

**CONTRACT REFERENCE GUIDE FOR REPORT FORM C822**  
(NEW VEHICLE MODIFICATION REPORT)

**Service Description**

New Vehicle Modification Assessments are used to enhance the independence of severely injured Workers with regard to their ability to travel. These assessments aid in the identification of a new vehicle and the appropriate adaptations required by the Worker to either independently drive or be transported as a passenger. This information may be used to purchase a new vehicle and adaptations as required by the Worker's needs.

The service provider shall not render an opinion directly to the Worker with respect to the extent of their injury, compensation, treatment, vehicle or modification needs without prior Claim Owner authorization. The service provider shall direct the Worker back to the attending WCB Claim Owner to address these issues.

**Reporting/Service Guidelines**

1. The service provider will commence the Assessment within five (5) working days from the date of referral.
2. The service provider will provide the completed New Vehicle Modification Assessment Report to the WCB within five (5) working days from the date of Assessment.
3. The report will address the criteria as outlined in the New Vehicle Modification Assessment Guideline, as well as specific issues and questions identified by the Case Manager, including rationales for recommended modifications where noted on the form.
4. The report shall be **typewritten**.