**

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**SECRETARY**