

Payment options for employers

**There is a minimum \$200 premium charged on each WCB-Alberta account per calendar year.*

1. Pre-authorized debit payment (PAD)

- If you sign up for PAD, payments are automatically withdrawn from your bank account on the invoice due date or next business day.
- If your annual premium is greater than \$1,200 and you are signed up for PAD, you can request to pay your premiums in monthly installments. You can download an application form at http://www.wcb.ab.ca/pdfs/employers/preauth_debit_plan.pdf.
- If you have questions about the pre-authorized payment option, please contact our office.

2. Pay by INTERAC® online

- Make a one-time payment directly from your bank account using INTERAC® online 24 hours a day seven days a week. ® Trade-mark of Interac Inc. Used under licence. [Learn more](#)
- Available by selecting the “Pay your premiums” link located in the WCB for Employers Public Online Services section of WCB’s website at <http://www.wcb.ab.ca/employers/payment.asp>
- There’s a \$5.00 minimum payment when using your debit card; however, there’s no monthly maximum set by WCB.

Note: This service is only available to customers of Bank of Montreal BMO, Royal Bank of Canada RBC, Scotiabank, and TD Canada Trust.

3. Visa or MasterCard

- Online services on our home page, select the “Pay your premiums” link.
- There is a \$5,000 monthly transaction limit when using a credit card.

4. Authorized Canadian financial institution

• *PC electronic & telephone banking*

You can pay your WCB Alberta premium using your computer or phone from any bank, trust company or credit union in Canada. This option is set up directly with your bank – you just need to select WCB Alberta as the payee.

• *At bank counters or ATM machines*

You can pay your WCB-Alberta premium invoice at any financial institute in Canada, but you must include the tear-off stub from the first page of the invoice or a copy of your entire invoice.

Please allow five business days for your payment to be credited to your WCB-Alberta account.

