

**CONTRACT REFERENCE GUIDE FOR REPORT FORM C977**  
(PRE AND POST ACCIDENT PROFILES)

**Service Description**

Pre- and post-accident profiles (PPAP) are used to investigate and compare a worker's behavior and functioning prior to and following a brain injury. The information gathered from these assessments may be used to determine the extent that a brain injury has impacted an injured worker's life as well as the lives of significant others.

The information may also be used, along with other medical assessments, to determine the degree of permanent disability that a worker has experienced as a result of a brain injury. PPAP's are completed via a series of interviews conducted with the client and a group of individuals involved in the client's life. The report will include a description of the accident, background information, educational and work history. Relevant behavioral observations will also be included.

**Reporting**

- 1) The service provider will provide the completed PPAP Report within 6 weeks from the date of referral.
- 2) The report will reflect information gathered from a series of interviews with the people involved in the client's life. These may include the following people:
  - close associates,
  - employer, supervisor, work colleagues. The report must include an interview with the date of accident employer and if possible an interview with a previous employer.
  - family and friends,
  - others (teachers, neighbors, doctors, and clergy).
- 3) The service provider is requested to not summarize the medical information that was provided in the information package from the WCB referral source.
- 4) The report conclusion will identify relevant issues of agreement and disagreement.
- 5) The service provider is requested not to render an opinion with respect to the extent of injury, compensation, employability or treatment.

The Consent for Release of Information form should be signed by the worker and the provider and included with the report. Please contact Health Care Services at 780-498-3219 with any questions or issues about your responsibility to interview information sources.

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**Pre/Post Accident Profile Report Guideline**

**1. SOURCES INTERVIEWED**

Provide a list of the people interviewed and include their relationship to the worker and the date of each respective interview. If the person is a friend of the worker, please indicate the length of time they have known the worker.

**Example:**

1. John Smith - brother of worker - interviewed on January 2, 2008.
2. Jack Ford – friend of worker (has known worker since 1976) – interviewed on January 15, 2008

**2. DESCRIPTION OF ACCIDENT**

**Worker's Self-Report of Accident:**

Document the worker's description of the accident.

**Accident Description Based on Claim File Documentation:**

Document the description of the accident as per the claim file documentation that was sent to you by the WCB claim owner.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the claim file documentation of the accident.

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**3A. WORKER'S MEDICAL CONDITION PRIOR TO ACCIDENT**

**Includes:** Sleep patterns, physical condition, psychiatric/psychological interventions, childhood accidents/illnesses, periods of unconsciousness, loss of smell or taste, tinnitus/ringing in ears, hearing loss, substance use (i.e. medications, illicit drugs), weight, speech defects, pain/headaches, family history of headaches, seizures, abnormal postures (tics, gestures, other involuntary movements), memory problems, fatigue, dizziness, weight gain or loss, hospitalizations. Interview the worker, close family members and family physician if possible. Health Records can also be used as an information source.

**Medical Condition Based on Worker's Self-Report:**

Document the worker's description of his or her medical condition prior to the accident.

**Medical Condition Based on Health Records and Interview Sources:**

Document the description by the other sources of the worker's medical condition prior to the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**3B. WORKER'S MEDICAL CONDITION SINCE THE ACCIDENT**

**Includes:** Sleep patterns, physical condition, psychiatric/psychological interventions, childhood accidents/illnesses, periods of unconsciousness, loss of smell or taste, tinnitus/ringing in ears, hearing loss, substance use (i.e. medications, illicit drugs), weight, speech defects, pain/headaches, family history of headaches, seizures, abnormal postures (tics, gestures, other involuntary movements), memory problems, fatigue, dizziness, weight gain or loss, hospitalizations. Interview the worker, close family members and family physician if possible. Health Records can also be used as an information source.

**Medical Condition Based on Worker's Self-Report:**

Document the worker's description of his or her medical condition since the accident.

**Medical Condition Based on Health Records and Interview Sources:**

Document the description by the other sources of the worker's medical condition since the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**Consistent Differences Between Pre and Post Accident Medical Condition:**

Describe the consistent differences between the worker's medical condition prior to the accident and since the accident.

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**4A. WORK/SCHOOL PERFORMANCE PRIOR TO ACCIDENT**

**Includes:** Absenteeism, relationships with co-workers, job description, school records/achievement test scores, work history, education history, productivity. Interview employment supervisor and co-workers.

**Work/School Performance Based on Worker's Self-Report:**

Document the worker's description of his or her work or school performance prior to the accident.

**Work/School Performance Based on Interview Sources:**

Document the description by the interview sources of the worker's work or school performance prior to the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**4B. WORK/SCHOOL PERFORMANCE SINCE THE ACCIDENT (IF APPLICABLE)**

**Includes:** absenteeism, relationships with co-workers, job description, school records/achievement test scores, work history, education history, productivity. Interview employment supervisor and co-workers.

**Work/School Performance Based on Worker's Self-Report:**

Document the worker's description of his or her work or school performance since the accident.

**Work / School Performance Based on Interview Sources:**

Document the description by the interview sources of the worker's work or school performance since the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**Consistent Differences Between Pre and Post Accident Work/School Performance:**

Describe the consistent differences between the worker's work/school performance prior to the accident and since the accident.

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**5A. SOCIAL/FAMILY/HOME BEHAVIORS PRIOR TO ACCIDENT**

**Includes:** Hobbies and interests, sexual functioning, describe a typical day, physical activity levels, legal issues, relationships with siblings, social life, driving, hygiene, dress, housework/chores, personal relationships (dating, spouse), living conditions, relationships with parents, financial management. Interview spouse, family members, neighbors, friends, community members.

**Social/Family/Home Behaviors Based on Worker's Self-Report:**

Document the worker's description of his or her social/family/home life prior to the accident.

**Social/Family/Home Behaviors Based on Interview Sources:**

Document the description by the interview sources of the worker's social/family/home life prior to the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**5B. SOCIAL/FAMILY/HOME BEHAVIORS SINCE THE ACCIDENT**

**Includes:** Hobbies and interests, sexual functioning, describe a typical day, physical activity levels, legal issues, relationships with siblings, social life, driving, hygiene, dress, housework/chores, personal relationships (dating, spouse), living conditions, relationships with parents, financial management. Interview spouse, family members, neighbors, friends, community members.

**Social/Family/Home Behaviors Based on Worker's Self-Report:**

Document the worker's description of his or her social/family/home life since the accident.

**Social/Family/Home Behaviors Based on Interview Sources:**

Document the description by the interview sources of the worker's social/family/home life since the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**Consistent Differences Between Pre and Post Accident Social/Family/Home Behaviors:**

Describe the consistent differences between the worker's social/family/home life prior to the accident and since the accident.

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**6A. EMOTIONAL FUNCTIONING PRIOR TO ACCIDENT**

**Includes:** Mood, reaction to criticism, expressions of emotions, anger management, impulse control, decision making. Interview spouse, family members, neighbors, friends, community members, supervisor and co-workers.

**Emotional Functioning Based on Worker's Self-Report:**

Document the worker's description of his or her emotional functioning prior to the accident.

**Emotional Functioning Based on Interview Sources:**

Document the description by the interview sources of the worker's emotional functioning prior to the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**6B. EMOTIONAL FUNCTIONING SINCE THE ACCIDENT**

**Includes:** Mood, reaction to criticism, expressions of emotions, anger management, impulse control, decision making. Interview spouse, family members, neighbors, friends, community members, supervisor and co-workers.

**Emotional Functioning Based on Worker's Self-Report:**

Document the worker's description of his or her emotional functioning since the accident.

**Emotional Functioning Based on Interview Sources:**

Document the description by the interview sources of the worker's emotional functioning since the accident.

**Inconsistencies Between Sources:**

Describe any inconsistencies between the worker's description and the other sources.

**Consistent Differences Between Pre and Post Accident Emotional Functioning:**

Describe the consistent differences between the worker's emotional prior to the accident and since the accident.

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**7. SUMMARY**

The Summary can include behavioral observations during the interview with the worker. It may also include any other objective observations made during the profiling process. It should identify relevant issues of consistency.

The summary should not contain the Occupational Therapist's opinion with respect to the extent of the injury, compensation, employability or treatment.